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▶ **Encouraging resilience and growth:
Supporting learners after exam
results**

▶ **Vacant Departmental Posts**

***Vacant non-teaching support staff positions within schools and special schools**

***New Principals' Bulletin: 98 Posts**

4 Circulars

2 Principal's Handbook

2 Webinars for teachers

46 Vacant Posts

10 CVs

225 Available Teachers: Online CVs

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ENCOURAGING RESILIENCE AND GROWTH: SUPPORTING LEARNERS AFTER EXAM RESULTS

Experiencing disappointment in academic performance can be challenging for learners, and as a teacher, your words and actions play a crucial role in guiding them through this period. It's an opportunity to foster resilience, motivate, and instill a growth mindset. Here's what you can say to a learner who did not perform well during the exam:



- **Start with Empathy:** Begin the conversation by acknowledging the learner's feelings. Express understanding and empathy for the disappointment they may be experiencing. Let them know that it's okay to feel upset but reassure them that setbacks are a natural part of the learning journey.
- **Highlight Effort and Improvement:** Emphasize the importance of effort and improvement over time. Recognize the hard work they put into their studies and assure them that academic success is not solely determined by one exam. Reinforce the idea that setbacks are opportunities for learning and growth.
- **Focus on the Positive:** Identify positive aspects of their performance. Highlight any progress made, areas where improvement was evident, or commendable efforts. By emphasizing the positive, you shift the focus from perceived failure to areas where the learner demonstrated strength and potential.
- **Encourage Reflection:** Encourage the learner to reflect on their performance. Ask open-ended questions such as, "What strategies did you find effective in your preparation?" or "Are there specific areas where you feel you could improve?" This encourages self-awareness and helps them take an active role in their learning.
- **Promote a Growth Mindset:** Introduce the concept of a growth mindset, emphasizing that abilities can be developed through dedication and hard work. Remind them that this setback is not indicative of their intelligence or potential but rather an opportunity to learn and improve.
- **Set Realistic Goals:** Work together to set realistic, achievable goals for improvement. Break down larger objectives into smaller, manageable tasks. This process empowers the learner with a sense of control and provides a roadmap for their academic journey.
- **Offer Support:** Assure the learner that they are not alone in facing challenges. Offer your support and let them know that you are there to help. This may involve additional tutoring, resources, or guidance on effective study strategies. Reinforce the idea that seeking assistance is a sign of strength, not weakness.
- **Celebrate Perseverance:** Highlight the importance of perseverance. Share stories of well-known figures who faced setbacks but persevered to achieve success. This helps the learner understand that setbacks are temporary, and success often comes to those who persist through challenges.
- **Provide Specific Feedback:** Offer specific feedback on areas that need improvement. Constructive and specific feedback helps the learner understand where they can focus their efforts for better results. Be sure to frame feedback in a positive and encouraging manner.
- **Reinforce Intrinsic Motivation:** Encourage the learner to discover and reconnect with their intrinsic motivation. Ask questions like, "What subjects or topics genuinely interest you?" or "What are your long-term goals?" Rekindling their passion for learning can be a powerful motivator.

In conclusion, supporting a learner who did not perform well on an exam involves a delicate balance of empathy, encouragement, and guidance. By focusing on effort, improvement, and fostering a growth mindset, you help the learner navigate the challenges of academic setbacks. Reinforce that success is a journey, not a destination, and your support plays a crucial role in their ongoing growth and development.

VACANT DEPARTMENTAL POSTS

VACANCIES

Available at <https://www.eccurriculum.co.za/Bulletins.htm>

- Departmental advert 3 of 2023/2024: **Vacant non-teaching support staff positions within schools and special schools** + Erratum - Closing date 27 November 2023
- Volume 4 of 2023: **Open Post Bulletin for Principals** - Closing date 20 November 2023

CIRCULARS



CIRCULARS

www.eccurriculum.co.za/Circulars.htm

Available at <https://www.eccurriculum.co.za/Circulars.htm>:

- Memo: Management Plan for School Readiness Opening - January 2024
- School Principal's Handbook
- Government Gazette 49659: Amendment: General Regulations regarding Children
- Government Gazette 49646: Policy and Criteria for Credit Accumulation and Transfer

Hoor hier-nuusbrief | newsletter: <http://bit.ly/hoorhier>

PRINCIPAL'S HANDBOOK



“I am a School Principal and I Lead the Process of Developing an Effective and Inclusive School” .

