



HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:

Enquiries: Mr. S. Jilingana Tel: 081 044 9140. Email: siyabonga.jilingana@ecdoe.gov.za Website: www.eceducation.gov.za

TO : THE CLUSTER CHIEF DIRECTOR
: THE DIRECTORS
: OSD 11&12
: MMS 11&12
: SCM / FINANCE BELOW SAL LEVEL 9

FROM : THE HEAD OF DEPARTMENT

SUBJECT : DISCLOSURE OF FINANCIAL INTEREST

DATE : 19 MAY 2025

Purpose

The purpose of this memo is to inform the Cluster Chiefs Directors, Directors, CMC Heads, Circuit Managers, Principals, OSD, MMS salary level 11 and 12 and all SCM/ Finance employees below level 9 that the e-Disclosure System will be opened from the **01st of June 2025 to 31st of July 2025** for all OSD 11&12, MMS 11&12 AND SCM / Finance below salary level 9 to disclose their financial interest.

Legislative Mandate

In terms of the Public Services Regulations, 2016 (PSR, 2016) designated employees are required to disclose their financial interests (Chapter 2, Part 2).

In June 2021, the Minister of Public Service and Administration (MPSA) issued a Directive on other categories of employees designated to disclose their financial interests.

The designated categories are:

- OSD 11&12
- MMS 11&12
- SCM/ Finance below sal level 9

FINANCIAL DISCLOSURE- OSD 11&12, MMS 11&12 AND SCM/FINANCE BELOW SAL LEVEL 9



FINANCIAL DISCLOSURE- OSD 11&12, MMS 11&12 AND SCM/FINANCE BELOW SAL LEVEL 9

Financial Disclosure Framework objectives

- Effective management of Conflict of Interest in the Public Service
- Promote ethics and integrity in the Public Service
- Compliance with ethics and integrity norms and standards.

Non-compliance

Non-compliance with the Directive constitutes a misconduct and therefore, grounds for disciplinary action. Acts of misconduct include:

- Failure to disclose on time.
- Provision of false, inaccurate, or incomplete information.

5. Access to the System

eDisclosure system can be accessed by URL <https://edisclosure.gov.za> within the government network or the DPSA website: www.edisclosure.gov.za

6. HOD's Directive

All OSD, MMS 11&12 and SCM/Finance employees must submit their financial disclosure on/before 31 July 2025 as failure to disclose constitute misconduct and grounds.

For assistance, please contact the following ethics officers from risk management:

Mr S Jilingana- 081 044 9140

Miss N Mtshotshisa- 081 044 9113

Miss N Skenjana- 060 673 6907

Yours in education


Ms. S.A. Maasdorp
The Head of the Department: ECDoE

20/05/2025
Date

FINANCIAL DISCLOSURE- OSD 11&12, MMS 11&12 AND SCM/FINANCE BELOW SAL LEVEL 9

Toll Free Number: 080 1212 570 | Email: citizencentre@ecdoe.gov.za | USSD: *134*2570# | Sikuncede Njani App
Twitter: ECDOEZA | Youtube: Eastern Cape Department of Education | Facebook Page: Eastern Cape Department of Education | Website: eceducation.gov.za

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