



OFFICE OF THE HEAD OF DEPARTMENT

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TO: ALL DDG's
CHIEF FINANCIAL OFFICER
ALL CHIEF DIRECTORS
ALL CLUSTER CHIEF DIRECTOR
ALL DIRECTORS
ALL DISTRICT DIRECTORS
ALL SCHOOL PRINCIPALS
ALL SCHOOLS
ALL SCHOOL GOVERNING BODIES
ALL LABOUR UNIONS

FROM: HEAD OF DEPARTMENT

SUBJECT: TEMPORARY SUSPENSION OF CONTRACTING FOR ALL
EDUCATION ASSISTANTS AND GENERAL SCHOOL ASSISTANTS
FOR THE PRESIDENTIAL YOUTH EMPLOYMENT
INITIATIVE PHASE 2

DATE: 27 OCTOBER 2021

1. This memo serves to temporarily suspend the signing of contracts for all Education Assistants (EAs) and General School Assistants (GSAs).
2. After the closing of applications on the 10th of October 2021, schools were provided with both long and shortlists from SAYouth to shortlist eligible candidates for interviews in the various EAs and GSAs categories.
3. After the completion of all interview processes schools were required to contract all approved EAs and GSAs using contracts which were provided by the Department.
4. With regard to contracting of EAs and GSAs, the Department of Basic Education has requested all schools to temporary suspend the contracting process until further notice in order to amend the EAs and GSAs contracts.



5. All other recruitment and appointment process are to be implemented as previously communicated.
6. Schools which had already contracted their EAs and GSAs will be required to re-contract all candidates in line with the new contract that will be issued by DBE.

Yours faithfully,

DR N. MBUDE
HEAD OF DEPARTMENT
DATE: 27/10/21

