



**DIRECTORATE: FACILITIES, SECURITY & KNOWLEDGE MANAGEMENT SERVICES**

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**CIRCULAR**

**TO : ALL DEPARTMENTAL STAFF**

**FROM : DIRECTOR FACILITIES MANAGEMENT AND SECURITY**

**SUBJECT : GARDEN INITIATIVE FOR THE PROVINCIAL OFFICE**

**DATE : 02 JULY 2025**

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1. Facility Management Section has the responsibility to ensure that the garden within Provincial Office is kept neat and presentable.
2. Plants and flowers can last only if soil is maintained and effort is given to keep our gardens beautiful.
3. It is for this reason, that Facilities Management has embarked on the project "A way to grow" endorsed by the Head of Department to spice up the gardens within the premises of Provincial office allowing staff and stakeholders to admire and take in the beauty that is displayed.
4. Implementing a garden initiative in a work environment can have numerous benefits for employees, organizations, and the environment. By following a phased approach, from planning and research to maintenance and evaluation, organizations can create a thriving garden that promotes employee well-being, productivity, and job satisfaction.
5. The garden initiative can also serve as a symbol of the organization's commitment to sustainability, social responsibility, and employee well-being. By engaging staff and



sponsors in the garden's development and maintenance, organizations can foster a sense of community and teamwork.

6. We request the staff within the Provincial office to participate in this project sponsoring plants from their own homes whether it is herbs, succulents or any other cutting of plants which can be of benefit (see below examples). Moreover, if staff wish to sponsor the purchase of soil, fertilizer, or plants it will also be appreciated.



7. For any further enquiries or information regarding this project please contact Ms. N Dabula @ [nontyatyambo.dubula@ECDOE.GOV.ZA](mailto:nontyatyambo.dubula@ECDOE.GOV.ZA).

Yours in quality education.

  
MS S. NIEUWENHUYNS

DIRECTOR (A): FACILITIES MANAGEMENT

02 July 2025

DATE