



OFFICE OF THE DIRECTOR: NATIONAL SCHOOL NUTRITION PROGRAMME

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INTERNAL MEMO

TO : DISTRICT DIRECTORS
CHIEF EDUCATION SPECIALIST: ESSS
SCHOOL PRINCIPALS

CC : NSNP MONITORS

FROM : DIRECTOR: NSNP

SUBJECT : 2022/23 VOLUNTEER FOOD HANDLER CONTRACT

DATE : 30 JANUARY 2023

The subject bears reference

1. This communication serves to notify all National School Nutrition Programme benefitting schools that all contracts for the current cohort of Volunteer Food Handlers should be terminated by 31st March 2023.
2. School principals are reminded to:
 - Make sure that all monthly declarations to DOL are made before the contract ends.
 - There are no outstanding payments due to the VFHs for the year in question.
 - All current VFHs are released on the 31st March 2023.
 - Schools must appoint new Volunteer Food Handlers for the 2023/24 financial year by latest, 15 February 2023.
3. Schools must make use of the **NSNP GUIDELINES** in the appointment process of the new cohort.

Yours in Service Excellence,

V.E WITBOOI
DIRECTOR: NSNP

30 JANUARY 2023