



# Vacant Posts



## HOËRSKOOI BURGERSDORP HIGH VAKANTE POS 2021 VACANT POST 2021

**SLUITINGSDATUM: 15 JUNIE 2021**

Hoërskool Burgersdorp is 'n dubbel-medium skool in die hartjie van die platteland/ Burgersdorp High School is a dual medium school in the heart of the countryside.

Die SBL nooi selfgedrewe, gemotiveerde en passievolle kandidate met sterk leierskapvaardighede en uitstekende menseverhoudings uit om aansoek te doen vir die volgende onderwyspos/ The SGB invites self-driven, motivated and passionate candidates with strong leadership skills and excellent human relations to apply for the following teaching post

### Beheerliggaampos: Governing Body Post:

Afrikaans & Engels (Graad 8 - 9) en Lewensoriëntering (Graad 8 - 12) /  
Afrikaans & English (Grade 8 - 9) and Life Oriëntation (Grade 8 - 12)

**BEGIN DATUM: 26 JULIE 2021**

### Vereistes / Requirements:

- Onderwyskwalifikasie / Teaching qualification
- SACE-registrasie / SACE registration
- ID, Bestuurderslisensie, PDP (indien beskikbaar) / ID, Driver's license and PDP (if available)
- Rekanaargeletterd / Computer literate
- Bereid om na ure te werk / Prepared to work after hours
- Buitemuurse aktiwiteite (Meld kwalifikasie) / Extra-mural activities (Attach qualifications)

- Sluitingsdatum: / Closing date:
- Aanvangsdatum: / Date of commence:

Geskikte kandidate moet 'n volledige CV stuur na: [bhs@burgersdorp.co.za](mailto:bhs@burgersdorp.co.za) / Suitable candidates must send a full CV to [bhs@burgersdorp.co.za](mailto:bhs@burgersdorp.co.za)

Navrae / Queries:

Mnr Heinrich Ferreira (SBL-voorsitter /  
SGB Chairman)  
082 784 7714

#Slegs my beste!

QUEENSTOWN

# GET AHEAD PROJECT

*Where every child feels worthy and validated.*



in Komani, Eastern Cape,  
is looking for a suitably qualified, dynamic, motivated and innovative educator for the position of:

## **INTERMEDIATE PHASE: GRADE 6 EDUCATOR (FULL TIME POSITION)**

CANDIDATES MUST BE EXPERIENCED IN TEACHING  
GRADE 6 AND 7 ENGLISH HOME LANGUAGE

- requisite professional qualifications (minimum BEd or BA degree with PGCE),
- full SACE registration,
- desire to be involved in the extra-curricular activities of the school,
- able and willing to uphold the Christian ethos, mission and values of the school,
- knowledge of how to interact appropriately with staff, parents, scholars and our community,
- evidence of clearance with the Child Protection Act and Sexual Offences Register, or ability to obtain such clearance.

It would be advantageous if the candidate:

- is a South African citizen,
- has an effective and innovative approach to teaching with the ability to motivate students,
- is comfortable using electronic/digital technology to support learning,
- has knowledge of how to encourage a broad range of thinking skills in the classroom.
- shows an interest and knowledge of the STEAM approach to teaching and learning through enquiry based learning.

**CLOSING DATE FOR APPLICATION: 19 April 2021**

**COMMENCEMENT DATE: 01 May 2021**

Submit letter of application and CV to:

**The Principal, [apieterse@getaheadproject.org](mailto:apieterse@getaheadproject.org),**

14 Farraday Road, Queendustria, Queenstown 5320

An application will not in itself entitle the applicant to an interview or an appointment. Applicants who do not meet the requirements of the advertised post will be automatically disqualified from consideration. Applicants who have not been contacted within two weeks of the closing date for applications, should take it that their applications have not been successful. Get Ahead College reserves the right not to fill this post.





