

SIXTH (6TH) VACANCY CIRCULAR OF 2016

EDUCATOR POST (PL1) AT PUBLIC ORDINARY SCHOOLS

PUBLISHED ON: 18 NOVEMBER 2016

CLOSING DATE : 9 DECEMBER 2016

NOTICE

INTRODUCTION

This Bulletin is a closed bulletin.

Only Educators declared additional to the operational requirements as defined in Chapter B.6 of the Personnel Administrative Measures, Funza Lushaka and other Bursary holders and all New Entrants to the teaching profession, may apply for the posts advertised in this Bulletin. The Eastern Cape Department of Education (ECDOE) reserves the right to give preference to 'additional' educators in the filling of the advertised vacancies.

Education Development Officers and Principals must ensure that all Additional Educators and School Governing Bodies are informed of the contents of this Bulletin.

Principals must keep a record that this Bulletin was distributed and communicated to all Additional Educators even if these educators are absent from work for whatever reason.

Enquiries regarding posts must be directed to the Principal of the School or the District Office concerned.

IMPORTANT INFORMATION FOR ALL APPLICANTS

- Applications should be made on the attached ECDOE application form (Educator Employment Profile EDP 01 Form).
- Separate applications must be submitted on the EDP 01 Form in respect of each post applied for.
- Only the EDP 01 Form will be recognised as a valid application for selection and placement purposes.
- The post number of the vacant post, the name of the educational institution for which application is made, as well as the applicant's PERSAL Number [Additional Educator] (not applicable to new entrants) and ID number, are to be clearly included on the EDP 01 Form.
- The applicant must sign the application form.

- Where there is misrepresentation of facts, or any other deviations from these procedures, or Regulations, the Department reserves the right not to fill the post or posts affected.

APPLICATION FORMS ARE TO BE ACCOMPANIED BY ALL RELEVANT DOCUMENTS

1. The following documents must be attached to each application:
 - a. A detailed and up to date Curriculum Vitae (CV) containing, inter alia, a complete chronological record of teaching experience and teacher training, employment record, competencies, co-curricular and extra mural activities, etc. as well as the names and telephone numbers of at least two reference persons. New entrants should provide teaching practice experience.
 - b. Originally certified copy of South African Identity Document. Originally certified copies of Qualification Certificates (matric certificate, degrees, diplomas, and certificates). Originally certified copies of educational qualification transcripts which include all subjects passed and dates on which all requirements for the post school qualification(s) were met or will be met for new entrants.
 - c. Originally certified copy of Registration Certificate with SACE (OR proof of application for registration)
 - d. Originally certified Evaluation Certificate issued by the Department of Higher Education in instances where the Applicant is in possession of a foreign qualification.
2. Only certified copies with an original stamp of certification, not older than six (6) months, will be accepted. It should be noted that applicants who submit copies of certified copies will be disqualified.
3. Applications must be neatly and properly bound.

NB! ECDOE cannot be held liable or responsible for incomplete/incorrect applications and/or applications which are sent to the wrong address (e.g. incorrect office) and/or reach their destination after the closing date.

MINIMUM REQUIREMENTS FOR APPOINTMENT.

Foundation Phase (Grade R to Grade 3)

- A study of the four subjects prescribed by the National Curriculum Statement.
- Competency in the development of early literacy, particularly reading competence.
- Competency in the development of early numeracy.
- Competency in the development of life skills.
- Bachelor of Education (Foundation Phase)
- Bachelor of Education (Primary)
- Primary Teachers' Diploma

Intermediate Phase (Grade 4 to Grade 6)

- A study of at least four of the subjects prescribed by the National Curriculum Statement. These must include the disciplinary bases of content knowledge, methodology and relevant pedagogic theory.
- Expertise in the development of reading competence, particularly reading comprehension.
- Expertise in the development of numeracy.

- Expertise in the development of life skills.
- Bachelor of Education – Intermediate Phase
- Bachelor of Education (Primary)
- Primary Teachers' Diploma

Senior Phase (Grade 7 to Grade 9)

- A study of at least two subjects relevant to the post which meet the requirements of the subject up to at least second year level of the post matric /grade 12 study.
- The studies must include the disciplinary bases of content knowledge, methodology and relevant pedagogic theory.
- Bachelor of Education – Senior Phase

Further Education (Grade 10 to Grade 12)

- A study of one or more subjects or specialisations suitable for the phase/ post at least up to second year level of study.
- The study must include the disciplinary bases of content knowledge, methodology and relevant pedagogic theory.
- Bachelor of Science Plus PGCE
- Bachelor of Commerce Plus PGCE
- Bachelor of Agriculture Plus PGCE
- Bachelor of Education: Science
- Bachelor of Education: EMS
- Bachelor of Education: Social science which includes the school subjects, such as Geography, History and Languages

DATE OF ASSUMPTION OF DUTY

Successful candidates are only to assume duty on receipt of an official letter of transfer or appointment duly signed by the relevant District Director (as delegated by the Head of Department). In the case of new entrants, the Department will not assume any responsibility for the payment of salaries to appointees who assumed duty prior to the date of the appointment letter.

