



Province of the
EASTERN CAPE
EDUCATION

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TO : CLUSTER CHIEF DIRECTORS

ALL DIRECTORS

ALL CMC HEADS

ALL CIRCUIT MANAGERS

ALL PRINCIPALS

FROM : CHIEF DIRECTOR- TEACHER DEVELOPMENT

SUBJECT : ORIENTATION PLAN FOR EDUCATION EMPLOYMENT INITIATIVE(EEI)

DATE : 13 NOVEMBER 2020

In April 2020, The State President, Mr Cyril Ramaphosa announced a R500 billion fiscal stimulus package. Subsequently, the Department of Basic Education (DBE) submitted funding requests to the National Treasury for various projects. A R7 billion allocation has been set aside for the implementation of the Education Employment Initiative. Through this initiative, Education Assistants (EAs) and General School Assistants (GSAs) will be deployed in schools to ensure continued learning and teaching in a safe environment. A portion of the funding will be used to support the saving of School Governing Body (SGB) posts at fee-paying schools and posts at government subsidised independent schools.

uilding blocks for growth

Ikamva eliqagambileyo!

The Education Employment Initiative aims to create 200 000 job opportunities for youth up to age 35 years old. This cohort will specifically be employed under the Education Assistants category, whereby their focus will be to assist teachers in classrooms and working with learners, whereas 100 000 will be appointed as "General School Assistants", whereby the focus will include but not limited to janitor's/ school infrastructure champions, Learner Support Agents (LSA), care workers, reading champions and ICT champions. The "General School Assistants" is targeted at the age group of up to 35 years old.

In response to the above background Teacher Development has been tasked to work on the plan to orientate ALL our Principals. The project timeframe is rather tight as these young people have to assume duties by 01 December 2020. The province has sent out an instruction note explaining the recruitment process etc. on the EEI Project.

The Department of Basic Education has given us the schedule to finalize orientation for Principals as 16-20 November 2020. Other officials have been on orientation this week. The Provincial Teacher Development Institutes (PTDIs) will be implementing the following plan:

PTDI	DISTRICTS	CONTACT PERSON	DATES FOR TRAINING
Mandla Makupula Education Leadership Institute	Amathole East Buffalo City Metro	Ms L. Kota-Mgwali 0437027401 0605300448	See attached programme
Mthatha Institute	Alfred Nzo East Alfred Nzo West OR Tambo Coastal OR Tambo Inland	Mrs. N. Sonqishe 0605233084	See attached programme
Port Elizabeth Institute	Amathole West Nelson Mandela Bay Sarah Baartman	Mrs. C. Bula 0837956142	See attached programme
Queenstown Institute	Chris Hani East Chris Hani West	Mr W.D. Jonker 0842510032	See attached programme

	Joe Gqabi		
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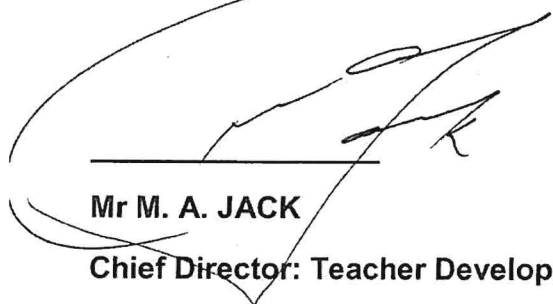
The Provincial Teacher Development Institutes will further communicate with the CMC heads and the District Directors regarding the orientation plan. Links (for virtual platform to be used) will be sent through as agreed in the engagements with the district officials in charge of Circuit Management Centres.

NB. Principals training to take place from the 16-20 November 2020, between 09:00-16:30 (NB. Orientation per session will be 1,5 hours).

Then after this session Principals are required to do the same and orientate their SMTs and SGBs on the EEI programme between these dates 23-27 November 2020. Circuit Managers are urged to oversee these sessions- perhaps an orientation plan has to be submitted to the Circuit Managers as this project will be audited so as to be able to keep portfolio of evidence (PoE).

We urge that the contents of this correspondence be shared with all relevant officials and Principals.

Yours in Quality Education and Service.