## **INTERMEDIËRE FASE ONDERWYSER**

### **WISKUNDE / SOSIALE STUDIES**

#### **BEHEERLIGGAAM**

Toepaslike kwalifikasie en ervaring  
Meld buitemuurse ervaring  
SACE registrasie 'n vereiste  
Bestuurslisensie met PDP 'n vereiste  
Sportafrigting 'n vereiste

Taal van onderrig: Afrikaans

**Sluitingsdatum: 23 April 2021**

Stuur aansoek aan:  
Die Skoolhoof  
Per e-pos: [hoof@laervolkskool.org](mailto:hoof@laervolkskool.org)

Slegs persone wat na die onderhoud  
genooi word sal gekontak word.

Die Beheerliggaam hou die reg voor  
om nie 'n aanstelling te maak nie



## BERLIN PRIMARY SCHOOL

The following Governing Body Post will exist for a suitably qualified and experienced candidate:

**Grade 5 educator: English HL, Mathematics, SS, LS Technology (Gr7)**

Please submit your CV (including extra-murals) together with the following to qualify for consideration:

- Letter of application
- Certified copies of academic qualifications
- Three contactable references
- Certified copy of Identity Document
- Certified copy of SACE Certificate

The Principal  
Immigrant Road  
BERLIN  
5205

or email: [bpschool@mweb.co.za](mailto:bpschool@mweb.co.za)

**Closing Date:** 23 April 2021

**Commencement date:** 1 June 2021

Faxed CV's will not be considered.

If applicant has not been notified within 14 days,  
consider the position filled.

THE GOVERNING BODY RESERVES THE RIGHT  
NOT TO FILL THE POSITION.



# BERLIN PRIMARY SCHOOL

Immigrant Road  
Berlin 5660  
Tel: 043-6852313  
Fax: 043-6852586  
E-mail: [bpschool@mweb.co.za](mailto:bpschool@mweb.co.za)  
Website: [bpschools.co.za](http://bpschools.co.za)

**POSITION:** School Bookkeeper

**INSTITUTION:** Berlin Primary School

Berlin Primary School is looking for a qualified bookkeeper to start on 1 June 2021. Please send a letter of motivation stating why you are the best person for this position and a comprehensive CV's to:

The Principal  
Berlin Primary School

## Responsibilities

- Compile and monitor a budget
- Receive cash, issue receipts and make deposits
- Issue invoices and collect all outstanding monies timely
- Efficiently manage school fee exemptions
- Maintain Petty Cash
- Receive invoices and make payments
- Manage Payroll including IRP 5 reconciliation and submission
- Timely pay UIF, SARS, RA, CC and any other third party.
- Record day to day financial transactions and complete the posting process to Pastel Accounting Version 17.
- Conduct a monthly bank reconciliation
- Produce financial statements and/or provide information to external accountant
- Maintain an orderly accounting filing system
- Timely provide information to External Auditors
- Prepare financial analysis for management and School Governing Body (SGB)
- Timely prepare and distribution of reports for SGB meetings
- Capture minutes of the Financial Committee of the SGB
- Enter data and maintain records on SASAMS.

## Requirements

- An appropriate qualification at a minimum of NQF 6 (National Diploma) or NQF 7 (Degree) with a minimum of Accounting 2 and a minimum of 2 years bookkeeping or school auditing experience.
- OR Gr 12 Accounting and 5 years experience in bookkeeping
- An in-depth knowledge of or experience in the use of a bookkeeping software package like Pastel
- Proficiency in MS Office, especially MS Word and MS Excel.
- Proficiency in the use of English language

**The closing Date: 23 April 2021**



# BERGVIEW COLLEGE

Bergview College, a leading independent school in Matatiele, founded in 1999, with some 750 learners, is seeking to appoint a:

Intermediate Phase Teacher (Grade 4 TO Grade 6)

Ideally the successful candidate will be available to begin on 2 August 2021

Applications are invited from suitably qualified and experienced individuals who believe they have the required skills and competencies to take on this position. *The requirements for this position are;*