School Principal's Handbook

Prepared By: Sifiso Mhlongo

For Public School Principals

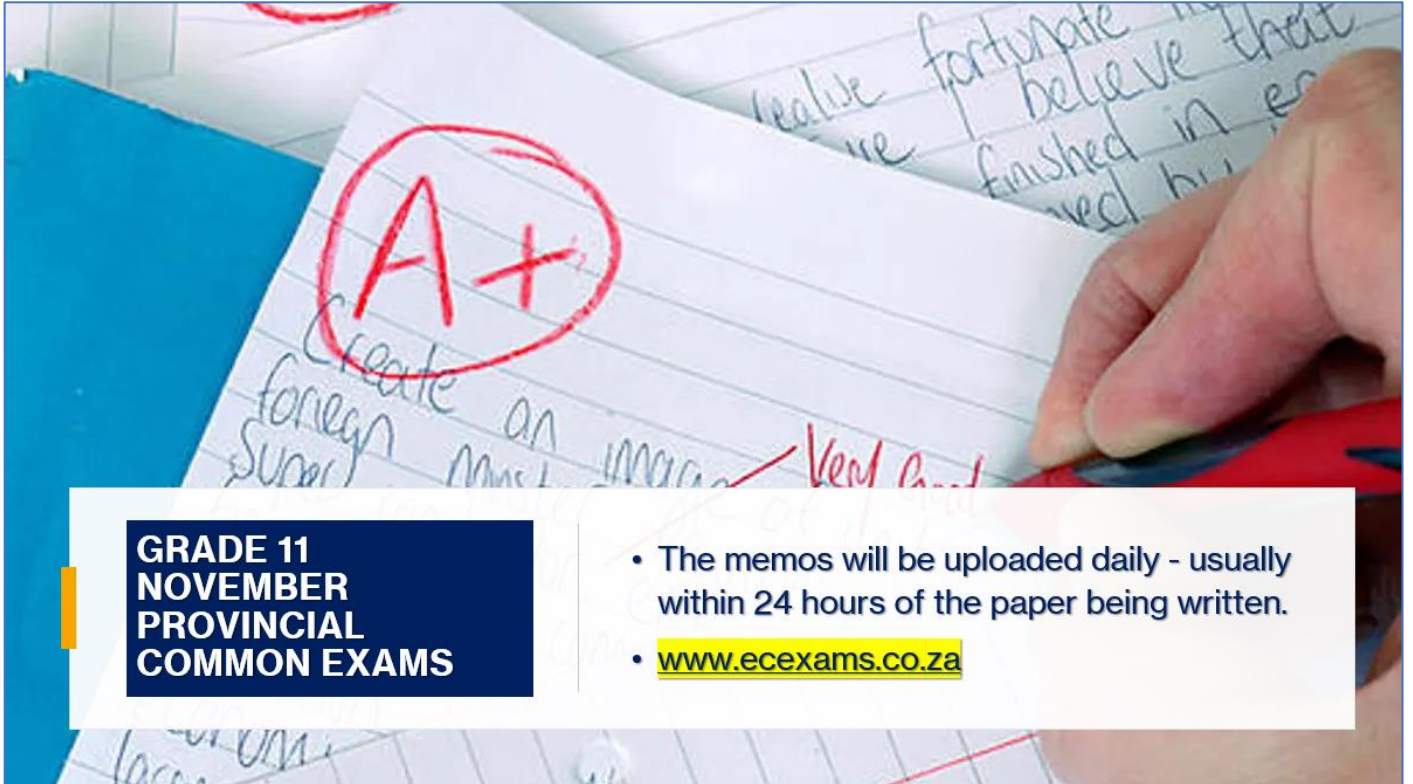


Available at <https://www.eccurriculum.co.za/Circulars.htm>

Hoor hier-nuusbrief | newsletter: <http://bit.ly/hoorhier>

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GRADE 11 PROVINCIAL EXAMS



**GRADE 11
NOVEMBER
PROVINCIAL
COMMON EXAMS**

- The memos will be uploaded daily - usually within 24 hours of the paper being written.
- www.ecexams.co.za

