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**HUMAN RESOURCE DEVELOPMENT**

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**INTERNAL MEMORANDUM**

**TO :**

- HEAD OF DEPARTMENT**
- CHIEF FINANCIAL OFFICER**
- ALL DDG'S**
- ALL CHIEF DIRECTORS**
- ALL CLUSTER CHIEF DIRECTOR**
- ALL DIRECTORS**
- ALL DISTRICT DIRECTORS**
- ALL CIRCUIT MANAGERS**
- ALL SCHOOL PRINCIPALS**
- ALL SCHOOLS**
- ALL SPECIAL SCHOOLS**
- ALL SCHOOL GOVERNING BODIES**
- ALL LABOUR UNIONS**
- ALL EDUCATION ASSISTANTS**
- ALL GENERAL SCHOOL ASSISTANTS**

**FROM :** **ACTING DDG CORPORATE SERVICES**

**DATE :** **28 JUNE 2022**

**SUBJECT :** **TRAINING OF EDUCATION ASSISTANTS (EAS) APPOINTED ON PHASE 3 OF PYEI ON THE MTN e LEARNING PLATFORM**

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1. The Department of Basic Education in collaboration with 2Enable Enterprise will be conducting training on online education portal (MTN Online School) for EAs that have been appointed in phase 3 of the Presidential Youth Employment Initiative (PYEI)





Province of the  
**EASTERN CAPE**  
EDUCATION

2. The platform has more than 19 000 CAPS aligned education resources from grade R to 12 and is a significant resource for the EAs.
3. The training is a 1 hour online course which covers features that will help the EA to better understand how to register , sign up and support learners, teachers, district officials, educators and parents on the system .
4. The province has been allocated a week to implement the training where 2 sessions have been scheduled a day and each district will have 1 session on 25-29 July 2022
5. EAs will be required to have a laptop/ smart device to access the internet. the training is zero rated if the EA is an MTN customer and has installed the Ayoba app. If EA is not an MTN customer, the EA must utilize the data that will be provided by the Department for online trainings.
6. Districts are requested submit details of all appointed EAs on the template provided by DBE and districts are urged to ensure that information they submit is accurate in order to register the EAs on the online platform
7. Attached, please find nomination form and attendance register templates which are to be completed by all EAs for each training to be implemented.

Yours in Education Services,

  
L.SIDIYA  
ACTING DIRECTOR – HRD

28/06/2022

DATE