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| **SCHOOL IMPROVEMENT PLAN** | **Year** |  |

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| **Province** |  |
| **District** |  |
| **Name of school** |  |
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| **Did the school undertake SSE prior to developing the SIP.** |  |

**1. INSTRUCTIONS:**

1. The School Improvement Plan (SIP) should be the *single platform* to record all the improvement initiatives of a school for a particular academic year.
2. The school should utilise the results of the SSE process, together with the diagnostic analysis reports from learner assessments and teacher development information to *prioritise* improvement activities for inclusion in the SIP.
3. The SIP should be developed in *two parts*, viz: -
   * Part A: Interventions that lead to improved learner performance.
   * Part B: Interventions that improve the school environment.
4. When crafting the SIP, an *OBJECTIVE* should in most cases have more than one activity in order to be accomplished.
5. When recording *ACTIVITIES*, try as far as possible to commence with a verb.
6. Record the *status* of each activity at the end of the quarter, in the Reporting Template, as follows:

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| **Status** | **Key** |
| **RED** | Less than 50% of progress has been made in implementing the activity |
| **AMBER** | 50% or more progress has been made in implementing the activity |
| **GREEN** | The activity has been successfully concluded |

1. The SIP should be submitted to the District Office in December and amended in January after incorporating all learner performance data.
2. Schools should commence implementing the intervention activities that are contained in the SIP when schools open in January.
3. Schools should inform the District Office of the specific support required as contained in the SIP.
4. Progress reports on the implementation of the SIP must be submitted to the District Office at the end of every quarter.

**2. LEARNER PERFORMANCE DATA:**

* **Mid-year results**

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| 1. **FOUNDATION PHASE**  |  |  |  |  | | --- | --- | --- | --- | | **Grade** | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | **Home Language** | **Mathematics** | **Life Orientation** | | **1** |  |  |  | | **2** |  |  |  | | **3** |  |  |  | | 1. **INTERMEDIATE PHASE**  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Grade | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | | | | **Home Language** | **First Additional Language** | **Mathematics** | **Natural Science & Technology** | **Social Sciences** | **Life Orientation** | | **4** |  |  |  |  |  |  | | **5** |  |  |  |  |  |  | | **6** |  |  |  |  |  |  | |

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| 1. **SENIOR PHASE**  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Grade** | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | | | | | | **Home Language** | **First Additional Language** | **Mathematics** | **LO** | **Natural**  **Sciences** | **Social Sciences** | **Technology** | **Economic & Management Sciences** | | **7** |  |  |  |  |  |  |  |  | | **8** |  |  |  |  |  |  |  |  | | **9** |  |  |  |  |  |  |  |  | |

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| 1. **FURTHER EDUCATION AND TRAINING PHASE**  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Grade** | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | | | | | | | | **Home Language** | **First Additional Language** | **Mathematics** | **Life Orientation** | **Indicate six other subjects with highest enrolment here** | | | | | | |  |  |  |  |  |  | | **10** |  |  |  |  |  |  |  |  |  |  | | **11** |  |  |  |  |  |  |  |  |  |  | | **12** |  |  |  |  |  |  |  |  |  |  | |

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| Grade 12 | | | | | |
| Number Wrote | Number Passed | Pass % | Bachelors % | Diploma % | Higher Certificate % |
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* **End of year results**

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| 1. **FOUNDATION PHASE**  |  |  |  |  | | --- | --- | --- | --- | | **Grade** | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | **Home Language** | **Mathematics** | **Life Orientation** | | **1** |  |  |  | | **2** |  |  |  | | **3** |  |  |  | | 1. **INTERMEDIATE PHASE**  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Grade | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | | | | **Home Language** | **First Additional Language** | **Mathematics** | **Natural Science & Technology** | **Social Sciences** | **Life Orientation** | | **4** |  |  |  |  |  |  | | **5** |  |  |  |  |  |  | | **6** |  |  |  |  |  |  | |

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| 1. **SENIOR PHASE**  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Grade** | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | | | | | | **Home Language** | **First Additional Language** | **Mathematics** | **LO** | **Natural**  **Sciences** | **Social Sciences** | **Technology** | **Economic & Management Sciences** | | **7** |  |  |  |  |  |  |  |  | | **8** |  |  |  |  |  |  |  |  | | **9** |  |  |  |  |  |  |  |  | |

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| 1. **FURTHER EDUCATION AND TRAINING PHASE**  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Grade** | **Percentage of learners that achieved 50% or more (Levels 4-7)** | | | | | | | | | | | **Home Language** | **First Additional Language** | **Mathematics** | **Life Orientation** | **Indicate six other subjects with highest enrolment here** | | | | | | |  |  |  |  |  |  | | **10** |  |  |  |  |  |  |  |  |  |  | | **11** |  |  |  |  |  |  |  |  |  |  | | **12** |  |  |  |  |  |  |  |  |  |  | |

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| National Senior Certificate | | | | | |
| Number Wrote | Number Passed | Pass % | Bachelors % | Diploma % | Higher Certificate % |
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**3. KEY AREAS PRIORITISED FOR IMPROVEMENT**

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|  | **No.** | **Focus Area** | **Aspect targeted for Improvement (State as OBJECTIVES).** |
| **Part A: Interventions that lead to improved learner performance.** | **1.** | **bASIC fUNCTIONALITY** |  |
| **2.** | **quality OF TEACHING AND LEARNING AND EDUCATOR DEVELOPMENT** |  |
| **3.** | **learner achievement** |  |
| **4.** | **lEADERSHIP, MANAGEMENT AND cOMMUNICATION** |  |
| **5.** | **CURRICULUM pROVISION AND RESOURCES** |  |
| **Part B: Interventions that improve the school environment.** | **6.** | **governance AND RELATIONSHIP** |  |
| **7.** | **SCHOOL SAFETY, SECURITY AND DISCIPLINE** |  |
| **8.** | **SCHOOL INFRASTRUCTURE** |  |
| **9.** | **PARENTS AND COMMUNITY** |  |

**4. THE PLAN**

**Section A : Interventions that lead to improved learner performance**

| **No.** | **FOCUS AREA** | **OBJECTIVE** | **DESCRIPTION OF**  **ACTIVITIES** | **RESPONSIBILITY** | **START DATE** | **FINISH DATE** | **BUDGET** | **PROGRESS**  **REPORT** | **STATUS** |
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**SECTION B: INTERVENTIONS THAT LEAD TO AN IMPROVED SCHOOL ENVIRONMENT.**

|  | **FOCUS AREA** | **OBJECTIVE** | **DESCRIPTION OF**  **ACTIVITIES** | **RESPONSIBILITY** | **START DATE** | **FINISH DATE** | **BUDGET** | **PROGRESS**  **REPORT** | **STATUS** |
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**5. SIGN OFF – APPROVAL OF SIP**

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| **DESIGNATION** | **NAME** | **SIGNATURE** | **DATE** |
| **Principal** |  |  |  |
| **SGB Chairperson** |  |  |  |
| **Circuit Manager** |  |  |  |
| **District Director** |  |  |  |

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| **SCHOOL STAMP** | **DISTRICT STAMP** |
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**6. EXTERNAL MONITORING AND SUPPORT ON SIP IMPLEMENTATION**

| **Date** | **NAME OF OFFICIAL / MONITOR** | **DESIGNATION** | **REMARKS**  **(AREA MONITORED, PROGRESS AND RECOMMENDATIONS)** | **SIGNATURE** |
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