**NO. 1
EXAMINATIONS WEBSITE
FREE QUESTION PAPERS & MEMOS**

www.ecexams.co.za



Professional Development

SAOU

Register here: <https://bit.ly/SAOUwebinars>

- 20 November 2023
 - ChatGPT
- 27 November 2023
 - LEGO Robotics

VACANT POSTS

Hoërskool Cillie

ONDERWYSPOS

Engels FAL en Geskiedenis



Beheerliggaampos

Engels FAL en Geskiedenis Graad 8-12

Diens aanvaarding: 1 Januarie 2024

Vereistes:

Volwaardige toepaslike onderwyskwalifikasie

Bewese ondervinding in onderrig kan tot u voordeel wees

Taal van onderrig en leer: Afrikaans

Registrasie by SARO (SACE)

Bereidwilligheid om buitemuurse aktiwiteite by die skool aan te bied

*n Volledige CV, vergesel met 'n dekbrief en alle gesertifiseerde dokumente asook verwysings kan by die skool ingehandig word of per epos gestuur word aan:

hsc@absamail.co.za | 041 451 4837

Sluitingsdatum vir aansoeke: 1 Desember 2023

Voorpos Primary School

East London



Vacancy for 2024

***Voorpos Primary School invites applicants for a
School Governing appointment for:***

Foundation Phase Educator

Candidates should be:

- B.Ed Foundation Phase qualified.
- able to teach all Foundation Phase subjects. Please state your ability to teach either Afrikaans and/or IsiXhosa FAL
- passionate about education.
- prepared to go above and beyond what is expected.
- committed to growing and developing as an educator.
- prepared to attend and assist at school functions.
- willing to become involved in the school's extra-mural programme. State which sport and/or culture.
- display good organisational skills.
- computer literate.
- SACE registered

Applications should include:

- A covering letter
- CV
- Copy of ID document
- Copy of current academic transcript
- Police clearance certificate
- Proof of SACE registration
- 2 contactable references

Applications to be emailed to principal@voorposprim.co.za

Closing date: Friday, 17 November @ 12:00

Voorpos Primary School

East London



Vacancy for 2024

***Voorpos Primary School invites applicants for a
School Governing appointment for:***

Internship Position – Intersen Phase

Candidates should be:

- studying towards a registered Bachelor of Education degree.
- passionate about education.
- prepared to go above and beyond what is expected.
- committed to growing and developing as an educator.
- prepared to supervise children and offer learning support.
- prepared to attend and assist at school functions.
- willing to become involved in the school's extra-mural/physical education programme.
- display good organisational skills.
- computer literate.

Applications should include:

- A covering letter
- CV
- Copy of ID document
- Copy of current academic transcript
- Police clearance certificate
- Proof of (temporary) SACE registration
- 2 contactable references

Applications to be emailed to principal@voorposprim.co.za

Closing date: Friday, 17 November @ 12:00



GONUBIE HIGH SCHOOL

School Governing Body post

SGB BUSINESS STUDIES & ACCOUNTING POST

The School Governing Body is looking to appoint a teacher for Business Studies and Accounting.

Commencement date: 15 January 2024

Medium of instruction: English

Closing date for applications: 4 December 2023

Interested persons are invited to hand-deliver/e-mail the following:

- Letter of application.
- Please state any other subjects that you are qualified to teach (Creative Arts/Technology would be an advantage).
- Comprehensive CV with contactable referees. (State extra-murals)
- Certified copies of teaching qualification, any other relevant qualifications and all transcripts, SACE certificate and ID.

Physical Address: Gullsway Road
Gonubie
East London
5257

E-mail: gonubiehighschool@gmail.com

Please regard the application as unsuccessful, should you not hear from the school. The SGB reserves the right not to fill this post.



TARKASTAD HIGH SCHOOL

AN OPPORTUNITY EXISTS FOR INNOVATIVE
EDUCATORS TO JOIN THE STAFF OF TARKA HIGH
SCHOOL, JANUARY 2024.
2 SGB POST LEVEL 1 VACANCIES

**1. Gr 10 - 12
Gr 9**

**ENGLISH HL/FAL
AFRIKAANS HT/EAT**

**2. Gr 10 - 12
Gr 7 - 9**

**HISTORY/GESKIEDENIS
SS / SW**

Requirements / Recommendations

- Applicable Tertiary Qualifications
- Professional Teaching Diploma
- 5+ years teaching experience in FET Phase
- Afrikaans and English Proficiency
- SACE – Registration
- Police Clearance Certificate
- Computer Literate
- Extra-mural commitment compulsory

