OFFICE OF THE HEAD OF DEPARTMENT: EDUCATION
*Steve Vukile Tshwete Complex, Zone 6, Zwelitsha, 5608, *Private Bag X0032, Bhisho, 5605,
REPUBLIC OF SOUTH AFRICA: **Website:** www.ecdoe.gov.za : Enquiries: Ms L Sidiya
Email: Lukhanyo.Sidiya@ecdoe.gov.za

INTERNAL MEMORANDUM

TO	:	**DEPUTY DIRECTOR GENERALS**
		ACTING CFO
		CHIEF DIRECTORS
		DIRECTORS
		CES's-HRD AND LABOUR RELATIONS
		DEPUTY DIRECTORS: HRA&P
		DEPUTY DIRECTORS: FINANCE
		CIRCUIT MANAGERS
		ALL PUBLIC-SCHOOL PRINCIPALS
		LABOUR UNIONS
		SCHOOL GOVERNING BODIES
FROM	:	**PROVINCIAL TRAINING MANAGER**
DATE	:	**19 JANUARY 2021**
SUBJECT	:	**SUBMISSION OF NOMINATIONS FOR IMPLEMENTATION OF TRAINING AND DEVELOPMENT PROGRAMMES TO EDUCATION ASSISTANTS AND GENERAL EDUCATION ASSISTANTS APPOINTED UNDER THE EDUCATION EMPLOYMENT INITIATIVE**

1. This memorandum serves as a guideline for nomination of EA's and OA's for the implementation of training and development under the Presidential Education Employment Initiative project.
2. All school principals are to ensure that the nominated trainees are classified as per job category that each job incumbent is appointed against.
3. All nominations are to be submitted to district HRD project managers not later than the 26 January 2021.
4. All principals are to nominate trainees as per the table below:

EDUCATION EMPLOYMENT INITIATIVE RECRUITMENT PLAN

NATIONAL DEVELOPMENT PLAN
2030

Job Category	School Phase	No of nominations Per School
Reading Champions	Foundation Phase	2
Maths & Science Tutor	Foundation Phase	1
Reading Champions	INTERSEN	2
Maths & Science Tutor	INTERSEN	1
Reading Champions	FET Phase	2
Maths & Science Tutor	FET Phase	2
ICT Cadres	GET & FET	2
Audit Facilitators	All Phases	1
Assistant Farm Managers	Farm Schools	1
Child and Youth Care Workers	Special Schools	2
Handyman	All Phases	1
Food Service Assistants	Schools with Hostels	1
Cleaners	All Phases	1
Facilities Maintenance	All Phases	1

3.

Nominaton forms are to have the following fields (Initial and Surname, persal number, job catergory, equity, ward no , contact number) (Please use the attached nomination form).

Yours in education services,

L. SIDIYA
PROV. PROJECT MANAGER

19|01|2021
DATE

NATIONAL DEVELOPMENT PLAN
2030