Mr M. A. JACK

Chief Director: Teacher Development

ORIENTATION PLAN FOR EDUCATION EMPLOYMENT INITIATIVE(EEI)

Mandla Makupula Education Leadership Institute (MMELI PTDI)

DISTRICT/GROUP	OUTCOMES	TIME FRAME	NO. OF PARTICIPANTS	RESPONSIBILITY	DATE
Buffalo City Metro Primary Schools 2 CMCs Bundy Park CMC John Bisseker CMCs	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00-10h30	166	MMELI PTDI	16 November 2020
Buffalo City Metro Primary schools 2 CMCs Zanozuko CMC	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	11h00-12h30	204	MMELI PTDI	16 November 2020

Zwelibanzi Soga CMC						
AMATHOLE EAST (AE) Primary schools 3 CMCs Elliotdale CMC Dutywa CMC Willowvale CMC	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00-10h30	310	MMEI PTDI	17 November 2020	
AMATHOLE EAST (AE) Primary schools Centane CMC Gcuwa CMC Ngqamakhwe CMC	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	11h00-12:30	344	MMEI PTDI	17 November 2020	
AMATHOLE EAST (AE) Secondary schools ALL 6 CMCs	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09H00-10h30	87	MMEI PTDI	19 November 2020	

Elliotdale Dutywa Willowvale Centane Gcuwa Ngqamakwe						
Buffalo City Metro Secondary schools 4 CMCs Bundy Park John Bisseker Zanozuko CMC Zwelibanzi Soga CMC	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	11h00-12h30	81	MMELI PTDI	19 November 2020	

Mthatha Provincial Teacher Development Institute

GROUP	OUTCOMES	TIME FRAME	NUMBER OF PARTICIPANTS	RESPONSIBILITY	DATE
Primary Principals Group 1	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00 – 10h30	250	Director: Mthatha PTDI	16 Nov 2020
Primary Principals Group 2	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00 – 13h30	250	Director: Mthatha PTDI	
Primary Principals Group 3	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00 – 10h30	250	Director: Mthatha PTDI	17 Nov 2020
Primary Principals Group 4	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00 – 13h30	250	Director: Mthatha PTDI	
Primary Principals Group 5	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00 – 10h30	250	Director: Mthatha PTDI	18 Nov 2020
Primary Principals Group 6	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00 – 13h30	250	Director: Mthatha PTDI	
FET Principals Group 1	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs &	09h00 – 10h30	200	Director: Mthatha PTDI	19 Nov 2020

Orientation plan for the Principals on EEI programme – 16-20 November 2020

	GAS on EEI and Mediation of Carebuddy app					
FET Principals Group 2	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00 – 13h30	159	Director: Mthatha PTDI		
Primary Principals Group 7	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00 – 10h30	171	Director: Mthatha PTDI		20 Nov 2020
FET AND GET Principals Mop-up	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00 – 13h30	Those who missed training (up to 250)	Director: Mthatha PTDI		

Nelson Mandela Provincial Teacher Development Institute (NM PTDI)

DISTRICT/GROUP	OUTCOMES	ESTIMATED TIME FRAME	NO. OF PARTICIPANTS	RESPONSIBILITY	DATE
NELSON MANDELA BAY DISTRICT (NMBD) Primary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00-13h30	224	NM PTDI	16 November 2020
SARAH BAARTMAN (SB) Primary school	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00-13h30	180	NM PTDI	17 November 2020
AMATHOLE WEST (AW) Primary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00-13h30	302	NM PTDI	18 November 2020
NMBD, AW, SB Secondary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	10h00-11h30	229	NM PTDI	19 November 2020

Queenstown Provincial Teacher Development Institute (QTN PTDI)

DISTRICT/GROUP	OUTCOMES	ESTIMATED TIME FRAME	NO. OF PARTICIPANTS	RESPONSIBILITY	DATE
Chris Hani West Primary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	9H00-10H30	299	QTN PTDI	17 November 2020
Chris Hani East Primary school	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00-13h30	421	QTN PTDI	17 November 2020
Joe Gqabi Primary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	14h30-16h00	265	QTN PTDI	17 November 2020
Chris Hani West Secondary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	09h00-10h30	89	QTN PTDI	19 November 2020
Chris Hani East Secondary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	12h00-13h30	67	QTN PTDI	19 November 2020

Orientation plan for the Principals on EEI programme – 16-20 November 2020

Joe Gqabi Secondary schools	Principals prepared and facilitate the orientation of SGBs, SMTs, EAs & GAS on EEI and Mediation of Carebuddy app	14h30-16h00	50	QTN PTDI	19 November 2020
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NB. PTDI Heads will share links with district CMC heads/Circuit Managers so as to share with the Principals