**Only short-listed candidates will be contacted
The SGB reserve the right not to fill the position**

**Email with proof of qualifications and covering letter to
admin@tarkahigh.co.za*

CLOSING DATE: 8 December 2023



HOËRSKOOL OTTO DU PLESSIS HIGH SCHOOL

Tel: (041) 452-2184

Faks/Fax: (041) 456-4264

E-pos/E-mail: admin@ottoduplessishigh.co.za

Skoolhoof/Principal: MA Gerber – B.A Ed, B. Ed (Psych)

Posbus/PO Box 11082

Algoapark/Algoa Park

PORT ELIZABETH

6005

DEPARTEMENTELE POS – PL1

1. VERBRUIKERSTUDIE : GR 10 – 12

VEREISTES :

- SACE SERTIFIKAAT
- PROFESSIONELE KWALIFIKASIES
- TOEPASLIKE GRAADKWALIFIKASIE
- MELD BUITEMUURS
- MEDIUM VAN ONDERRIG - AFRIKAANS

SLUITINGSDATUM : 30 NOVEMBER 2023

AANVANGSDATUM : 1 JANUARIE 2024

STUUR E-POS AAN:

admin@ottoduplessishigh.co.za

NAVRAE : TEL : 041-4522184

Let wel: Indien u 14 dae na die sluitingsdatum geen terugvoer ontvang het nie, beskou u aansoek dan as onsuksesvol.

**HOËRSKOOL OTTO DU PLESSIS
POSBUS 11082
ALGOAPARK
PORT ELIZABETH 6005**

UMTATA HIGH SCHOOL



SGB POSTS

Applications are invited from suitably qualified personnel:

1. English Home Language Teacher Grade 8 – 12

Requirements: A degree in education or PGCE. Experience in teaching English HL will be an added advantage. E-learning knowledge a recommendation. Be passionate about education. Understand and support ethos and vision of the school. Have a passion to work with learners. Be willing to participate in extra-curricular activities. Be registered with SACE.

2. Receptionist

Requirements: A relevant diploma/degree. Experience in receptionist job will be an advantage. Duties include receiving visitors at front office, answering and forwarding incoming phone calls. Also perform administrative duties as directed by your supervisor.

Commencement Date: 1 January 2024

Forward your letter of application, updated CV, relevant certified copies of certificates, police clearance to: The Principal, Umtata High School, P.O. Box 243, Mthatha, 5099 or hand delivered to No. 55 Victoria Street, Mthatha

Closing Date: 20 November 2023 @15:00

Enquiries must be directed to Mr Mkosana at 047 531 2981

Umtata High School reserves the right to make an appointment. If you have not heard from us by the 5th December 2023, you must consider your application as unsuccessful.



LILYFONTEIN SCHOOL

The following Governing Body Posts will exist from January 2024

HIGH SCHOOL LEARNERSHIP

**Preference will be given to the following subject specializations:
Mathematics Senior and FET Phase; EGD and Afrikaans FAL**

State extra murals offered and/or interested to be developed in:
1 x winter sport and 1 x summer sport

The successful applicant must be willing to assist with the extra mural programme

Must show proof of study for above post

This is a Learnership position, not for an already qualified educator

Closing Date : **Wednesday, 22 November 2023**

Please email your CV together with the following to qualify for consideration:

Please state position applying for in the subject line of the email

Letter of Application

Copy of academic enrolment

Certified copy of Identity document

Police Clearance Certificate

Addressed to: The Principal

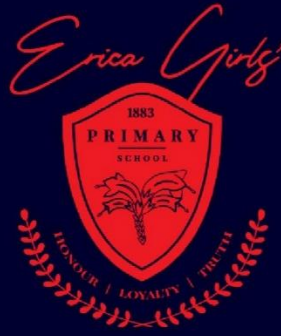
vacancies@lilyfontein.co.za

If applicant has not been notified within 14 days,
consider the position filled. Only short-listed candidates will be contacted.

Thank you for your application.

THE GOVERNING BODY RESERVES THE RIGHT
NOT TO FILL THE POSITION.

In line with POPIA (Protection of Personal Information Act) we will attempt to ensure the confidentiality of all data collected. By submitting an application, you accept this disclaimer.



