



Province of the
EASTERN CAPE
DEPARTMENT OF EDUCATION

OFFICE OF THE DDG: CURRICULUM MANAGEMENT AND DELIVERY

Steve Vukile Tshwete Education Complex ** Private Bag X0032 ** Bhisho ** 5605 ** REPUBLIC OF SOUTH AFRICA

Website: www.ecdoe.gov.za ** Email: simon.ncapayi@ecdoe.gov.za

Cell. No.: 0829689730 Tel No.: 040 608 4741 Enquiries: S Ncapayi

MEMORANDUM

**TO : CHIEF DIRECTORS: CLUSTERS A & B
DISTRICT DIRECTORS
PRINCIPALS OF SCHOOLS
TEACHER UNIONS**

FROM : THE DDG – CURRICULUM MANAGEMENT & DEVELOPMENT

**SUBJECT : URGENT TEACHER INFORMATION NEEDED IN PREPARATION
FOR WORLD TEACHERS’ DAY CELEBRATIONS**

DATE : 22 SEPTEMBER 2020

1. In preparation for the World Teachers’ Day (WTD) celebrations on the 5th of October 2020, the Department of Basic Education (DBE) and the Eastern Cape Department of Education (ECDoE) have the October Teachers’ Month (OTM) activities starting with the virtual launch on 01 October 2020 by the Minister.
2. A few preparatory activities need to happen, and they include:
 - 2.1. Identification and commemoration of teachers who succumbed to COVID-19.
 - 2.2. Identification of a learner who will speak about the positive contribution of a teacher/teachers in her/his life.
 - 2.3. Selection of a previous National Teaching Awards (NTA) winner who will be in the panel discussion with the Deputy Minister of Basic Education.
3. The purpose of this memorandum is to urgently request from Districts, Schools and Teacher Unions:
 - 3.1 Surnames and first names of teachers who succumbed to COVID-19 which will be flighted on WTD, in several platforms.
 - 3.2 Photographs of teachers mentioned in item 3.1 above.
 - 3.3 Names of schools where these teachers were attached.
4. The requested teacher information in item 3 above must be emailed by the Districts at 10h00 Friday 25 September 2020 to the Chief Director: Teacher Development for attention pula.tabata@ecdoe.gov.za.

5. It is important that the **needed list** of departed teachers due to the pandemic are **submitted** on the stipulated date in 4 above as they must be submitted to DBE by end of business day on **25 September 2020**.
6. The entire programme of teacher celebrations in the month of October will start with the launch on October 1 and end on October 30th, 2020.
7. A subsequent memorandum will be issued with details of activities to be undertaken by the ECDoE.
8. All parties are to treat this communicate with importance and urgency to honour our teachers and meet the deadline.



MR R. M. TYWAKADI
DDG: CURRICULUM MANAGEMENT & DEVELOPMENT

22/09/2020

DATE