



## OFFICE OF THE HEAD OF DEPARTMENT

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### MEMORANDUM

**TO:** CLUSTER CHIEF DIRECTORS  
DISTRICT DIRECTORS  
ALL SCHOOL PRINCIPALS  
LABOUR UNIONS  
DEF  
SGB's

**FROM:** HEAD OF DEPARTMENT

**DATE:** 02 JUNE 2026

**SUBJECT:** IMPLEMENTATION OF SAFETY AND CONTIGENCY MEASURES IN  
RESPONSE TO SEVERE WEATHER CONDITIONS(LEVEL 5-8)

1. The above subject matter bears reference.
  - 1.1. In light of the recent weather warning issued by the South African Weather Services and the escalation of adverse weather conditions in our province, this memorandum serves to advise and instruct all district and school principals on necessary precautions and actions to safeguard our learners and school staff.
  - 1.2. **Weather Alert Summary:**  
*“A cut-off low-pressure system is currently passing over the Eastern Cape, however undercutting is expected and will result in heavy downpours in places along the coast and adjacent interior, especially the South Coast where amounts of about 100 to 150mm are expected. **The affected areas include Buffalo City, Great Kei, Kouga, Kou-Kamma, Makana, Ndlambe, Nelson Mandela Bay, Ngqushwa, and Sundays River Valley.**”*
  - 1.3. **Expected Impacts:**

- Flooding of settlements, roads, and bridges;
- Infrastructure damage; and
- Dangerous driving conditions due to slippery roads and reduced visibility.

#### 1.4. Instruction and Immediate Actions:

- Suspend classes from Wednesday, 03 June 2026 to Thursday, 04 June 2026 in **all flagged areas as high risk during this period.**
- **In other areas in the province, District Directors must assess the situation, prioritize safety, avoid any possible loss of life and ensure that learners, staff members and officials are permitted to go to work only when it is safe to do so.**
- School principals must arrange alternative communication channels for schoolwork.

#### 1.5. Operational Measures:

- Prepare contingency plans to recover lost schooling time once conditions improve, including rescheduling lessons and utilising alternative learning methods.

1.6. Please treat this warning with the utmost urgency. All measures must be implemented immediately to ensure the safety of our learners and employees.

Yours in Quality Education.



**MS. S MAASDORP**  
**HEAD OF DEPARTMENT**

02/06/2026

**DATE**