INTERSEN PHASE Learnership Vacancy

INTERESTED STUDENTS WHO MATCH THE FOLLOWING CRITERIA ARE INVITED TO APPLY FOR A VACANCY IN OUR IP LEARNERSHIP PROGRAMME.

START DATE: 15 JANUARY 2024

MUST BE REGISTERED AT A LONG DISTANCE LEARNING INSTITUTION

STUDYING A BACHELOR OF EDUCATION IN THE **INTERMEDIATE PHASE**

SWIMMING IS COMPULSORY. HOCKEY OR NETBALL IS ADVANTAGEOUS.
PARTICIPATION IN THE SCHOOL'S EXTRA-MURAL PROGRAMME IS COMPULSORY.

MUST BE PROFICIENT IN ENGLISH

BENEFITS

MONTHLY STIPEND
MENTORSHIP AND ON-SITE TRAINING WITH QUALIFIED TEACHERS
INVOLVEMENT IN A VARIETY OF SCHOOL RELATED ACTIVITIES
PROFESSIONAL DEVELOPMENT OPPORTUNITIES



To apply, please submit a covering letter and CV to students@ericaprimary.co.za by 24 November 2023

The school reserves the right to not fill this vacancy. If you have not heard from us within 15 days of the closing date, please consider your application unsuccessful.



Position exists for: Aftercare Manager

The Victoria Park Grey School Governing Body seeks to employ the following individual:

- 🛡 One who is well organised.
- 🛡 Has strong planning skills.
- 🛡 Is proactive and uses their initiative.
- 🛡 Is accountable, responsible, and reliable.

Requirements:

- 🛡 Minimum Grade 12
- 🛡 A minimum qualification in education, or a related field will be an advantage.
- 🛡 Experience in management will be an advantage.
- 🛡 Computer literate.

Application process: [Hand delivered]

- 🛡 Interested persons to apply to The Chairperson of Victoria Park Grey School Governing Body.
- 🛡 Applications to reach the school no later than Tuesday 21st of November before 13h00.
- 🛡 All applications are to include contactable references and two testimonials, one from the current manager/supervisor and one from a current colleague.
- 🛡 11h00 – 17:30 – School days
- 🛡 **Commencement date: 1/01/2024**

For any enquiries, email: deputy@vpgrey.co.za

Applicants not contacted by the 27th of November should assume that they are unsuccessful.



Foundation Phase

Grade 3 SGB EDUCATOR VACANCY



Middelburg, Eastern Cape

Karel Theron Primary School is looking for an enthusiastic, dedicated and qualified Grade 3 educator to join our family.

Requirements:

- Candidate must be fluent in Afrikaans.
- Candidate will be teaching in English, and must have a good command of the language.
- Participation & coaching of extramural mandatory.
 - Experience in Grade 3 is advantageous.
 - Candidate must be willing to travel to Middelburg Eastern Cape for the interview.

Commencement date: 1 January 2024

Your application must be accompanied by the following:

- Complete CV
- Certified copy of qualification
- Certified copy of Matric Certificate
- Certified copy of ID
- Certified copy of SACE Registration mandatory
- Police clearance mandatory

Email your application to: kareltheronposte@gmail.com

Closing date: 24 November 2023

Reference: KT_Gr3 Educator



2023

Please note that only shortlisted candidates will be contacted. Should you not be contacted within two weeks after the closing date, your application was unsuccessful. The SGB reserves the right to leave the position vacant if no suitable candidate is found..



INTERMEDIATE PHASE

SGB EDUCATOR VACANCY

MIDDELBURG, EASTERN CAPE

Karel Theron Primary School is looking for a passionate Intermediate Phase educator to join our family. The ideal candidate must meet the following requirements:

• **Main Subjects:**

English Gr 4 - 7 Home Language & First Additional Language
Maths Gr 4 - 6

- Mention other subjects.
- Candidate must be fluent in Afrikaans.
- Participation & coaching of extramural mandatory.
- Candidate must be willing to travel to Middelburg Eastern Cape for the interview.

Commencement date: 1 January 2024

Your application must be accompanied by the following:

- Complete CV
- Certified copy of qualification
- Certified copy of Matric Certificate
- Certified copy of ID
- Certified copy of SACE Registration mandatory
- Police clearance mandatory

Email your application to: kareltheronposte@gmail.com

Sluitingsdatum: 24 November 2023

Reference: KT_Intermediate Phase Educator

Please note that only shortlisted candidates will be contacted. Should you not be contacted within two weeks after the closing date, your application was unsuccessful. The SGB reserves the right to leave the position vacant if no suitable candidate is found.

