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HOW TO PLAN AND PREPARE FOR RETIREMENT?

Retirement marks a significant transition in one's life, especially for educators who have dedicated years to shaping young minds. As a teacher, planning and preparing for retirement is not just about financial considerations; it involves thoughtful reflection on how to make the most of this new chapter. In this essay, we will explore essential aspects of retirement planning for teachers.



- **Financial Planning:** The cornerstone of any retirement plan is financial preparation. Teachers should start by assessing their current financial situation, including savings, investments, and pension plans. Consult with a financial advisor to create a realistic budget and estimate future expenses. Consider potential sources of income, such as pensions and any additional savings. Ensure that your financial plan aligns with your desired retirement lifestyle.
- **Healthcare Considerations:** Health care is a crucial aspect of retirement planning. Most teachers have access to GEMS or other medical schemes. It is essential to understand the options available after retirement because some teachers who work for the state are entitled to a subsidy after retirement. Also consider the possibility of a Gap Cover and additional health insurance - depending on your personal situation.
- **Emotional and Lifestyle Preparation:** Retirement is not just a financial event; it's a profound emotional and lifestyle transition. Teachers, who have dedicated their lives to the rhythm of the academic calendar, may find the shift challenging. Reflect on how you envision spending your time in retirement. Whether it's pursuing hobbies, traveling, volunteering, or engaging in new learning experiences. Having a clear vision can ease the emotional transition.
- **Social Connections:** Teachers often thrive on social interactions within the school community. Retiring can lead to a sense of isolation if social connections are not intentionally maintained. Plan ways to stay connected with former colleagues and explore opportunities for social engagement, such as clubs, community activities, or volunteering. Building a robust social support system is essential for a fulfilling retirement.
- **Educational and Skill Development:** Retirement offers a unique opportunity for continued learning and skill development. Consider enrolling in classes, workshops, or pursuing certifications in areas of personal interest. This not only keeps the mind active but also provides a sense of purpose and accomplishment.
- **Transitioning from Work:** The transition from a structured work routine to retirement requires adjustment. Plan for a gradual shift by reducing work hours or responsibilities in the years leading up to retirement. Use this time to explore new interests and gradually adapt to a more flexible schedule.
- **Estate Planning:** Estate planning is a crucial but often overlooked aspect of retirement preparation. Review and update legal documents such as wills, trusts, and power of attorney. Ensure that beneficiaries are current on retirement accounts and life insurance policies. This ensures that your assets are distributed according to your wishes.
- **Downsizing and Housing Considerations:** Evaluate your housing situation and consider whether downsizing or relocating is part of your retirement plan. A smaller home or a move to a retirement community may reduce expenses and maintenance responsibilities, allowing you to focus on enjoying your retirement.
- **Counseling and Support:** Retirement brings a mix of emotions, and seeking counseling or support groups can be beneficial. Discussing your feelings, concerns, and expectations with a professional or peers who have gone through a similar transition can provide valuable insights and emotional support.
- **Reflection and Goal Setting:** Lastly, take time for introspection. Reflect on your achievements as a teacher, the impact you've had on learners' lives, and the lessons learned. Set new goals for the retirement phase, both personally and professionally. Having a sense of purpose and direction enhances the overall retirement experience.

In conclusion, planning and preparing for retirement as a teacher involve a holistic approach that goes beyond financial considerations. It's about envisioning a fulfilling and purposeful life after the classroom. By carefully considering financial aspects, emotional well-being, social connections, and lifestyle choices, teachers can embark on retirement confidently, ready to embrace the next chapter with enthusiasm and a sense of fulfillment.

VACANCY LIST: PRINCIPALS

VOLUME 4 OF 2023

- <https://www.eccurriculum.co.za/Bulletins.htm>
- Closing Date: 20 November 2023
- 98 Posts



PROVINCE OF THE EASTERN CAPE
DEPARTMENT OF EDUCATION

CIRCULARS



Available at <https://www.eccurriculum.co.za/Circulars.htm>:

- Circular 6 of 2023: Prohibition of the use of School Bank Cards
- Circular 7 of 2023: Update on the LTSM deliveries for 2024 and Norms and Standards Funding
- BELA Bill: Basic Education Laws Amendment Bill
- Mathew Goniwe Bursaries

