**** Province of the Name of Complier (SCHOOL ADMIN):

EASTERN CAPE Annexure A: Expenditure Approval Signature of Complier:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DEPARTMENT OF EDUCATION

1. **Name of official requesting funds (SCHOOL ADMIN): 2. Name of District : AMATHOLE EAST**

**3. Programme: 7 4. Purpose of commitment/payment: SALARIES 5. For which specific project/task is this commitment expenditure: PAYMENT OF STIPEND FOR**

**MONTH OF NOV FOR (Number e.g 5) EA’S AND (Number e.g 2) GSA’S**

**6. Name of School: QAQAMBA SENIOR SECONDARY**

**7. Responsibility: DDG: CORPORATE 8. Objective: PRESIDENTIAL EDUCATION EMPLOYEMENT INITIATIVE**

**9. Fund: PROV DBE PRESDNT FUND 10.STIPEND EMPLY INITATIVE: NO 11. Region: EC WHOLE PROVINCE 12. Infrasturcture: NON INFRA/ST ALONE CURRENT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **GOODS/SERVICE** | **ITEM** | **ASSET** | **OPENING BALANCE FOR THE SCHOOL** | **AMOUNT TO BE PAID** | **CURRENT BALANCE FOR THE SCHOOL** |
| SERVICE | **PYEI: STIPEND** | NON- ASSET RELATED | **R** | **R** | **R** |

School Stamp

Availability and allocation of funds confirmed by

(School Principal): (***Signature***) (***Print: Surname & Initials***) (***Date***)

**8**. **Supported and 9. Expenditure recommended by**

**Availability of funds** ***(Signature) (Print: Surname & Initials) (Date)*** (Rank) (Deputy Director Finance) ***(Signature) (Print: Surname & Initials) (Date)*** (Rank)

(Circuit Manager)

## Approved by

(District Director)  ***(Signature) (Print: Surname & Initials) (Date) REQUEST NO***.

DISTRICT Stamp