



Province of the
EASTERN CAPE
EDUCATION

SCM MANAGEMENT

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Ref. No. 2/7/1/2

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TO : OFFICE OF THE MEC
OFFICE OF THE SG
ALL DDGs
ALL CHIEF DIRECTORS
ALL DIRECTORS H/O AND DISTRICTS
ALL STAFF

FROM : SCM PERFORMANCE

SUBJECT : REMINDER TO DISCLOSE GIFTS, REWARDS,
HOSPITALITY

DATE : 11TH MAY 2022

1. The above matter bears reference.
2. This memorandum serves as a remind to all officials in the Department in particular those officials who are in contact with Service Providers to disclose any reward, gift, favour, hospitality or any other benefit received for quarter four(4).
3. This information should be submitted to Supply Chain Performance and Risk Management for attention Ms Shasha contact no 040 608 4558. E-mail address xoliswa.shasha@edu.ecprov.gov.za by the 25TH May 2022 for declaration in the Annual Financial Statements.
4. Your co-operation and understanding is appreciated.



MH. HARMSE
CHIEF DIRECTOR: SCM