ASSESSMENT INSTRUCTIONS



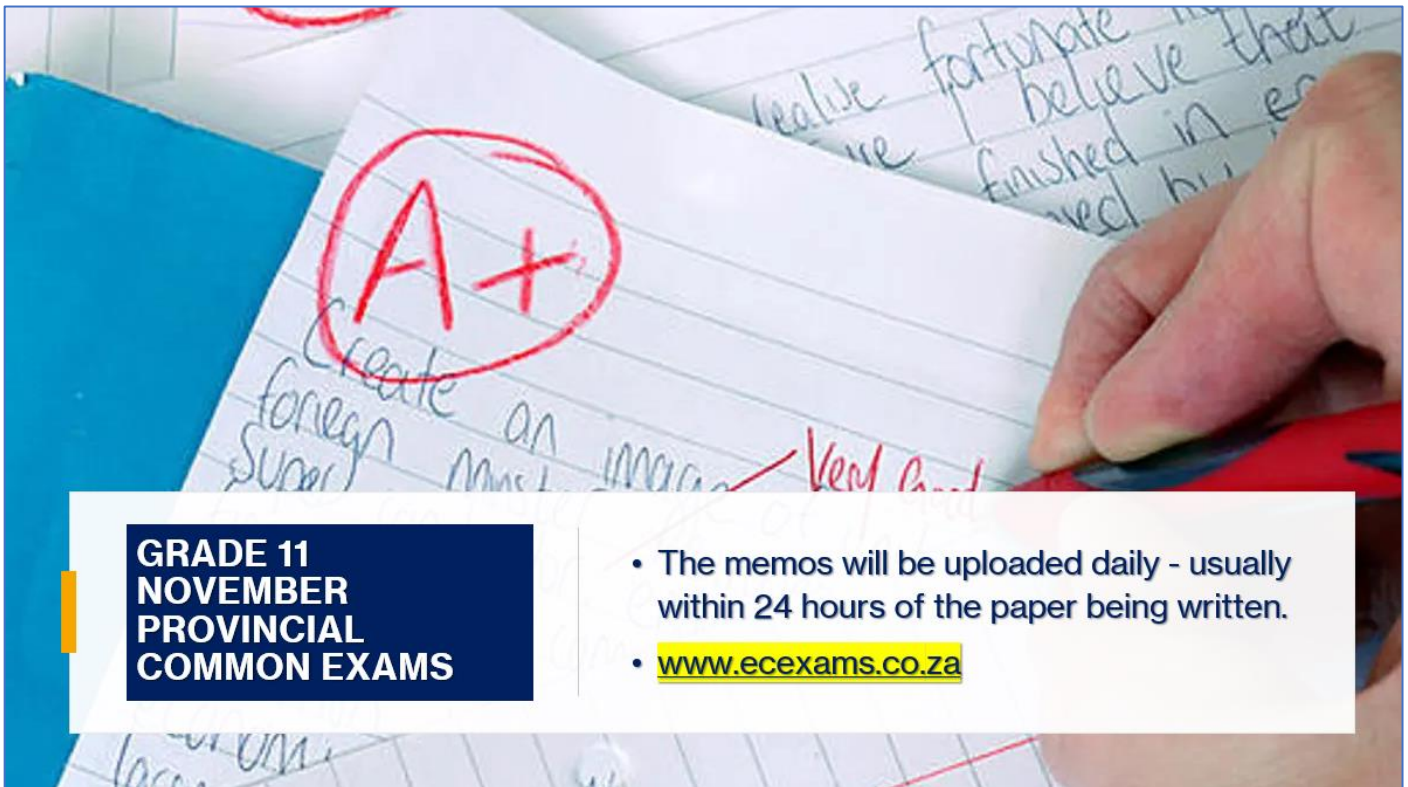
ASSESSMENT INSTRUCTIONS

www.ecexams.co.za

Available at https://www.ecexams.co.za/2023_Assessment_Instructions.htm

- 49/2023: Administration of the General Education Certificate 2023
- 48/2023: Correction of the School-Based (SBA) marks captured for Civil Technology on SASAMS
- 47/2023: 2023 Promotion and Progression Requirements: Grades 10 - 11
- 46/2023: Special Mark Adjustment/Condonation Dispensation for Learners in Grades 4 - 9

GRADE 11 PROVINCIAL EXAMS



GRADE 11 NOVEMBER PROVINCIAL COMMON EXAMS

- The memos will be uploaded daily - usually within 24 hours of the paper being written.
- www.ecexams.co.za

NO. 1 EXAMINATIONS WEBSITE FREE QUESTION PAPERS & MEMOS

www.ecexams.co.za

VIRTUAL TRAINING – COURTESY OF SAOU



Register here: <https://bit.ly/SAOUwebinars>

- **13 November 2023**
 - Coding in the classroom
- **16 November 2023**
 - Completion of pension forms: Retirement and resignation
- **20 November 2023**
 - ChatGPT
- **27 November 2023**
 - LEGO Robotics

VACANT POSTS



ALEXANDRIA CHRISTIAN ACADEMY

VACANT POST

Intermediate phase, Grades 4 and 5 combined all subjects.

We use curriculum from AEE— small classes so lots of individual attention guaranteed.

See: <https://www.aeegroup.co.za> This is a very rewarding way of teaching, because of the personal connection with your students.

Applicants must be born-again, church-going believers.

We place strong emphasis on whole-child development, therefore applicants must also be willing to do sport coaching and extra-mural.

Requirements

- Cover letter
- CV with contactable references
- Personal statement of faith
- Appropriate teaching qualification
- SACE registration and police clearance
- Documents must be certified copies
- Extra murals offered

Only candidates who are invited for interview will be contacted

We reserve the right not to fill the post

Closing date: 24 November 2023

Starting date: January 2024

EMAIL completed applications to: teachalexandria@gmail.com



ALEXANDRIA CHRISTIAN ACADEMY

VACANT POST

Senior phase, Grades 6 and 7 combined all subjects.

We use curriculum from AEE— small classes so lots of individual attention guaranteed.

See: <https://www.aeegroup.co.za> This is a very rewarding way of teaching, because of the personal connection with your students.

Applicants must be born-again, church-going believers.

We place strong emphasis on whole-child development, therefore applicants must also be willing to do sport coaching and extra-mural.

Requirements

- Cover letter
- CV with contactable references
- Personal statement of faith
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We reserve the right not to fill the post

Closing date: 24 November 2023

Starting date: January 2024

EMAIL completed applications to: teachalexandria@gmail.com

**Hoërskool De Vos Malan
King William's Town**



Vacant SGB Posts

Pos/Post No. 1

Intermediêre & Senior Fase
Intermediate & Senior Phase
Gr. 4 – 9

Meld leerareas./State learning areas.

MEDIUM OF INSTRUCTION: AFRIKAANS & ENGLISH

Pos/Post No. 2

Rekeningkunde/Accounting Gr. 10 – 12
EBW/EMS Gr. 8 – 9

Meld ander vakke./State other subjects.

MEDIUM OF INSTRUCTION: AFRIKAANS & ENGLISH

Pos/Post No. 3

English Home Language
Gr. 8 - 12

MUST HAVE EXPERIENCE IN TEACHING GR. 12

Vereistes/Requirements

Moet 'n onderwyskwalifikasie hê/Must have a teaching qualification.
Moet 'n geldige SACE registrasie hê/Must have a valid SACE registration.
Moet bydra tot die buitemuurse program/Must contribute to the extra-
mural program.

Aanvangsdatum/Starting date

Januarie/January 2024

**Please email a detailed CV with copies of qualifications
and SACE registration to:**

skoolhoof@devosmalan.co.za

Sluitingsdatum/Closing date

24 November 2023

The SGB reserves the right not to fill these posts.



Stutterheim High School

Our SGB invites you to make an application for the following
GOVERNING BODY TEACHING POST

Afrikaans First Additional Language Educator Grades 8 - 12

Commencement Date: 01 January 2024

Minimum Requirements:

- * Applicable qualifications
- * Professional teaching qualification
 - * SACE registration
- * Driver's Licence and PDP (compulsory)
- * Extra-mural commitment (compulsory)
 - * Computer Literate
- * Police Clearance Certificate

Competitive remuneration package:

The interview process and appointment will be at the sole discretion of the Governing Body. The SGB also reserves the right not to fill the position. Only shortlisted applicants will be contacted.

**Closing date:
20 November 2023**

Submit applications to:
The Principal, Stutterheim High School
or
e-mail to: principal@stutthigh.co.za

In line with the POPIA (Protection of Personal Information Act), we will attempt to ensure the confidentiality of all applications for this role. All reasonable measures will be in place to protect personal information which will be used in the recruitment, selection and reporting process. By submitting your application for this position, you recognize and accept this disclaimer.





Stutterheim High School

Our SGB invites you to make an application for the following
GOVERNING BODY TEACHING POST

SPORTS CO-ORDINATOR

Commencement Date: 01 January 2024

Minimum Requirements:

- * Qualification in Sport Management / Sport Science
 - * Certificates for coaching / umpiring
 - * Physical Education a recommendation
 - * Experience in coaching
 - * Driver's Licence and PDP (compulsory)
- * Knowledge of maintaining fields a recommendation
 - * Good people skills
 - * Computer Literate
- * Excellent administrative and communicative skills
 - * Police Clearance Certificate

Competitive remuneration package:

The interview process and appointment will be at the sole discretion of the Governing Body. The SGB also reserves the right not to fill the position. Only shortlisted applicants will be contacted.

**Closing date:
20 November 2023**

Submit applications to:
The Principal, Stutterheim High School
or
e-mail to: principal@stutthigh.co.za

In line with the POPIA (Protection of Personal Information Act), we will attempt to ensure the confidentiality of all applications for this role. All reasonable measures will be in place to protect personal information which will be used in the recruitment, selection and reporting process. By submitting your application for this position, you recognize and accept this disclaimer.