2023





Laerskool **HANGKLIP** Primary

VAKANTE POSTE / VACANT POSTS

Laerskool Hangklip benodig die dienste van gekwalifiseerde onderwysers vir die volgende beheerliggaamposte:

Pos 1:

Wiskunde / Natuurwetenskappe

Gr. 4 – 7

Taal van onderrig: Afrikaans en Engels
(Meld ander vakke)

Pos 2:

Taal / SW / LV

Afrikaans en Engels Huistaal

Gr. 4 – 7

(Meld ander vakke)

Taal van onderrig: Afrikaans en Engels

Sluitingsdatum:

22 November 2023

Aanvangsdatum:

1 Januarie 2024

Meld buitemuurse betrokkenheid!
Geldige Publieke Vervoerpermit (PDP) sal in u guns tel.

Hangklip Primary School is in need of the services of qualified teachers for the following governing body posts:

Post 1:

Mathematics / Natural Sciences

Gr. 4 – 7

Medium of instruction: Afrikaans and English
(State other subjects)

Post 2:

Language / SS / LS

Afrikaans and English Home Language

Gr. 4 – 7

(State other subjects)

Medium of instruction: Afrikaans and English

Closing date:

22 November 2023

Date of commence:

1 January 2024

State extra mural activities!
Valid Public Transport permit (PDP) will count in your favour.

Indien u belangstel en kwalifiseer, stuur 'n volledige CV, asook bewys van SARO registrasie na:

If you are qualified and interested, please send a detailed CV and proof of SACE registration to:

ontvangs@laerskoolhangklip.co.za



Laerskool **HANGKLIP** Primary

VAKANTE POSTE / VACANT POSTS

Laerskool Hangklip benodig die dienste van gekwalifiseerde onderwysers vir die volgende beheerliggaamposte:

Pos 3:
Grondslagfase
Graad 2
Taal van onderrig: Engels

Pos 4:
Remediëring
Grondslagfase
Gr. 1-3
Taal van onderrig: Afrikaans en Engels

Sluitingsdatum:
22 November 2023
Aanvangsdatum:
1 Januarie 2024

Meld buitemuurse betrokkenheid!
Netbal kan in u guns tel.

Hangklip Primary School is in need of the services of qualified teachers for the following governing body posts:

Post 3:
Foundation Phase
Grade 2
Medium of instruction: English

Post 4:
Remedial
Foundation Phase
Gr. 1-3
Medium of instruction: Afrikaans and English

Closing date:
22 November 2023
Date of commence:
1 January 2024

State extra mural activities!
Netball will count in your favour.

Indien u belangstel en kwalifiseer, stuur 'n volledige CV, asook bewys van SARO registrasie na:

If you are qualified and interested, please send a detailed CV and proof of SACE registration to:

ontvangs@laerskoolhangklip.co.za

EEUFEEES



1922 **100** 2022

VAKATURE:
BEHEERLIGGAAMPOS
BESIGHEIDSTUDIES GR 10 - 12
WISKUNDIGE GELETERDHEID
GR 11 & 12

HOËRSKOOL KIRKWOOD

bied die volgende pos aan:

Posbeskrywing

- Besigheidstudies Gr. 10-12
- Wiskundige Geletterdheid Gr. 11 & Gr.12

BASIESE VEREISTES

Gewilligheid om vir 'n PDP aansoek te doen, word aangemoedig.

SLUITINGSDATUM: 20 NOVEMBER 2023

ROLVERDELING

- Gewilligheid om by buitemuurse aktiwiteite betrokke te raak.

BYVOORDELE

- Moontlike koshuisinwoning beskikbaar.

Stuur u aansoek asb. na
petricoetzee@hskwd.co.za



HOËR LANDBOUSKOOI MARLOW

INTERNSKAP POSISIE BESIKBAAR



DIE HOËR LANDBOUSKOOI MARLOW IS OP SOEK NA DIE GESKIKTE KANDIDAAT OM BY ONS AAN TE SLUIT AS INTERN. ONDERWYSSTUDENTE OF KANDIDATE WAT HUL GRAAD VOLTOOI HET IN DIE RELEVANTE VAKKE WORD GENOOI OM AANSOEK TE DOEN.

