Erratum:

Please note that the description of a posts which was published in Circular No. 9 April 2017 was erroneously advertised see the details below:

**Butterworth District**
1. Cilo SPS - Security Guard was advertised and should be replaced by Admin Clerk Ref: Edu108

**Dutywa District**
1. Ntlabane JSS- Admin Clerk was advertised and should be replaced by Security Guard Ref: Edu241

**Cradock District**
1. Advertised Tarkastad Primary and should be replaced by Tarkastad Primary Ref: Edu177 & 178.
2. Carin Primary should be replaced by Carines Primary School Ref: Edu160 & 161
3. Withdrawal of post EDU 186

**Libode District**
1. Qamna SPS should be replaced by Qamba SPS Ref: Edu 532

**King Williams Town**
1. Nonkundla Primary School advertised a Admin Clerk and should be replaced by a Caretaker Edu443.

The below job specification was omitted for the post of Teacher Aides/Teacher Assistant.

**Post: Teacher Aides/Teacher Assistants**
**Salary Level:** 3
**Salary Scale:** R107 886 – R127 086
**Salary Notch:** R107 886.00

**Requirements and key competences:**
- A minimum of Grade 10 / Std 8
- Good communication skills and Good Customer Care
- Acceptance of responsibility and be able to identify learner needs and strengths
- Promote welfare of learners and their rights to learn
Create opportunities for learners to participate in activities
Ability to learn and motivate learners to build self esteem
Willingness to work with learners with special education needs (disabled learners)
An understanding of learner’s human rights
An understanding Public Service principles
Be able to identify positive aspects or talents of the disabled learners
Treat the disabled learners with respect and dignity

Responsibilities:

- Provide general support and assistance for teaching and learning in the Resource Class, with special reference to learners with barriers to learning.
- Assist the Resource Class Educator within the class re- classroom organization and management of learners with barriers to learning.
- Supervise class activities and observe learner performance during teaching and learning while the educator teaches a group of learners;
- Work closely with the Resource Class Educator and assist him/her with administrative tasks;
- Read and tell stories to small group of learners (language development programme)
- Listen to groups of learners reading;
- Consolidate sounds and words with small groups of learners (according to directives of Resource Class Educator.
- Support learners in small groups to develop perceptual skills (e.g. activities: puzzle construction, sorting, threading, colour/shape identification, fine & gross motor skills, midline crossing activities, “Brain Gym”, posture etc).
- Consolidate the learners’ number concept by using suitable strategies (flash cards, flard cards, concrete counting activities)
- Support programs of work regarding Life Orientation that enhance learning of learners and provide the teacher with information on the progress of each identified learner;
- Accompany learners on excursions and other activities planned for the Resource Class
- Invigilating learners before school, in classrooms and playground (Jungle Gym) during breaks.
- Assist with physical care of learners and emotional support (comforting and re-assuring, wiping face/nose, wheelchair care, neatness of clothing and care when learners get sick.
- Assist with preparation and serving therapeutic meals including washing, drying and packing away kitchen utensils.
- Keep the Resource Classroom tidy (in co-operation with learners who have responsibility for the management of their own learning environment)
- Assist with the preparation, distribution, collection and storage of LTSM (Learner and Teaching Support Material) while encouraging learners to participate actively.
- Assist with fundraising efforts

NB: Closing Date will be extended to the 02 June 2017

The inconvenience caused is regretted.