**KINGSRIDGE HIGH SCHOOL FOR GIRLS
QONCE
EDUCATOR VACANCIES**

1. HEAD: PRE-PRIMARY

Basic Requirements:

- o At least 12 years, plus four years appropriate qualifications
- o SACE registration
- o English as First (Home) Language
- o Fully aware of the CAPS requirements
- o Sound knowledge of all Foundation Phase learning areas
- o Management skills
- o Ability to multi task
- o Willing, committed team player who is able to work under pressure and meet deadlines
- o State extra murals you are willing to offer
- o Driver's Licence (Preferably Code 10, but not essential) and PDP essential)

2. MATHEMATICS (Grades 10-12) (Departmental Transfer preferred)

Basic Requirements:

- o At least Grade 12 plus four years appropriate qualifications
- o SACE registration
- o English as First (Home) Language
- o Minimum of 5 years teaching experience in Mathematics (Grade 10-12)
- o Must be willing to get involved in the sports codes offered by the school
- o Working knowledge of computers
- o Driver's License (Code 10 will be an advantage) and PDP essential
- o Willing, committed team player who is able to work under pressure and meet deadlines.
- o Provincial marking experience for end of year examinations will be an advantage.

3. PHYSICAL SCIENCES (Grades 10-12) (Departmental Transfer preferred)

Basic Requirements:

- o At least Grade 12 plus four years appropriate qualifications
- o SACE registration
- o English as First (Home) Language
- o Minimum of 5 years teaching experience in Physical Sciences (Grade 10-12)
- o Must be willing to get involved in the sports codes offered by the school
- o Working knowledge of computers
- o Driver's License (Code 10 will be an advantage) and PDP essential
- o Willing, committed team player who is able to work under pressure and meet deadlines.
- o Provincial marking experience for end of year examinations will be an advantage.

4. LIFE SCIENCES: (Grades 10-12) (Departmental Transfer preferred)

Basic Requirements:

- o At least Grade 12 plus four years appropriate qualifications
- o SACE registration
- o English as First (Home) Language
- o Minimum of 5 years teaching experience in Life Sciences (Grade 10-12)
- o Must be willing to get involved in the sports codes offered by the school
- o Working knowledge of computers
- o Driver's License (Code 10 will be an advantage) and PDP essential
- o Willing, committed team player who is able to work under pressure and meet deadlines.
- o Provincial marking experience for end of year examinations will be an advantage.

Closing date: 10 November 2023

Assumption of Duties: 1 January 2024

Submit application letter and full detailed CV including two references to:

Email: receptionhs@kingsridge.co.za

If applicant has not been notified within 14 days, consider the position filled.
THE GOVERNING BODY RESERVES THE RIGHT NOT TO FILL THE POSITION



Stirling exists to provide a balanced, motivating environment where everyone is constantly challenged to fulfil their individual potential

VACANCY - AFRIKAANS TEACHER

Applications are invited for the following vacancy at Stirling High School, to be filled from 1 January 2024:

- **Afrikaans Additional Language**

Governing Body or transfer

Apply by email to vacancies@stirlinghs.co.za, stating other subjects and extra-mural activities offered and submitting copies of qualifications, SACE registration and a CV.

Closing date: 14 November 2023 at 12:00

The Governing Body reserves the right not to fill the vacancies.

**STIRLING: WHERE HAPPINESS
AND EXCELLENCE MEET!**

***STIRLING: WHERE HAPPINESS AND
EXCELLENCE MEET!***

Hoërskool Wesbank

West Bank High School

OOS-LONDEN
EAST LONDON



Iustorum Semita Quasi Lux Splendens

- The path of the just is as a Shining Light -

West Bank High School in East London invites applications for a School Governing Body appointment in our:

FOUNDATION PHASE OR INTERMEDIATE PHASE

Hoërskool Wesbank is 'n dubbelmedium skool en onderwysers moet klasse kan aanbied in BEIDE Engels en Afrikaans.

REQUIREMENTS:

- ◆ Must be able to teach in **BOTH** English and Afrikaans.
- ◆ Must be registered with SACE.
- ◆ Must be willing to participate fully in the extra-curricular programme of the school.
- ◆ Must be qualified to teach in the Foundation Phase OR Intermediate Phase.
- ◆ State additional qualifications:

Only shortlisted candidates will be contacted.

The SGB reserves the right not to fill the position.

Please email your CV, a copy of your ID, proof of qualifications including academic transcript, references and a recent police clearance to:

The principal email: office@westbankschool.co.za

Closing date for applications: 24 November 2023

Commencement date: January 2024



GIRONSLAGFASE/ INTERMEDIÛRE FASE



Stirling exists to provide a balanced, motivating environment where everyone is constantly challenged to fulfil their individual potential

VACANCY – ADMINISTRATIVE POSITION

Applications are invited for the following vacancy at Stirling High School.

Requirements include:

- **General administrative experience**
- **Basic bookkeeping skills**
- **Computer proficiency with experience in Excel**
- **Excellent communication skills in English**
- **Previous experience in school administration will be advantageous.**

Apply by email to:
adminvacancy@stirlinghs.co.za

Closing Date: 16th of November 2023

The Governing Body reserves the right not to fill the vacancy.

STIRLING: WHERE HAPPINESS AND EXCELLENCE MEET!



HOëRSKOOL OTTO DU PLESSIS HIGH SCHOOL

Tel: (041) 452-2184

Faks/Fax: (041) 456-4264

E-pos/E-mail: admin@ottoduplessishigh.co.za

Skoolhoof/Principal: MA Gerber – B.A Ed, B. Ed (Psych)

Posbus/PO Box 11082

Algoapark/Algoa Park

PORT ELIZABETH

6005

HOëRSKOOL OTTO DU PLESSIS BEHEERLIGGAAMPOS

1. GESKIEDENIS : Gr 10 – 12
2. SOSIALE WETENSKAP : Gr 8 & 9
3. LEWENSORIëNTERING : Gr 8 – 12

VEREISTES :

- SACE SERTIFIKAAT
- PROFESSIONELE KWALIFIKASIES
- TOEPASLIKE GRAADKWALIFIKASIE
- MELD BUITEMUURS

SLUITINGSDATUM : 16 NOVEMBER 2023

AANVANGSDATUM : 1 JANUARIE 2024

STUUR E-POS AAN:

admin@ottoduplessishigh.co.za

NAVRAE : TEL : 041-4522184

Let Wel: Indien u 14 dae na die sluitingsdatum geen terugvoer ontvang het nie, beskou u aansoek dan as onsuksesvol.



BERLIN PRIMARY SCHOOL

Immigrant Road
Berlin 5660
Tel: 043-6852313
Fax: 043-6852586
E-mail: bpschool@mweb.co.za
Website: bpschools.co.za

POSITION: Debt collector

INSTITUTION: Berlin Primary School

Berlin Primary School is looking for a debt collector to start on 1 January 2024. Please send a letter of motivation stating why you are the best person for this position and a comprehensive CV's to:

The Principal
Berlin Primary School
bpschool@mweb.co.za

Job brief

This position can be stressful and difficult. A debt collector will have to be polite and sensitive towards people while also remaining committed to their purpose and persistent. Excellent communication skills and a sense of urgency are extremely useful to succeed in this task.