A suitable professional qualification and appropriate educational experience - A degree in the appropriate subject area is a prerequisite - A passion for teaching - Good organisational and administrative skills - Previous experience in an independent school would be an advantage - The ability to create and sustain relationships with students and colleagues in our College environment - An unequivocal commitment to team teaching in a busy school - Willingness to embrace rapid changes in education, and an interest and ability to integrate ICT and technology into teaching and learning - Flexibility to adapt to the changing needs of the College - A commitment to on-going personal and professional development - A willingness to work within the values, Christian ethos and mission of the College as well as to participate in the broader life of the school, including extra mural activities - **Must be able to teach in English and Afrikaans** - Proof of registration with SACE - Any staff member working within a school is required to have a sexual offender's clearance certificate and a SAPS clearance

Applications, accompanied by a CV naming at least three referees, must be submitted by e-mail before 15 June to: [yakature10@gmail.com](mailto:yakature10@gmail.com)

**THE BERGVIEW COLLEGE IS AN EQUAL OPPORTUNITY EMPLOYER**

The School reserves the right not to make an appointment and an application will not in itself entitle the applicant to an interview or appointment, and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration. Only short-listed candidates will be contacted.

**Join the Afrihost Fibre School Initiative  
In partnership with Frogfoot, Octotel and Vumatel**



# afrihost

Afrihost has partnered with Frogfoot, Octotel and Vumatel to bring FREE fibre connectivity to schools. This connectivity assists teachers and students by bringing a world of knowledge to the innovators of tomorrow.

**How the Afrihost Fibre School Initiative works:**

The relevant Fibre provider will install free Fibre infrastructure at the school.

The school will receive a download speed of 1Gbps. Upload speed varies depending on the relevant Fibre provider in the area.

Afrihost will include a free 1Gbps data connection, as well as a free Fibre router.

**Interested schools can contact Afrihost via [schools@afrihost.com](mailto:schools@afrihost.com).**

## Even More Vacant Posts

Prospective teachers should scan the following platforms for more vacant posts:

- Eastern Cape Teaching Vacancies: <https://www.facebook.com/groups/860699977694144>
- SAOU: <https://www.facebook.com/saou278>
- Onderwysposte / Teaching posts: <https://www.facebook.com/groups/1380769782243214/>
- <https://www.facebook.com/groups/1185645861467356/>
- <https://www.facebook.com/Lusikisiki-Job-Sharing-page-295933477267358>

## Even More Vacant Posts

- Chief Director (HR), Chief Education Specialist (**Services Subjects**); closing 30 April 2021
- Deputy Director, Assistant Director posts for **Reading Programme**; closing 30 April 2021

### CVs

(CVs received since the previous edition. See the list below. Text is unedited.)

NAME	SURNAME	QUALIFICATIONS	PHASE	SUBJECTS	AREA
Masibulele	Mvange	PGCE and Bcom Accounting	FET / VOO	Accounting, Business Studies Economics and EMS	East London, Mthatha, Mount Frere, Gcuwa, Bisho, Queens Town, King Williams Town, Nelson Mandela, Matatiele
Angel Nana	Nzimande	Degree in bachelor's of education senior and Fet	Senior, FET / VOO	Life orientation and natural sciences	Mthatha, Flagstaff,
Lindokuhle Pearl	Shezi	National Diploma in community extension, BTech Agriculture Development and Extension, PGCE Foundation phase and ecd	Foundation / Grondslag, Intermediate / Intermediêr, Senior	Mathematics, English, Life Skills, Natural Science, Social Science	Matatiele

**More information and contact details of these candidates, as well as others, are available at <https://bit.ly/CVdata>.**



ATPs available: Check regularly for updates



Click <https://bit.ly/ATP-2021>

## How to advertise on **Hoor hier**

Kindly take note of the following:

- **Vacant posts at schools:**
  - **Cost:** Free
  - **Size:** A4 Portrait or A5 Landscape
  - **Format:** PDF or JPG
- **Other adverts relevant to schools/education:**
  - <https://bit.ly/Tariffs4adverts>



**"The purpose of literature  
is to turn **blood**  
into ink"**

**~T.S. Eliot**

This is a private newsletter and it does not reflect the official views of the Department of Education.  
Contact details: [drik.greeff@gmail.com](mailto:drik.greeff@gmail.com)