ALGEMENE VEREISTES

- BEWYS VAN ONDERWYSSTUDIES D.M.V. AFSTANDONDERRIG
- 'N LIEFDE EN PASSIE VIR ONDERWYS
- SKOOLVERPLIGTINGE BUIE SKOOLURE - BEREIDWILLIGHEID OM MEER AS DIE NORM TE DOEN
- BETROKKENHEID BY BUITEMUURSE AKTIWITEITE 'N STERK AANBEVELING
- MOET GOED IN 'N SPAN KAN SAAMWERK
- TAALVAARDIGHEDE EN TENNISAFRIGTINGS-KWALIFIKASIE SAL IN U GUNS TEL

INDIEN U AAN DIE BOGENOEMDE KRITERIA VOLDOEN EN BELANGSTEL IN DIE ONDERRIG VAN TALE (AFRIKAANS EN ENGELS) SAL ONS GRAAG VAN U WIL HOOR.

BEHUISSING BESIKBAAR

**RIG U AANSOEK AAN DIE SKOOLHOOF
HOOF@MARLOWLANDBOU.CO.ZA**

AANVANGSDATUM: JANUARIE 2024

SLUITINGSDATUM VIR AANSOEKE: 30 NOVEMBER 2023

SLEGS KORTLYS KANDIDATE SAL GEKONTAK WORD

DIE BEHEERLIGGAAM HOU DIE REG VOOR OM NIE DIE POS TE VUL NIE

Hoor hier-nuusbrief | newsletter: <http://bit.ly/hoorhier>



St Christopher's Private School

KING WILLIAM'S TOWN
Byrnes Road, Clubview KWT
Tel: 043 643 3261 Fax: 086 637 5350
Email: registration@stchris.co.za

SUITABLY QUALIFIED EDUCATORS REQUIRED

1. History: Gr 8 - 12
2. Life Sciences: Gr 10 - 12
3. Mathematics: Gr 10 – 12

Must be able to offer sports or other extra-mural activities.

CLOSING DATE: 01 December 2023

STARTING DATE: 01 January 2024

Email a recent CV, copy of qualifications, SACE, and ID, with the names and contact details of two referees to principal@stchris.co.za.

Applicants not contacted by **14/12/23** were unsuccessful.

2024 - 38 years in Education

"We aspire to inspire beyond limits"



ALEXANDRIA CHRISTIAN ACADEMY

VACANT POST

Intermediate phase, Grades 4 and 5 combined all subjects.

We use curriculum from AEE— small classes so lots of individual attention guaranteed.

See: <https://www.aeegroup.co.za> This is a very rewarding way of teaching, because of the personal connection with your students.

Applicants must be born-again, church-going believers.

We place strong emphasis on whole-child development, therefore applicants must also be willing to do sport coaching and extra-mural.

Requirements

Cover letter

CV with contactable references

Personal statement of faith

Appropriate teaching qualification

SACE registration and police clearance

Documents must be certified copies

Extra murals offered

Only candidates who are invited for interview will be contacted

We reserve the right not to fill the post

Closing date: 24 November 2023

Starting date: January 2024

EMAIL completed applications to: teachalexandria@gmail.com



ALEXANDRIA CHRISTIAN ACADEMY

VACANT POST

Senior phase, Grades 6 and 7 combined all subjects.

We use curriculum from AEE— small classes so lots of individual attention guaranteed.

See: <https://www.aeegroup.co.za> This is a very rewarding way of teaching, because of the personal connection with your students.

Applicants must be born-again, church-going believers.

We place strong emphasis on whole-child development, therefore applicants must also be willing to do sport coaching and extra-mural.

Requirements

Cover letter

CV with contactable references

Personal statement of faith

Appropriate teaching qualification

SACE registration and police clearance

Documents must be certified copies

Extra murals offered

Only candidates who are invited for interview will be contacted

We reserve the right not to fill the post

Closing date: 24 November 2023

Starting date: January 2024

EMAIL completed applications to: teachalexandria@gmail.com

**Hoërskool De Vos Malan
King William's Town**



Vacant SGB Posts

Pos/Post No. 1

Intermediêre & Senior Fase
Intermediate & Senior Phase
Gr. 4 – 9

Meld leerareas./State learning areas.