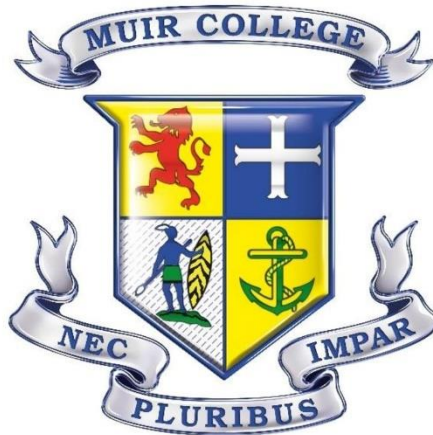
Responsibilities

- a) Keep track of assigned accounts to identify outstanding debts
- b) Plan course of action to recover outstanding payments
- c) Locate and contact debtors to inquire of their payment status
- d) Negotiate payoff deadlines or payment plans
- e) Handle questions or complaints
- f) Investigate and resolve discrepancies
- g) Create trust relationships with debtors when possible to avoid future issues
- h) Update account status and database regularly
- i) Alert superiors of debtors unwilling or unable to pay when necessary
- j) Comply with requirements when legal action is unavoidable
- k) Assist in secretarial duties
- l) Working with attorneys

Requirements

- An in-depth knowledge of or experience in school debt collection
- Proficiency in MS Office, especially MS Word and MS Excel.
- Proficiency in the use of English language

The closing Date: 20 November 2023



MUIR COLLEGE BOYS' HIGH SCHOOL

Invites applicants with suitable qualifications to apply for the following

TEMPORARY SGB POSITION

Computer Applications Technology (Grade 10-12)

Computer Literacy / Digital Technology (Grade 8-9)

Commencing 1 January 2024

Requirements:

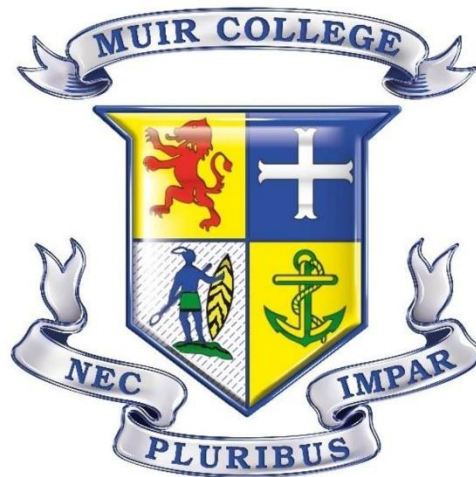
- A relevant University Degree, plus a relevant PGCE or equivalent.
- Experience teaching CAT at Grade 12 level is advantageous.
- A working knowledge of SA-SAMS.
- IT Technician/problem-solving/end-user support abilities advantageous.
- Microsoft Server and Networking experience advantageous.
- Be passionate about education.
- Understand, and support, the ethos and vision of the school.
- Work well with pupils, parents and teachers.
- Have excellent administrative and organisational skills.
- Be willing to participate in the extra-curricular program.
- Be registered or be in the process of registering with SACE.

Please send your CV, along with a cover letter (extra-mural activities should be included) to:

headmaster@muircollege.co.za

Only short-listed candidates will be contacted for an interview.

Closing date: Tuesday, 20 November 2023



MUIR COLLEGE BOYS' HIGH SCHOOL

Invites applicants with suitable qualifications to apply for the following

TEMPORARY SGB POSITION

History (Grade 10-12)

Commencing 1 January 2024

Requirements:

- A University Degree with History as a Major, plus a relevant PGCE or equivalent.
- Experience teaching History at Grade 12 level is advantageous.
- Be passionate about education.
- Understand, and support, the ethos and vision of the school.
- Work well with pupils, parents and teachers.
- Have excellent administrative and organisational skills.
- Be willing to participate in the extra-curricular program.
- Be registered or be in the process of registering with SACE.

Please send your CV, along with a cover letter (extra-mural activities should be included) to

headmaster@muircollege.co.za

Only short-listed candidates will be contacted for an interview.

Closing date: Tuesday, 20 November 2023



VAKANTE POS / VACANT POST

Hoërskool Aliwal-Noord het die volgende
Beheerliggaampos beskikbaar:

Aliwal North High School has the following SGB Post available:

AFRIKAANS HUISTAAL: GR 8 - 12

&

ENGLISH HOME LANGUAGE: GR 8 - 12

AFRIKAANS & ENGELS TAAL VAN ONDERRIG
AFRIKAANS & ENGLISH LANGUAGE OF TEACHING

Vereistes / Requirements

Onderwyskwalifikasie / Teaching qualification
SACE registrasie / SACE registration
ID, Bestuurderslisensie, PDP (Indien beskikbaar) /
ID, Driver's Licence and PDP (If applicable)
Buitemuurse aktiwiteite (Meld Kwalifikasies) /
Extra-mural activities (Attach qualifications)
Rekenaargeletterd / Computer literate
Bereid om na ure te werk / Prepared to work after hours

RIG 'N VOLLEDIGE CV AAN/
SUBMIT A COMPREHENSIVE CV TO:

**Die Skoolhoof/ The Principal
principal@ahs.co.za**

Vir navrae kontak /
For enquiries contact

**Mr Van Rooyen:
082 603 9149**

SLUITINGSDATUM / CLOSING DATE: 24 NOVEMBER 2023

**AANVANGSDATUM VAN POS 1 JANUARIE 2024.
DATE OF COMMENCEMENT OF POST WILL BE 1 JANUARY 2024.**



045 838 3552



admin@hshangklip.co.za



Olivierstraat / Olivier Street
Postbus 657 / PO Box 657
Koman, 5320

ONDERWYSPOS / TEACHING POST
(*Beheerliggaam-aanstelling / Governing Body Appointment*)

HOËRSKOOI HANGKLIP HIGH SCHOOL
QUEENSTOWN

NATUURWETENSKAPPE
NATURAL SCIENCE

Gr 8-9

FISIESE WETENSKAPPE
PHYSICAL SCIENCE

Gr 10-12

Parallelmedium / Parallel Medium

MELD ADDISIONELE VAKKE / STATE ADDITIONAL SUBJECTS

VEREISTES / REQUIREMENTS

Bewys van SARO-registrasie / ***Proof of SACE-registration***

Gewaarmerkte afskrifte van oorspronklike dokumentasie

Certified copies of original documentation

Volledige Curriculum Vitae / ***Complete Curriculum Vitae***

Aanvangsdatum / Starting date: 1 Januarie 2024

Koshuisinwoning beskikbaar indien ongetroud

Hostel accommodation available for unmarried staff members

Meld ko-kurrikulêre betrokkenheid

State extra curricular involvement in school activities

Doen aansoek by / Apply at:

Die Skoolhoof / ***The Principal***

Posbus 657 / ***PO Box 657***

Queenstown, 5320

Tel: 045 8383552, Faks / ***Fax: 045 8383553***

E-pos / ***Email: admin@hshangklip.co.za***

Sluitingsdatum: Vrydag 10 November 2023

Closing date: Friday 10 November 2023

(Indien u nie teen Woensdag 15 November 2023 gekontak is nie, moet aanvaar word dat die aansoek onsuksesvol was. / ***If you have not been contacted by Wednesday 15 November 2023, please assume that the application was unsuccessful***)



WESTERING
HIGH SCHOOL

WESTERING HIGH SCHOOL
- An educational adventure! –

GOVERNING BODY POST

STARTING DATE: 01 JANUARY 2024

Afrikaans FAL Gr 8 - 12

Requirements:

- Updated CV
- An educational qualification is a prerequisite
 - Copies of all qualifications
 - Copy of Academic Records
 - Copy of ID
 - SACE Certificate
 - Police Clearance Certificate
- Extra-mural activities, especially sport, a strong recommendation
- E-Learning knowledge a recommendation

CLOSING DATE : 10 NOVEMBER 2023

Submit all CV's to Mrs Anita Style
astyle@westeringhigh.co.za



WINTERBERG

HOËR LANDBOUSKOOL / AGRICULTURAL HIGH SCHOOL

FORT BEAUFORT

TEACHING POST: English Home Language: Grade 8 - 12

REQUIREMENTS: Recognised Academic qualification in English
Professional Teaching Qualification
SACE - registration
Netball Coaching recommended

REMUNERATION: School Governing Body negotiable
Possible accommodation available on premises

DATE: 1 JANUARY 2024

ENQUIRIES AND APPLICATIONS:

☎ 046 5550005 / Fax 086 603 6884

✉ amandac@winagric.co.za

🌐 www.winagric.co.za

CLOSING DATE: 10 November 2023

If you haven't heard from us by 20 NOVEMBER 2023, your application was unsuccessful

GET AHEAD COLLEGE

Where every child feels worthy and validated.



Get Ahead College in Komani, Eastern Cape pride ourselves in creating an environment of innovative thinking, adaptability, creativity and resilience. We prepare our students for a rapidly changing world by cultivating and developing an entrepreneurial mindset and approach to thinking, that actively develops talent. We are focused on staff and student well-being and our social worker ensures a healthy learning and working environment. An exciting opportunity exists for a suitably qualified, dynamic, motivated and innovative educator for the position of:

MATHS/NATURAL SCIENCE/TECHNOLOGY TEACHER (FULL TIME POSITION)

Only applicants meeting the following **minimum requirements** will be considered:

- Requisite professional qualifications (minimum BEd or BA degree with PGCE),
- Full SACE registration,
- Desire to be involved in the extra-curricular activities of the school,
- Able and willing to uphold the Christian ethos, mission and values of the school,
- Knowledge of how to interact appropriately with staff, parents, students and community,
- Evidence of clearance with the National Child Protection Register and National Register for Sex Offenders.

It would be **advantageous** if the candidate:

- Has the ability to integrate subject teaching in line with our goal of being a leading STEAM school,
- 3 years teaching experience,
- Experience teaching in an IEB school,
- Has an effective and innovative approach to teaching with the ability to motivate students,
- Is comfortable using electronic/digital technology to support learning,
- Has knowledge of how to encourage a broad range of thinking skills in the classroom.

CLOSING DATE FOR APPLICATION: 10 NOVEMBER 2023

COMMENCEMENT DATE: 01 JANUARY 2024

Only applications completed on the application form via the following link will be considered:

<https://forms.gle/G5WpBmuyhoC19ZCy8>

No other applications or correspondence will be entered into. DO NOT attach qualifications, certificates etc. These will be requested for verification should you make our shortlist.

An application will not in itself entitle the applicant to an interview or an appointment. Applicants who do not meet the requirements of the advertised post will be automatically disqualified from consideration. Applicants who have not been contacted within two weeks of the closing date for applications, should take it that their applications have not been successful. Get Ahead College reserve the right not to fill this post. Get Ahead College in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognizing and accepting this disclaimer.



GET AHEAD COLLEGE

Where every child feels worthy and validated.



Get Ahead College in Komani, Eastern Cape pride ourselves in creating an environment of innovative thinking, adaptability, creativity and resilience. We prepare our students for a rapidly changing world by cultivating and developing an entrepreneurial mindset and approach to thinking, that actively develops talent. We are focused on staff and student well-being and our social worker ensures a healthy learning and working environment. An exciting opportunity exists for a suitably qualified, dynamic, motivated and innovative educator for the position of:

COMPUTER APPLICATIONS TECHNOLOGY (CAT) TEACHER (FULL TIME POSITION)

Only applicants meeting the following **minimum requirements** will be considered:

- Requisite professional qualifications (minimum BEd or BA degree with PGCE),
- Full SACE registration,
- Desire to be involved in the extra-curricular activities of the school,
- Able and willing to uphold the Christian ethos, mission and values of the school,
- Knowledge of how to interact appropriately with staff, parents, students and community,
- Evidence of clearance with the National Child Protection Register and National Register for Sex Offenders.

It would be **advantageous** if the candidate:

- Has the ability to teach other subjects in addition to CAT (preferably Maths, Natural Science or Technology),
- 3 years teaching experience,
- Experience teaching in an IEB school,
- Has an effective and innovative approach to teaching with the ability to motivate students,
- Is comfortable using electronic/digital technology to support learning,
- Has knowledge of how to encourage a broad range of thinking skills in the classroom.

CLOSING DATE FOR APPLICATION: 10 NOVEMBER 2023
COMMENCEMENT DATE: 01 JANUARY 2024

Only applications completed on the application form via the following link will be considered:

<https://forms.gle/G5WpBmuyhoC19ZCy8>

No other applications or correspondence will be entered into. DO NOT attach qualifications, certificates etc. These will be requested for verification should you make our shortlist.

An application will not in itself entitle the applicant to an interview or an appointment. Applicants who do not meet the requirements of the advertised post will be automatically disqualified from consideration. Applicants who have not been contacted within two weeks of the closing date for applications, should take it that their applications have not been successful. Get Ahead College reserve the right not to fill this post. Get Ahead College in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognizing and accepting this disclaimer.



Queenstown Girls' High School

Komani, Eastern Cape

Science Teacher



We are looking for a highly-skilled experienced and enthusiastic SCIENCE teacher Grade 8 to 12.

Commencement date:
01 January 2024
Application due date:
10 November 2023

Applicants need to meet the following criteria:

A recognised teaching qualification
Must be SACE registered
Have experience teaching Grade 8-12
Have a police clearance certificate
Must be prepared and willing to participate in extra-curricular programme
Must be a team player with excellent communication skills and have the ability to work within a highly successful department

Application to be sent via email pa@qtghs.co.za

Queenstown Girls' High School reserves the right not to make an appointment. An application in itself does not entitle the applicant to an interview. If you have not heard from us 30 November then your application was not successful.

