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REPUBLIC OF SOUTH AFRICA **

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INTERNAL MEMO

TO: DISTRICT DIRECTORS
SCHOOL PRINCIPALS
CC: CES- ESSS
HERITAGE COORDINATOR'S
FROM: DDG: CURRICULUM MANAGEMENT AND DELIVERY
SUBJECT: YOUTH CITIZEN ACTION PROGRAM 2020 PARTICIPATION
DATE: 14 FEBRUARY 2020

1. PURPOSE

- To outline the Management Plan for implementation of YCAP for 2020.
- To share important documents and information critical for successful implementation of the project.

2. BACKGROUND OF YCAP

The Youth Citizen Action Program (YCAP) is a youth development program that empowers, skills and motivates new generations of active citizens. The program is powered by Empowervate Trust (NPO 132-121) in collaboration with the National Department of Basic Education. The program was founded in 2009.

3. OBJECTIVES

- To solve the social, environmental, educational and economic challenges that are experienced by schools and communities through a ground up approach by giving learners opportunities to brainstorm solutions and to give them a sense of ownership to ensure that the challenges are solved
- To give learners the opportunity of becoming the agents of change with positive values.
- To boost the learner's confidence and self-esteem as well as the development of their practical skills such as: **Communication, Organization, Project Management, Leadership, Team work, Time Management, Discipline, Commitment, Perseverance, Public Speaking and Information Technology**
- To create a team of proactive learners in all schools who are positive role models for other learners.

4. BENEFITS

- Communication skills
- Organization skills
- Project management skills
- Team work
- Leadership skills
- Time management skills
- Discipline
- Commitment
- Perseverance
- Public speaking
- Hope and positivity
- Information Technology (typing, layout, photo editing, PowerPoint presentations)

5. YCAP MANAGEMENT PLAN

NO	ACTIVITIES	DATES	CATEGORIES	LEVELS	RESPONSIBILITY	VENUE
1.	Advocacy and Registration	15 August 2019 – 31 March 2020	Primary Grade 6 & 7	District	District Coordinators, Empowervate schools, District Officials, Provincial Official	All district schools
2.	Advocacy and Registration	15/08/2019 – 31/08/2020	Secondary Grade 9/10	District	District Coordinators, Empowervate schools, District Officials, Provincial Coordinator	All district schools
3.	Workshops by Empowervate	March/ April	Primary and Secondary	Province	Provincial Coordinator, District officials and National YCAP officials	All district schools
4.	District Competitions	May / July	Primary and Secondary	District	District Officials, Provincial official, Empowervate	TBC
5.	Provincial Final Competitions	June / July	Primary and Secondary	Province	District Officials, Provincial official, Empowervate schools	TBC
6.	National Championships By Empowervate	20 – 22 August 2020	Primary and Secondary	National	District officials, Provincial official and Empowervate schools	Hotel and conference centre Benoni, Gauteng
7.	Awards competitions	August / December	Primary and Secondary	National	District officials, Provincial official, Empowervate Schools	TBA

NB: All the application forms that will be distributed to schools should be returned to the District offices **before the 25th of March 2020** and to the Province **before the 31st of March 2020**.

There are three attachments to this memo which are useful for understanding the programme and they include application.

6. CONCLUSION

District Directors through their coordinating structures are requested to disseminate this information to all schools.

I further recommend that Districts conduct advocacy campaign and motivate schools to participate in the YCAP programme, mass participation is encouraged.

Yours in Education



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Mr. R. TYWAKADI

DDG: CURRICULUM MANAGEMENT & DEVELOPMENT

18/02/2020

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DATE