



Hoor hier

[Submit your CV](#)[Vacant Posts](#)[Circulars](#)[Exams](#)[Curriculum](#)

Newsletter 23/2020

27 March 2020

Assessment Instruction 13/2020

The following Assessment Instruction, **National Senior Certificate (NSC) Examinations: Application for Appointment as a Marker - December 2020**, is available at http://www.ecexams.co.za/2020_Assessment_Instructions.htm:

Circulars: Coronavirus

The following circulars regarding the Coronavirus is available at <http://www.eccurriculum.co.za/Circulars.htm>:

- **Instruction 6/2020: Prevention and Management of Coronavirus**
- **Instruction 7/2020: National Lockdown by Government for 21 days as Drastic Measure to contain Coronavirus**

Curriculum Instruction F04/2020

The following Curriculum Instruction, **Grade 12 National Senior Certificate (NSC) Learner Support Materials for 2020 available on ECDoE website**, is available at http://www.eccurriculum.co.za/Curriculum_Instructions.htm.

Electronic Content for Learners

It would be appreciated if you could distribute the following information to all learners, parents and teachers:

- **Free Departmental Resources:**
 - DBE: GET & FET Resources: <http://dbecontent.bhelela.com>
 - Examination Papers: <http://www.ecexams.co.za/ExaminationPapers.htm>
- **Free during this time when schools are closed:**
 - Audio Books streamed by Amazon to any device: <https://stories.audible.com/start-listen>
 - Mozabook Gr 1 – 12 content until 20 May 2020: Download at <https://bit.ly/Mozabook> and use the following activation key which is valid until 20 May 2020: MOZ-ML-MTEK-ZOBZ-QIXQ-DYEN-OBEN-288888

Vacant Post: Kuswag Primary School

SCHOOL GOVERNING BODY POST

KUSWAG PRIMARY is looking for a

SCHOOL BURSAR

REQUIREMENTS:

- Tertiary qualification (Minimum 3-year National Diploma)
- Minimum 5-year relevant administrative experience
- Experience in Pastel accounting
- Pastel Payroll
- SARS E-filing and Easy File (EMP201/501)
- Payment of compulsory fees, i.e. Pension Fund, Union Fees
- Formulate financial reports / Monthly FINCOM reporting
- Debtors / Creditors Control
- Dealing with Auditors
- Budgeting
- Basic computer literacy
- Asset register management
- Good inter-personal skills
- Able to work under pressure

Please include the following:

- Application letter
- Copies of all qualifications
- ID document
- Comprehensive CV + referees
- Testimonials

All documents must be recently certified (3 months)

Please bring original documents to interview

Address application to: The School Governing Body
Kuswag Primary
P.O. Box 5001
Greenfields
5208
East London

Hand delivered applications must be in a sealed envelope.

Only shortlisted applicants will be contacted.

Applicants will be subjected to security checks.

Closing date for applications: **21 April 2020**

CVs

All CVs are available at <http://bit.ly/hoorhier>.

Brittney Crause

Phase(s)

Fase(s)

Subjects

Vakke

Preferred Area

Voorkeurgebied

Senior, FET/VOO

Grade 8 and 9 Maths

Grade 10 to 12 Mathematical Literacy

Grade 8 and 9 N.S

Grade 10 to 12 Life Sciences

Grade 8 to 12 Life Orientation

Uitenhage

This too shall pass.

This is a private newsletter and it does not reflect the official views of the Department of Education.