

Erratum:

Please note that the description of a posts which was published in Circular No. 9 April 2017 was erroneously advertised see the details below:

Butterworth District

1. Cilo SPS - Security Guard was advertised and should be replaced by Admin Clerk Ref: Edu108

Dutywa District

1. Ntlabane JSS- Admin Clerk was advertised and should be replaced by Security Guard Ref: Edu241

Cradock District

1. Advertised Tarkastad Primary and should be replaced by Tarkastad Primary Ref: Edu177 & 178.
2. Carin Primary should be replaced by Carines Primary School Ref: Edu160 & 161
3. Withdrawal of post EDU 186

Libode District

1. Qamna SPS should be replaced by Qamba SPS Ref: Edu 532

King Williams Town

1. Nonkundla Primary School advertised a Admin Clerk and should be replaced by a Caretaker Edu443.

The below job specification was omitted for the post of Teacher Aides/Teacher Assistant.

Post: Teacher Aides/Teacher Assistants

Salary Level: 3

Salary Scale: R107 886 – R127 086

Salary Notch: R107 886.00

Requirements and key competences:

- A minimum of Grade 10 / Std 8
- Good communication skills and Good Customer Care
- Acceptance of responsibility and be able to identify learner needs and strengths
- Promote welfare of learners and their rights to learn



Ikamva eliqaqambileyo!

- Create opportunities for learners to participate in activities
- Ability to learn and motivate learners to build self esteem
- Willingness to work with learners with special education needs (disabled learners)
- An understanding of learner's human rights
- An understanding Public Service principles
- Be able to identify positive aspects or talents of the disabled learners
- Treat the disabled learners with respect and dignity

Responsibilities:

- Provide general support and assistance for teaching and learning in the Resource Class, with special reference to learners with barriers to learning.
- Assist the Resource Class Educator within the class re- classroom organization and management of learners with barriers to learning.
- Supervise class activities and observe learner performance during teaching and learning while the educator teaches a group of learners;
- Work closely with the Resource Class Educator and assist him/her with administrative tasks;
- Read and tell stories to small group of learners (language development programme)
- Listen to groups of learners reading;
- Consolidate sounds and words with small groups of learners (according to directives of Resource Class Educator.
- Support learners in small groups to develop perceptual skills (e.g. activities: puzzle construction, sorting, threading, colour/shape identification, fine & gross motor skills, midline crossing activities, "Brain Gym", posture etc).
- Consolidate the learners' number concept by using suitable strategies (flash cards, flard cards, concrete counting activities)
- Support programs of work regarding Life Orientation that enhance learning of learners and provide the teacher with information on the progress of each identified learner;
- Accompany learners on excursions and other activities planned for the Resource Class
- Invigilating learners before school, in classrooms and playground (Jungle Gym) during breaks.
- Assist with physical care of learners and emotional support (comforting and re-assuring, wiping face/nose, wheelchair care, neatness of clothing and care when learners get sick.
- Assist with preparation and serving therapeutic meals including washing, drying and packing away kitchen utensils.
- Keep the Resource Classroom tidy (in co-operation with learners who have responsibility for the management of their own learning environment)
- Assist with the preparation, distribution, collection and storage of LTSM (Learner and Teaching Support Material) while encouraging learners to participate actively.
- Assist with fundraising efforts

NB: Closing Date will be extended to the 02 June 2017

The inconvenience caused is regretted.