Queenstown Girls' High School

Komani, Eastern Cape

English Home Language Teacher



We are looking for a highly-skilled experienced and enthusiastic ENGLISH Home Language teacher Grade 8 to 12.

Commencement date:
01 January 2024
Application due date:
10 November 2023

Applicants need to meet the following criteria:

A recognised teaching qualification
Must have English as part of Degree
Must be SACE registered
Have experience teaching Grade 8-12
Have a police clearance certificate
Must be prepared and willing to participate in extra-curricular programme
Must be a team player with excellent communication skills and have the ability to work within a highly successful department

Application to be sent via email pa@qtghs.co.za

Queenstown Girls' High School reserves the right not to make an appointment. An application in itself does not entitle the applicant to an interview. If you have not heard from us 30 November then your application was not successful.



LAERSKOOL NEWTONPARK

BEHEERLIGGAAMPOS

Internskap vir mansstudent wat 'n afstandsonderrig kursus volg:

B.ED Graad (4 jaar): Intermediêr- en seniorfase

(Onderrigmedium: Afrikaans)

Meld buitemuurse ervaring / belangstellings

Aanvangsdatum vanaf 1 Januarie 2024

Taal van onderrig: Afrikaans

Voorkeur sal gegee word aan:

- ▶ Tweedejaarstudent vir 2024.
- ▶ Persone met goeie akademiese resultate in Graad 12 of na skool behaal het.

Voordele vir die suksesvolle kandidaat:

- ▶ Goeie mentorskap deur ervare onderwysers
- ▶ Professionele opleiding in 'n goed georganiseerde werksomgewing
- ▶ Deelname aan 'n verskeidenheid van buitemuurse aktiwiteite
- ▶ Finansiële bydrae tot studiekostes
- ▶ Maandelikse toelaag

Om aansoek te doen vir hierdie internskap, kan belangstellendes die aansoekvorm van die skool se webwerf aflaai. (laerskoolnewtonpark.co.za) Die voltooide aansoekvorm en vereiste stawende dokumente moet by Laerskool Newtonpark (h/v Vierdelaan en Willetstraat, Newtonpark) ingedien word of kan per e-pos gestuur word aan skoolhoof@lnpark.co.za Kontak die skool indien jy enige vrae het.

- **Slegs persone wat na die onderhoud genooi word, sal gekontak word.**
- **Die persone wat genooi word vir die onderhoud, moet 'n Polisieklaringsbewys indien by die onderhoud.**
- **Die beheerliggaam behou homself die reg voor om nie die pos te vul as 'n geskikte persoon nie gevind word nie.**

Sluitingsdatum: 14 November 2023 (12:00)



Queen's College

BOYS' HIGH SCHOOL

A School Governing Body Post vacancy exists:

PART-TIME SESOTHO (FIRST ADDITIONAL LANGUAGE) EDUCATOR

The applicant must be an experienced Sesotho (First Additional Language) teacher (Grades 8 - 12) and will have an option to participate in the school's extra-curricular programme.

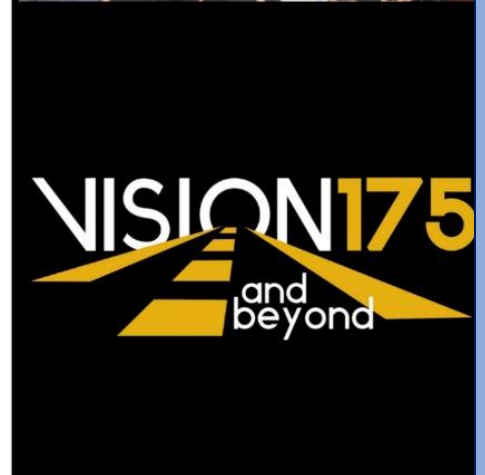
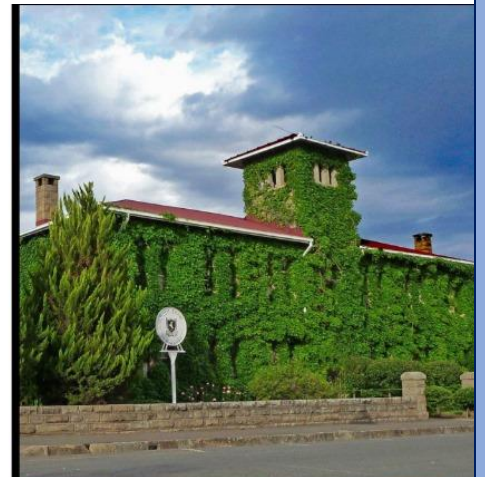
Only fully qualified and experienced educators should apply. Kindly send a letter of introduction motivating your application, CV, SACE certificate and certificates of qualifications to:

headmaster@queenscollege.co.za

Should you not have been contacted by 28 November 2023, kindly consider your application as having been unsuccessful.

The school reserves the right not to fill the position.

Commencement date: 1 January, 2024
Closing date: 14 November 2023





Ugie High School
Teaching Post (SGB)
Grade 1 English Medium
Starting date: 1 January 2024

Requirements:

- Appropriate Teaching Qualification
- SACE Registration
- Language proficiency English and Afrikaans
- Previous teaching experience preferred
- Mention extra-mural activities

Closing date: 10 November 2023

E-mail your CV and supporting documents to:

ugiehigh@gmail.com



Ugie High School
Teaching Post (SGB)
Intermediate Phase
Starting date: 1 January 2024

Requirements:

- Appropriate Teaching Qualification
- SACE Registration
- Language proficiency English and Afrikaans
- Previous teaching experience preferred
- Mention extra-mural activities

Closing date: 10 November 2023

E-mail your CV and supporting documents to:

ugiehigh@gmail.com



Ugie High School

Teaching Post (SGB)

Senior Phase

Starting date: 1 January 2024

Requirements:

- Technology and Creative Arts
- Appropriate Teaching Qualification
- SACE Registration
- Language proficiency English and Afrikaans
- Previous teaching experience preferred
- Mention extra-mural activities

Closing date: 10 November 2023

E-mail your CV and supporting documents to:

ugiehigh@gmail.com



Ugie High School Hostel Chef / Cook (SGB)

Starting date: 1 January 2024

Requirements:

- Appropriate Qualification
- Preparation of meals for learners
- Placing of Orders
- Previous chef/cook experience preferred
- Able to work some weekends

Closing date: 10 November 2023

E-mail your CV and supporting documents to:

ugiehigh@gmail.com



Ugie High School

Vacancy for School Secretary (SGB)

Starting date: 1 January 2024

Requirements:

- Minimum grade 12
- Computer literate (Office)
- Presentable
- Good interpersonal relations
- Language proficiency English and Afrikaans
- Experience in office administration in a school setting
- Basic First Aid – optional

Job description:

- General administration duties
- Sending and receiving emails
- Switchboard
- Management of test and examination material in the strongroom
- SASAMS administrator
- Any other ad hoc tasks requested by the school manager