CLOSING DATE FOR APPLICATIONS

All applications must be directed to the relevant District Office only.

All hand delivered applications must be received by Friday, 9 December 2016, not later than 15h00. No applications will be accepted after the aforementioned date and time. Posted applications will only be accepted if they reach the District Office by Wednesday 14 December 2016, and the post mark indicates that the application was posted on or before the closing date of the 9 December 2016.

Please Note

- The ECDOE is an affirmative action employer.
- Applicants should regard applications as unsuccessful if they have not heard from the ECDOE within three months of the closing date.

- Only shortlisted candidates will be contacted. Shortlisted candidates will be expected to pay for their own travelling costs to attend selection interviews.
- Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, and previous employment. Where applicable, candidates will also be vetted in terms of the Criminal Law (Sexual Offences and Related Matters Amendment, and the Children's Act, 2005. A candidate whose particulars appear in either the National Register of Sex Offenders or Part B of the Child Protection Register will be disqualified from appointment to an advertised post.

SALARY GRADE

REQV 13: R173 130 - R386 238

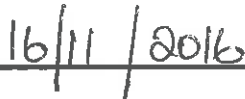
REQV 14: R228 984 - R 518 205

**Forward all applications to the District Director of the respective District as listed below
(no application forms should be submitted to Schools)**



S N Netshilaphala

Acting Superintendent-General



Date

ADDRESSES OF DISTRICT OFFICES

East London: Mr. S. Mnguni Tel: 043-7086229 Address: P/B X 9007 E.L 5200	Fort Beaufort Mr. N. Stofile Tel: 046- 6451179 Address: P/B X 2041 F.B.T 5720	King Willam's Town Mr. E Katshaza Tel: 043- 6043200 Address: P/B X 0055 K.W.T 5600
Ngcobo Mr S Ncapayi Tel: 047-5481097 / 99 Address: P/B X 214 Engcobo 5050	Qumbu Ms.L.N. Dyodo Tel: 047- 5420210 / 12 Address: P/B X 466 Qumbu 5180	Mthatha Mr. T.T. Dyasi Tel: 047- 5024268 / 200 Address: P/B X 5003 Mthatha 5100
Libode Ms T.C. Vikilahle Tel: 047- 5027401 Address: P/B 518 Libode 5160	Dutywa Mr. M.A. Tshofoti Tel: 047- 4891438 / 147 Address: P/B X 1203 Dutywa 5000	Butterworth Mr. M.A. Jack Tel: 047- 4910647 / 48 / 49 Address: P/B X 3019 Butterworth 4960
Cofimvaba Mr. T.M. Sikama Tel: 047 -4880024 Address: P/B X 1229 Cofimvaba 5380	Cradock Mr. E.G. Klaassen Tel: 048 -8813103 / 5 Address: P/B X 82 Cradock 5880	Sterkspruit Mr N Magadu Tel: 051- 6110052 / 6342009 Address: P/B X 5026 Sterkspruit 9762
Queenstown Mr. Jonker Tel: 045 – 8588900 Address: P/B X 7053 Queenstown 5320	Lady Frere Mrs CN Bula Tel: 047 -8780009 Address: P/B X 1152 Lady Frere 5410	Mbizana Mr. V.V. Mkentane Tel: 039 - 2510975 Address: P/B X 504 Bizana 4800
Mount Fletcher Mr AM Mpupu Tel: 039- 2570963 Address: P/B X 1133 Mount Fletcher	Maluti Mr. L.E. Mtatyana Tel: 039 - 2560111 Address: P/B X 9003 Matatiele 4730	Lusikisiki Mr. T Binase Tel: 039 - 2536620 Address: P/B X 1010 Lusikisiki 4820
Graaff-Reinet Mr. N.R.W. De Bruyn Tel: 049- 8072202 Address: P/B X 726 Graaff-Reinet 6280	Mount Frere Mr. M. Sobikela Tel: 039 - 2550005 Address: P/B X 9001 Mount Frere 5090	Grahamstown Ms NP Futshane Tel: 046- 6229310 Address: P/B X 1001 Grahamstown 6140
Uitenhage Mr E Gorgonzola Tel: 041- 9954000 Address: P/B X 64 Uitenhage 6200	Port Elizabeth Mrs J Grobler Tel: 041- 4034402 / 434 Address: P/B X 3915 North End Port Elizabeth 6056	