MEMORANDUM

TO : DDG’S
    CHIEF DIRECTORS
    DIRECTORS
    SCHOOL PRINCIPALS
    SCHOOL GOVERNING BODIES

FROM : SUPERINTENDENT GENERAL

SUBJECT : PROCESSING OF STIPEND FOR SCHOOL SUPPORT TEAMS (SST’s)

DATE : 29 JUNE 2020

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1. The department has experienced delay in the submission of SST’s list that have been appointed by schools due to the inability to capture on SA-SAMS.

2. SST’s should not be disadvantaged whilst the department is still in the process of sorting and validating data which is being received from Districts.

3. When the reconciliation and validation is done payment will be sent to schools as per the number of SST’s recruited per school.

4. Due to the delay experienced the Department is requesting all school Principals in the interim to process the payment of SST’s from the norms and standard budget.

5. SST’s should be paid according to their assumption of duty date that is those who started on the 1st of June to be paid on the 30th June 2020 whilst those who started on 8th June to be paid on the 8th July 2020.

Yours in Quality Education

T. S. KOJANA
SUPERINTENDENT GENERAL: EDUCATION