



Province of the
EASTERN CAPE
EDUCATION

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TO: CLUSTER CHIEF DIRECTORS: CLUSTER A AND B
ALL DIRECTORS
ALL CMC HEADS
ALL SCHOOL PRINCIPALS

FROM: DR N MBUDE
CHIEF DIRECTOR: COMMUNICATION AND STAKEHOLDER
ENGAGEMENT

SUBJECT: COVID-19 CHECKLIST FOR SCHOOL PRINCIPALS, EDUCATORS
AND PARENTS

DATE: 06 AUGUST 2020

1. In the midst of the current state of emergency due to the COVID-19 pandemic the Chief Director: Communication and Stakeholder Engagement created the following checklist to support school readiness and give appropriate guidance in response to the COVID-19 pandemic.
2. Please take note that the checklist will address the following areas:
 - a. Daily Procedures for COVID-19 screenings;
 - b. Hand washing and positive hygiene behaviours;
 - c. Social distancing principles;
 - d. Underlying medical conditions;
 - e. Mental health/psychosocial support
3. Please find the following appendices 1 to 7 for further information and guidelines.
 - a. Appendix 1: COVID-19 Screening Health Questionnaire
 - b. Appendix 2: Daily screen guidelines
 - c. Appendix 3: Posters to promote good hygiene and the prevention of spread of COVID-19
 - d. Appendix 4: High risk pre-existing conditions in children
 - e. Appendix 5: Age specific education and psychosocial support
 - f. Appendix 6: Psychosocial resource for children, teenagers and adults
 - g. Appendix 7: Coping strategies to address stress in children

f. Appendix 6: Coping strategies to address stress in children

4. Please take note that training on the checklist from the Provincial office has been arranged for the 13th of August 2020 at 14h00. A virtual invite will be sent to allow educators to join the meeting online.

Please contact Mr. L Putter, Acting CES: Psychosocial Support Service at 060 567 9657 for any queries.

Yours in Education.

A handwritten signature in black ink, appearing to read 'N. Mbupe', is written over a horizontal line. The signature is enclosed within a hand-drawn oval.

DR N MBUDE
CHIEF DIRECTOR: COMMUNICATION AND
STAKEHOLDER ENGAGEMENT

A handwritten date '01/08/2020' is written in black ink over a horizontal line.

DATE