Closing date: 10 November 2023

E-mail your CV and supporting documents to: ugiehigh@gmail.com



MOREGROVE PRIMARY SCHOOL

School Governing Body,
seeks to appoint a

Gr.1 Educator

Commencing 15 January 2024

The successful candidate must:

- have a clear understanding of the Gr.1 curriculum and assessment programme
- ideally have previous foundation phase teaching experience
- be able to participate in the extra-mural programme of the school, for example netball and ball-skills

Requirements:

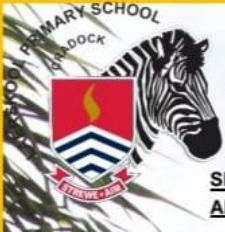
- 4 Year B.Ed. Foundation Phase (or equivalent)
- SACE Registered

Closing date for applications: 17 November 2023

Please hand-deliver a CV with certified documentation to:

The Principal
Moregrove Primary School
9 Loerie Street
Cotswold Ext.
Gqeberha
6045

- *No emails or late applications will be accepted*
- *The SGB reserves the right to not fill the position*
- *If no contact is made by 4 December 2023, please accept your application as unsuccessful*



Laerskool Cradock Cradock Primary School



SKOOLHOOF/PRINCIPAL: Me./Ms MM Maree • 247, CRADOCK, 5880 • 048 881 2239 • 048 881 2266
ADMIN: admin@cradockps.co.za • FIN: fin@cradockps.co.za • Laerskool Cradock Primary School

1. SUPERINTENDENT HUIS VERTUE

(DEPARTEMENTELE POS)

Diensaanvaarding: 1 Januarie 2024

Laerskool Cradock het 'n vakature beskikbaar vir 'n verantwoordelike persoon om hoof van die koshuis te wees. Vorige ervaring in bestuur van 'n koshuis sal 'n aanbeveling wees. Die koshuis bied huisvesting vir leerders van gr. 4 – 7, van Maandag tot Vrydag. 'n Onderwyskwalifikasie is verpligtend.

2. ONDERWYSPOS

(SBL met die moontlikheid van 'n Departementele pos)

Diensaanvaarding: 1 Januarie 2024

AFRIKAANS HUISTAAL (Gr. 4-7)

EBW / EMS (Gr. 7)

Onderrigmedium: Afrikaans & Engels

Laerskool Cradock het 'n vakature beskikbaar vir 'n entoesiastiese onderwyser om in 2024 by ons wenspan aan te sluit.

3. SPORTKOÖRDINEERDER

(SBL)

Diensaanvaarding: 1 Januarie 2024

Laerskool Cradock het 'n vakature beskikbaar vir 'n energieke persoon om die sportprogram te koördineer. Die aansoeker moet Afrikaans en Engels magtig en rekenaarvaardig wees. Ervaring in sportafrigting is 'n aanbeveling.

DOKUMENTASIE BENODIG

- Aansoekbrief
- Onlangs opgedateerde CV met verwysings
- **GESERTIFISEERDE AFSKRIFTE VAN:**
 - Gr. 12 - Sertifikaat
 - Onderwysgraad-/diploma
 - Akademiese rekord
 - Meld vakke aangebied
 - Sport- en Kultuursertifikate
 - Kursusse bygewoon
 - SARO-Sertifikaat
 - Identiteitsdokument
 - Ko-kurrikulêre aktiwiteite
 - Polisieklaring

PROSEDURE EN INHANDIGING VAN AANSOEKE:

E-pos: hoof@cradockps.co.za

Aansoeke kan vanaf 7:00 – 14:00 by die kantoor afgelewer word.

Kontakpersoon: Me. M. Maree

Kontaknommer: (048) 881 2239
(tydens skoolure)

Sluitingsdatum vir aansoeke:

10 November 2023

(Indien u teen 17 November 2023 niks gehoor het nie, was u aansoek onsuksesvol.)



Laerskool Cradock Cradock Primary School



SKOOLHOOF/PRINCIPAL: Me./Ms MM Maree • ☒ 247, CRADOCK, 5880 • ☎ 048 881 2239 • ☎ 048 881 2266
ADMIN: admin@cradockps.co.za • FIN: fin@cradockps.co.za • Laerskool Cradock Primary School

1. SUPERINTENDENT VERTUE HOUSE

(DEPARTMENTAL POST)

Date of appointment: 1 January 2024

Cradock Primary School has a vacancy for a responsible person to be Head of the hostel. Previous experience in managing a hostel would be a recommendation. The hostel offers boarding to learners from Gr. 4 – 7, from Mondays to Fridays. A teaching qualification is mandatory.

2. TEACHING POST

(SGB with the possibility of a Departmental post)

Date of appointment: 1 January 2024

AFRIKAANS HL (Gr. 4 - 7)

EMS / EBW (Gr. 7)

Cradock Primary School has a vacancy for an enthusiastic teacher to join our winning team in 2024.

3. SPORT CO-ORDINATOR

(SGB)

Date of appointment: 1 January 2024

Cradock Primary School has a vacancy for an energetic person to co-ordinate our sport programme. The applicant must be fluent in Afrikaans and English and computer literate. Experience in sport coaching is a recommendation.

DOCUMENTATION REQUIRED:

- Application letter
- Recent updated CV with references
- **CERTIFIED COPIES OF:**
 - Gr. 12 Certificate
 - Teaching degree / -diploma
 - Academic record
 - State subjects offered
 - Certificates in Sport and Culture
 - Courses attended
 - SACE certificate
 - Identity document
 - Extra-curricular activities
 - Police clearance

PROCEDURE AND SUBMISSION OF APPLICATIONS

Email: hoof@cradockps.co.za

Applications can be delivered to the office from 7:00 – 14:00.

Contact person: Ms M. Maree

Contact number: (048) 881 2239
(during school hours)

Closing date for applications

10 November 2023

(If you have not heard from us by 17 November 2023, your application was unsuccessful.)



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY
DORDRECHT HIGH SCHOOL

LANGUAGE OF LEARNING AND TEACHING: AFRIKAANS AND ENGLISH

FET PHASE: GRADE 10 – 12

SUBJECT: AFRIKAANS HOME + FIRST
ADDITIONAL

CLOSING DATE: 01 MARCH 2024

ASSUMPTION OF DUTY: 01 APRIL 2024

SEND APPLICATIONS TO: principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY
DORDRECHT HIGH SCHOOL

LANGUAGE OF LEARNING AND TEACHING: AFRIKAANS AND ENGLISH

FOUNDATION PHASE: GRADE 1

CLOSING DATE: 24 NOVEMBER 2023

ASSUMPTION OF DUTY: 01 JANUARY 2024

SEND APPLICATIONS TO: principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY **DORDRECHT HIGH SCHOOL**

FET PHASE:	GRADE 10 – 12
SUBJECT:	ENGLISH HOME LANGUAGE and FIRST ADDITIONAL LANGUAGE HISTORY
CLOSING DATE:	01 DECEMBER 2023
ASSUMPTION OF DUTY:	01 JANUARY 2024
SEND APPLICATIONS TO:	principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY
DORDRECHT HIGH SCHOOL

LANGUAGE OF LEARNING AND TEACHING: AFRIKAANS AND ENGLISH

INTERMEDIATE PHASE:	GRADE 4
SUBJECT:	ENGLISH HOME LANGUAGE and FIRST ADDITIONAL LANGUAGE
CLOSING DATE:	24 NOVEMBER 2023
ASSUMPTION OF DUTY:	01 JANUARY 2024
SEND APPLICATIONS TO:	principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280

CVs

(CVs received since the previous edition. See the list below. Text is unedited as received.)

