



Province of the  
**EASTERN CAPE**  
EDUCATION

**OFFICE OF THE DIRECTOR: HUMAN RESOURCE PLANNING & POST PROVISIONING SERVICES**

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**MEMORUNDUM**

**TO : ALL DEPUTY DIRCTOR- GENERAL(S)  
ALL CHIEF DIRECTOR(s)  
ALL DIRECTOR AND DISTRICT DIRECTOR(S)  
DEPUTY DIRECTOR HRP/A  
CES- IDS&G**

**CC : CMC HEADS**

**DATE : 28 JANUARY 2019**

**SUBJECT : MORATORIUM ON TRANSFERS ON ALL SCHOOL-BASED  
EDUCATORS**

1. This moratorium is placed on the transfers of school-based educators of the Department with effect from the date of this circular.
2. The moratorium will be in place until 31 May 2019 and is issued by the Department as mechanism to support the process of movement of additional educators.
3. Applications for transfers will therefore henceforth only be considered under exceptional circumstances and must be submitted to the office of the Head of Department through normal channels of correspondence.
4. The power to approve applications for transfers is therefore withdrawn from all other officials within the Department and now only rest with the Head of Department.
5. The Content of this correspondence must be brought to the attention of all employees in the Department.

Your co-operation in this matter will be appreciated

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**TS KOJANA**  
HEAD OF DEPARTMENT: EASTERN CAPE DEPARTMENT OF EDUCATION

28/01/2019  
.....  
**DATE**