



HEAD OF DEPARTMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:

Enquiries: Mr. S. Jilingana Tel: 081 044 9140. Email: siyabonga.jilingana@ecdoe.gov.za Website: www.eceducation.gov.za

TO : THE CLUSTER CHIEF DIRECTORS
: THE DIRECTORS
: OSD 11&12
: MMS 11&12
: SCM / FINANCE BELOW SAL LEVEL 9

FROM : THE HEAD OF DEPARTMENT

SUBJECT : DISCLOSURE OF FINANCIAL INTEREST

DATE : 26 MAY 2025

Purpose

The purpose of this memo is to inform the Cluster Chief Directors, Directors, CMC Heads, Circuit Managers, Principals, OSD, MMS salary level 11 & 12 and all SCM/ Finance employees below level 9 that the e-Disclosure System will be opened from the **01st of June 2025 to 31st of July 2025** for all OSD 11&12, MMS 11&12 AND SCM / Finance below salary level 9 to disclose their financial interest.

Legislative Mandate

In terms of the Public Services Regulations, 2016 (PSR, 2016) designated employees are required to disclose their financial interests (Chapter 2, Part 2).

In June 2021, the Minister of Public Service and Administration (MPSA) issued a Directive on other categories of employees designated to disclose their financial interests.

The designated categories are:

- OSD 11&12
- MMS 11&12
- SCM/ Finance below sal level 9

FINANCIAL DISCLOSURE- OSD 11&12, MMS 11&12 AND SCM/FINANCE BELOW SAL LEVEL 9



FINANCIAL DISCLOSURE- OSD 11&12, MMS 11&12 AND SCM/FINANCE BELOW SAL LEVEL 9

Financial Disclosure Framework objectives

- Effective management of Conflict of Interest in the Public Service
- Promote ethics and integrity in the Public Service
- Compliance with ethics and integrity norms and standards.

Non-compliance

Non-compliance with the Directive constitutes a misconduct and therefore, grounds for disciplinary action. Acts of misconduct include:

- Failure to disclose on time.
- Provision of false, inaccurate, or incomplete information.

5. Access to the System

eDisclosure system can be accessed by URL <https://edisclosure.gov.za> within the government network or the DPSA website: www.edisclosure.gov.za

6. Directive from the HOD

All employees in the above-mentioned categories must complete and submit their financial disclosures **by no later than 15 July 2025**. Failure to do so will be considered misconduct and may result in disciplinary measures.

For technical or access-related issues, designated employees at Head Office may contact the following ethics officers from Enterprise Risk and Integrity Management:

Miss N Mtshotshisa- 081 044 9113

Miss N Skenjana- 060 673 6907

Yours in education



Ms. S.A. Maasdorp
The Head of the Department: ECDoE

25/05/2025
Date