NAME	SURNAME	QUALIFICATIONS	PHASE	SUBJECTS	AREA
Buhle	Toni	Bachelor of Commerce BCom (hon) in Economics PGCE	Senior, FET / VOO, School Admin Post / Administratiewe pos	Economics Accounting EMS English FAL Life Orientation Business Studies	East London Port Elizabeth Makhanda
SONNICA	ASPELING	B.ED FOUNDATION PHASE TEACHING	Foundation / Grondslag	AFRIKAANS, ENGLISH, MATHEMATICS, LIFE SKILLS	
Sizi Matthews	Botsime	BA (Psychology), PGCE (LO /His/Geo), AdvDip (Remedial Education), PGDip (Teaching and Learning Care and Support)	Foundation / Grondslag, Intermediate / Intermediêr, Senior	Gr 1-3 (All) Gr 4-6 (All) Gr 7-9 (LO, SS, CA, English) Gr 10-12 (LO) Gr 1-6 (LSEN /LS)	Anywhere in the EC
Justin	Radloff	PGCE BA (Hns in History and Psychology)	Intermediate / Intermediêr	Mathematics English History Geography L.O EMS Natural Sciences	Buffalo City (East London area)
Jean-mari	Ackerman	B.Ed Foundation Phase	Foundation / Grondslag	Afrikaans, English, Life skills, Mathematics	East London
Angelique	Hudson	Bachelor of Education degree (Intersen phase) B.Ed Honours degree	Intermediate / Intermediêr, Senior, FET / VOO, School Admin Post / Administratiewe pos	All intersen phase subjects	Anywhere

AVAILABLE TEACHERS: ONLINE CVs



208 online CVs are available at <https://bit.ly/CVdata>

RE-APPOINTMENT OF PREVIOUSLY RESIGNED EDUCATORS

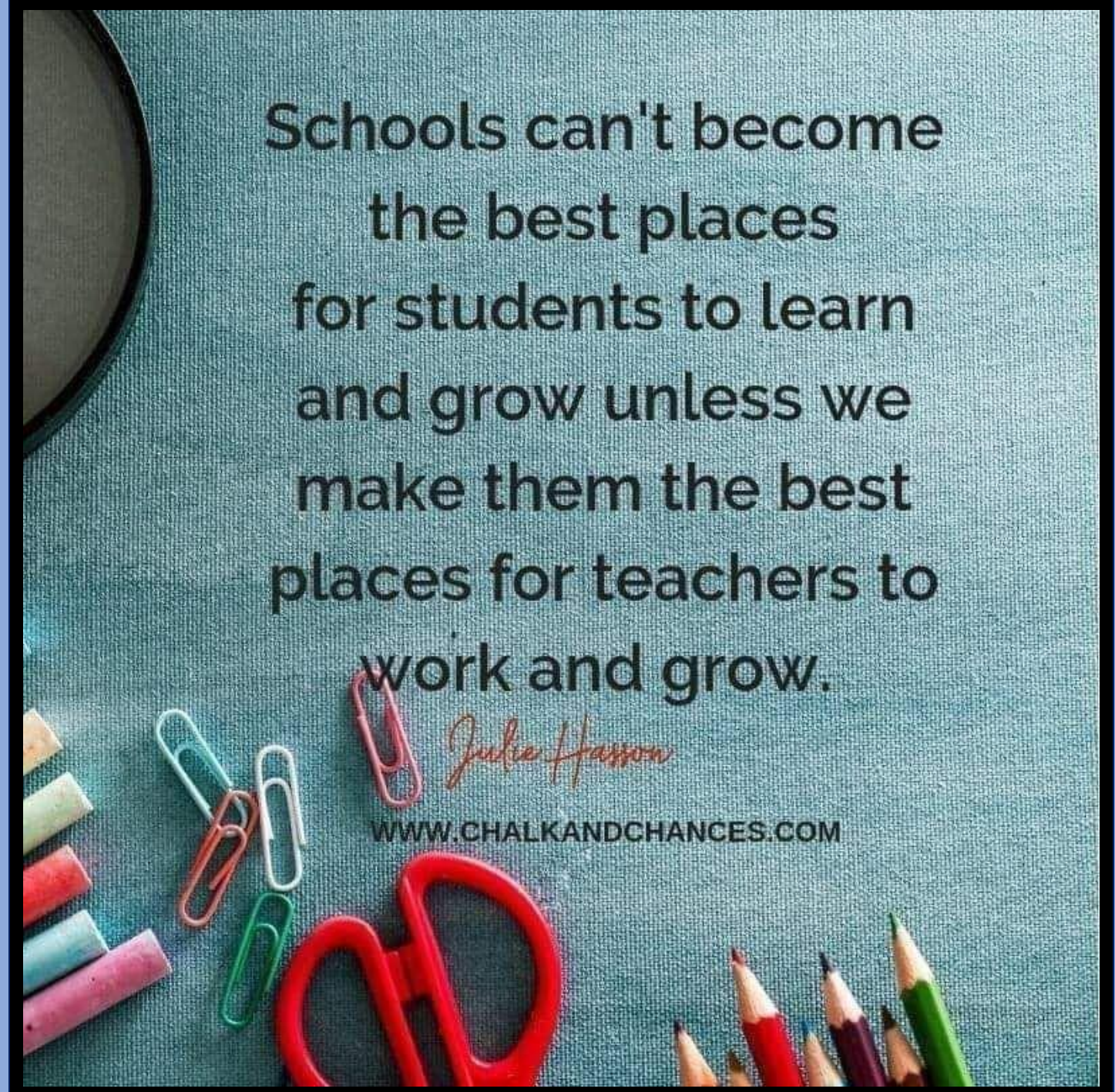
Kindly take note of HRM Circular 4 of 2023: Re-appointment of previously resigned educators and those who had retired prematurely. It is available at <https://www.eccurriculum.co.za/Circulars.htm>

DEADLINE FOR SUBMISSIONS

This weekly newsletter is a **free** service to schools. Please distribute it electronically to all your colleagues. Schools are invited to advertise their **vacancies** here and teachers looking for posts are welcome to submit their **resumes** online. (See the link at the top of the page.)

The deadline for contributions: **Thursdays at 13:00**.

Hoor hier-nuusbrief | newsletter: <http://bit.ly/hoorhier>



Schools can't become
the best places
for students to learn
and grow unless we
make them the best
places for teachers to
work and grow.

Julie Hanson

WWW.CHALKANDCHANCES.COM

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