OFFICE OF THE SUPERINTENDENT GENERAL: EDUCATION

CIRCULAR 23 OF 2014

TO: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS: HEAD AND CLUSTER OFFICES
DIRECTORS: HEAD OFFICE AND DISTRICTS
PRINCIPALS OF SCHOOLS
CHAIRPERSON'S OF SCHOOL GOVERNING BODIES
SECRETARIES OF TEACHER UNIONS

FROM: SUPERINTENDENT GENERAL: EDUCATION

DATE: 20 OCTOBER 2014

NOTIFICATION IN TERMS OF CHAPTER A, PARAGRAPH 3.2 (d) OF THE PERSONNEL ADMINISTRATIVE MEASURES (PAM) – (WORKLOAD PER EDUCATOR) – TRAINING OF SENIOR PHASE MATHEMATICS, SCIENCE AND TECHNOLOGY HoD’s, LEAD TEACHERS, AS WELL AS CLASSROOM TEACHERS FOR SECONDARY SCHOOLS – 2015.

1. INTRODUCTION

This assessment instruction deals with the following:

1.1. Circular S13 of 2014, received from the Department of Basic Education and dated 23 September 2014;

1.2. The notice in terms of Chapter A, Paragraph 3.2 (d) of the Personnel Administrative Measures (PAM) - (Workload per educator), for the training of educators in the 2015 Academic Year.
2. TRAINING OF SENIOR PHASE MATHEMATICS, SCIENCE AND TECHNOLOGY Hod's, LEAD TEACHERS, AS WELL AS CLASSROOM-BASED TEACHERS FOR SECONDARY SCHOOLS

2.1. The Department of Basic Education has planned to train Senior Phase Subject Advisors for Mathematics, Science and Technology from all nine (09) provinces.

2.2. Eastern Cape Subject Advisors underwent 5 days of training from 13-17 October 2014 (Mathematics). Further training will be done during the week of 01-05 December 2014 (Science & Technology).

2.3. Together with the Department of Basic Education, the Provincial Education Department has planned the following training sessions for Senior Phase Mathematics, Science and Technology during school vacations in 2015 as follows:

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Participants</th>
<th>Focus</th>
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<tbody>
<tr>
<td>12-16 January 2015</td>
<td>Heads of Department and Lead Teachers</td>
<td>Subject content, Pedagogy and Curriculum Management</td>
</tr>
<tr>
<td>06-10 April 2015</td>
<td>Classroom-based teachers</td>
<td>Subject Content and Pedagogy</td>
</tr>
<tr>
<td>29 June-17 July 2015</td>
<td>Classroom-based teachers</td>
<td>Subject Content and Pedagogy</td>
</tr>
</tbody>
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2.2. Every cohort of teachers will undergo 5 days of training.

2.3. Schools will be notified of logistical arrangements by their District Offices, as the training of Classroom-based teachers will be decentralised within each of the 23 districts in the Eastern Cape Province.

3 CONCLUSION

Districts and schools must ensure attendance at every scheduled training event in districts, as this training programme is aimed at improving learner performance in Mathematics, Science and Technology related subjects. Failure to adhere to dates has a knock-on effect on national and provincial timeframes. The co-operation of EDOs, Principals and teachers is both expected and appreciated in the best interest of the learners in the Province of the Eastern Cape.

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ACTING SUPERINTENDENT-GENERAL: EDUCATION