



Snapplify.com

EDUCATION



Register your school's free e-library

Register for your free Snapplify Engage e-learning platform and digital library to give your teachers and learners access to thousands of free ebooks, e-textbooks, past exam papers and other educational resources.

Step 1: Register your school Engage portal

NOTE: If you ever need assistance, feel free to use the live chat on the bottom right of the screen to get help from our support team or use the Snapplify Knowledge Base: <https://help.snapplify.com/snapplifyknowledgebase>

1. Go to engage.snapplify.com/get-started and fill in your school's details before clicking 'Continue'.

Hint: Try to keep your domain name short and easy to remember.

2. Click '**Register**' if you are a new Snapplify user and fill in the form with your individual details before clicking 'Continue'. Once the setup process is done, you will be able to log in straight away to start using the platform. Watch [this](#) great video to see how it's done.

Step 2: Add users

Scroll down to the admin console and add learners and staff by doing any of the following:

- [Invite users](#) – Users will receive an email instructing them to register.
- [Import users](#) – [Link to your Google or Microsoft directory](#) or import users from a CSV file.
- [Email domains](#) – Add your school's email domain to allow any user with a school email address to register. Watch [this](#) great video to see how it's done.

Step 3: Set user permissions

Once users have been added to your Engage portal, various [permissions](#) can be given according to user roles.

Step 4: Set up your digital library

Only users that have librarian permissions can [set up your digital library](#).

- The first task of the librarian is to 'favourite' free titles from the catalogue for your learners to find easily.
- Librarian users can use the Advanced Search in the library to find free content in various languages and genres to 'favourite'.

Step 5: Download your free Snapplify Reader app and get reading!

Once a book or resource has been checked out of the library online, it is [downloaded](#) and read using the [Snapplify Reader app](#). The Snapplify app has [great academic features](#) to help students navigate educational content. The app is available for mobile, tablet and desktop devices, and optimised for multiple operating systems.

Remember: *Check books out online at your school Engage portal, but read the books on the Snapplify reader app.*

Watch [this](#) great video to see how it's done.

Step 6: Get parents involved

[Inform parents and students about e-learning at your school](#) using a handy email template set up by the Snapplify team.

Remember: *If you need help, use the Snapplify chatbot (livechat) in the bottom right corner of Engage to get immediate support, email help@snapplify.com or check out the [Snapplify Knowledge Base](#) for answers.*