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# Sohana Kajal Soma

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## General Information | Algemene Inligting

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| Gender<br>Geslag                 | Female/Vroulik         |
| Year of Birth<br>Geboortejaar    | 1997                   |
| LoLT<br>Onderrigtaal             | English                |
| Cellphone<br>Selfoon             | 0836048039             |
| Email<br>E-pos                   | Sohanasoma01@gmail.com |
| Preferred Area<br>Voorkeurgebied | Port Elizabeth         |

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## Qualifications & Experience | Kwalifikasies & Ervaring

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| Qualifications<br>Kwalifikasies | Matric (2015)<br>Clarendon High School for Girls, East London, South Africa<br>BEd Intermediate Phase (Maths and Science) (2019)<br>Nelson Mandela University South Campus, Port Elizabeth, South Africa  |
| Experience<br>Ervaring          | Student Teacher<br>CURRO WESTRBOOK   Port Elizabeth, South Africa<br>January 2019 - October 2019<br>During my student teaching experiences, I taught from grade 4 to 8 classrooms. I quickly learned how to drive my instruction through student observation and assessment, to specifically target the needs of my students. Through this, I have gained experience in: <ul style="list-style-type: none"><li>• establishing genuine, positive student-teacher relationships</li><li>• Lead teaching, planning and assessing</li><li>• Creating a safe, inclusive learning environment</li><li>• Participating in extra-mural activities after school</li><li>• Developing engaging lesson plans that cover common core state standards for multiple subjects.</li><li>• An array of emotional and behavioural needs</li><li>• Creating consistent classroom routines</li><li>• Trauma sensitive classrooms and conversations</li><li>• Learning the importance of continuing my education</li><li>• Reflecting and improving</li><li>• Assisting with admin work / record keeping</li><li>• Assisting in weekly lesson planning</li><li>• Substituting when teachers absent</li></ul> |

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Kindly take note of the following:

1. This is just a brief summary. Please contact the teacher if more information or a comprehensive CV is required.
2. The information above was not edited. It is as it was received from the relevant person.
3. Drik Greeff assumes no liability for direct and/or indirect damages arising from requests from individuals or institutions to distribute information on their behalf.

Student Teacher

GELVAN PRIMARY SCHOOL | Port Elizabeth, South Africa

January 2018 - November 2018

Establishing genuine, positive student-teacher relationships

Lead teaching, planning and assessing

Creating a safe, inclusive learning environment

Participating in extra-mural activities after school

Developing engaging lesson plans that cover common core state standards for multiple subjects.

An array of emotional and behavioural needs

Creating consistent classroom routines

Trauma sensitive classrooms and conversations

Learning the importance of continuing my education

Reflecting and improving

Assisting with admin work / record keeping

Assisting in weekly lesson planning

Substituting when teachers absent

Student Teacher

EAST LONDON SECONDARY SCHOOL | East London, South Africa

January 2016 - February 2016

Participating in extra-mural activities after school

Developing engaging lesson plans that cover common core state standards for multiple subjects.

Assisting with admin work / record keeping

Assisting in weekly lesson planning

Substituting when teachers absent

Student Teacher

Clarendon Primary School for Girls | East London, South Africa

January 2016 - March 2016

Lead teaching, planning and assessing

Creating consistent classroom routines

Assisting with admin work / record keeping

Assisting in weekly lesson planning

Admin Work (Part time)

Aluweb (Pty) Ltd | Port Elizabeth, South Africa

January 2018 - August 2019

Capture, fax, photocopy of correspondence

Order stationary and keep records inclusive of loading book numbers on system

Control and administer petty cash as per company procedure

Check accuracy of supply invoices and that goods were physically received

Check for signatures and dates of goods received

Capture stock-in's onto stock system

Ensure branch manager signs all creditors invoices

Delivery of stationary and collection of stock

Admin Work (Part time)

Queens Auto | East London, South Africa

January 2014 - March 2015

Undertake switchboard duties by receiving phone calls

Complete any other relevant documentation (vehicle accidents)

Capture, fax and photocopy of correspondence

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# Relevant Information | Toepaslike Inligting

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|---|---|
| <b>Phase(s)<br/>Fase(s)</b>   | Intermediate/Intermediêr  |
| <b>Subjects<br/>Vakke</b>   | Maths and Science   |
| <b>Extra-murals<br/>Buitemuurs</b>                                      | Soccer, Tennis  |
| <b>References<br/>Referente</b>   | CURRO WESTRBOOK<br>JUANITA VAN DE MERWE<br>+27 82 943 4365<br>GELVAN PRIMARY SCHOOL<br>NISKA BARTH<br>+27 82 371 7976<br>EAST LONDON SECONDARY SCHOOL<br>BEN CHETTY<br>+27 43 722 8583<br>CLARENDON GIRLS' PRIMARY SCHOOL<br>PAM KING (PRINCIPLE)<br>+27 43 722 5128<br>QUEENS AUTO   |
| <b>Other relevant<br/>information<br/>Ander relevante<br/>inligting</b> | I am dedicated to creating a rigorous and inviting classroom for students as well as being a teacher leader. / dedicated to being an advocate for every student's success.<br>I am energetic, ambitious and detail-orientated, trustworthy, reliable and punctual.<br>I completed my teaching degree while student teaching, resulting in exciting years of learning and strengthening my teaching practice.<br>My main goal as a primary school teacher is to make my classroom a space for growth, collaboration, and inclusion.<br><br>COMPUTER LITERACY<br>MS Word<br>MS Outlook<br>MS Excel<br>MS PowerPoint |

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