



**DIRECTOR: SCHOOL RESOURCE PLANNING**

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**MEMORANDUM**

**TO : HOD**  
**: SENIOR LEADERSHIP MANAGEMENT COUNCIL**  
**: ALL PROGRAMME MANAGERS**  
**: CLUSTER MANAGEMENT**  
**: DISTRICT DIRECTORS**  
**: PRINCIPALS, PUBLIC ORDINARY, ECD, SPECIAL & INDEPENDENT SCHOOLS**  
**: DISTRICT NORMS & STANDARDS CO-ORDINATORS**  
**FROM : DIRECTOR: SCHOOL RESOURCE PLANNING**  
**SUBJECT : PPE TRANSFERS TO PUBLIC ORDINARY, ECD, SPECIAL & INDEPENDENT SCHOOLS**  
**DATE : 14 MARCH 2022**

1. The purpose of this submission is to inform schools and all relevant stakeholders that the department is in the process of transferring funds to schools for the procurement of personal protective equipment (PPE) in respect of Covid-19 support to schools. The resourcing of schools is required as legislated in the **Division of Revenue Act (DORA)** and in response to the requirements to fund schools as determined by the **National Norms and Standards for School Funding (NSSF)**, Gazette no. 31496 of 2008, (amended NSSF).
2. Our Constitution (Act 108 of 1996) founded our democratic state and common citizenship on the values of human dignity, achievement of quality and the advancement of human rights and freedoms (Section 1(a)). These values summon all of us to take up the responsibility and challenge of building a humane and caring society, not for the few, but for all South Africans.
3. The **Bill of Rights in the Constitution of the Republic of South Africa, 1996** (No. 108 of 1996) establishes the right to education in these terms:  
"Everyone has the right-
  - (a) to a basic education, including adult basic education; and
  - (b) to further education, which the state, through reasonable measures must make progressively available and accessible" (Section 29(1)).
4. The **South African Schools Act (SASA)**, 1996 came into effect on 1 January 1997, has as its principal objective, "to provide for a uniform system for the organisation, governance and



funding of schools". SASA imposes other important responsibilities on the state with respect to the funding of public schools. The basic principles of state funding of public schools derive from the constitutional guarantee of equality and recognition of the right of redress. The Act provides that: "The State must fund public schools from public revenue on an equitable basis in order to ensure the proper exercise of the rights of learners to education and the redress of past inequalities in educational provision" (Section 34(1)).

5. The department is mindful that the COVID-19 pandemic will influence the need for schools to procure PPEs items such as masks, protective clothing, sanitizers, dispensers, shields, thermometers, cleaning materials etc. as well as other relevant goods & services. It is with this in mind that the department is planning to transfer funds during the week of the 14<sup>th</sup> March 2022 exactly for this purpose to assist schools.
6. To assist the schools to comply with the PFMA regulations and to utilize funds accordingly, the various Programmes will, with the aid of the districts intensify the implementation of such funding and monitoring of expenditure and also encourage the utilization of the SASAMS Financial module for transacting.
7. As indicated previously, Principals and SBGs at schools will henceforth be expected to take responsibility for the utilization of these funds for its intended purpose as these transactions will be audited. All schools must complete monthly financial expenditure reports in consultation with districts. Districts in turn report and account at its monthly FINCOM sessions.
8. All Public Ordinary Schools are expected to adhere to stringent fiscal management and reporting systems that are reliable and verifiable. In compliance with the PFMA regulations, Public Ordinary Schools are expected to submit Compliance Certificates and Quarterly Financial Statements, as well as Audited Financials before end June each year.
9. A comprehensive list of all qualifying schools with the earmarked PPE funding will be shared with the relevant district officials.

Yours sincerely,

**DIR: SCHOOL RESOURCE PLANNING**

DATE: 15/03/2022