MEDIUM OF INSTRUCTION: AFRIKAANS & ENGLISH

Pos/Post No. 2

Rekeningkunde/Accounting Gr. 10 – 12
EBW/EMS Gr. 8 – 9

Meld ander vakke./State other subjects.

MEDIUM OF INSTRUCTION: AFRIKAANS & ENGLISH

Pos/Post No. 3

English Home Language
Gr. 8 - 12

MUST HAVE EXPERIENCE IN TEACHING GR. 12

Vereistes/Requirements

Moet 'n onderwyskwalifikasie hê/Must have a teaching qualification.
Moet 'n geldige SACE registrasie hê/Must have a valid SACE registration.
Moet bydra tot die buitemuurse program/Must contribute to the extra-
mural program.

Aanvangsdatum/Starting date

Januarie/January 2024

**Please email a detailed CV with copies of qualifications
and SACE registration to:**

skoolhoof@devosmalan.co.za

Sluitingsdatum/Closing date

24 November 2023

The SGB reserves the right not to fill these posts.



Stutterheim High School

Our SGB invites you to make an application for the following
GOVERNING BODY TEACHING POST

Afrikaans First Additional Language Educator Grades 8 - 12

Commencement Date: 01 January 2024

Minimum Requirements:

- * Applicable qualifications
- * Professional teaching qualification
 - * SACE registration
- * Driver's Licence and PDP (compulsory)
- * Extra-mural commitment (compulsory)
 - * Computer Literate
- * Police Clearance Certificate

Competitive remuneration package:

The interview process and appointment will be at the sole discretion of the Governing Body. The SGB also reserves the right not to fill the position. Only shortlisted applicants will be contacted.

**Closing date:
20 November 2023**

Submit applications to:
The Principal, Stutterheim High School
or
e-mail to: principal@stutthigh.co.za

In line with the POPIA (Protection of Personal Information Act), we will attempt to ensure the confidentiality of all applications for this role. All reasonable measures will be in place to protect personal information which will be used in the recruitment, selection and reporting process. By submitting your application for this position, you recognize and accept this disclaimer.





Stutterheim High School

Our SGB invites you to make an application for the following
GOVERNING BODY TEACHING POST

SPORTS CO-ORDINATOR

Commencement Date: 01 January 2024

Minimum Requirements:

- * Qualification in Sport Management / Sport Science
 - * Certificates for coaching / umpiring
 - * Physical Education a recommendation
 - * Experience in coaching
 - * Driver's Licence and PDP (compulsory)
- * Knowledge of maintaining fields a recommendation
 - * Good people skills
 - * Computer Literate
- * Excellent administrative and communicative skills
 - * Police Clearance Certificate

Competitive remuneration package:

The interview process and appointment will be at the sole discretion of the Governing Body. The SGB also reserves the right not to fill the position. Only shortlisted applicants will be contacted.

**Closing date:
20 November 2023**

Submit applications to:
The Principal, Stutterheim High School
or
e-mail to: principal@stutthigh.co.za

In line with the POPIA (Protection of Personal Information Act), we will attempt to ensure the confidentiality of all applications for this role. All reasonable measures will be in place to protect personal information which will be used in the recruitment, selection and reporting process. By submitting your application for this position, you recognize and accept this disclaimer.



Hoërskool Wesbank

West Bank High School

OOS-LONDEN
EAST LONDON



Iustorum Semita Quasi Lux Splendens

- The path of the just is as a Shining Light -

West Bank High School in East London invites applications for a School Governing Body appointment in our:

FOUNDATION PHASE OR INTERMEDIATE PHASE

Hoërskool Wesbank is 'n dubbelmedium skool en onderwysers moet klasse kan aanbied in BEIDE Engels en Afrikaans.

REQUIREMENTS:

- ◆ Must be able to teach in **BOTH** English and Afrikaans.
- ◆ Must be registered with SACE.
- ◆ Must be willing to participate fully in the extra-curricular programme of the school.
- ◆ Must be qualified to teach in the Foundation Phase OR Intermediate Phase.
- ◆ State additional qualifications:

Only shortlisted candidates will be contacted.

The SGB reserves the right not to fill the position.

Please email your CV, a copy of your ID, proof of qualifications including academic transcript, references and a recent police clearance to:

The principal email: office@westbankschool.co.za

Closing date for applications: 24 November 2023

Commencement date: January 2024



GIRONSLAGFASE/ INTERMEDIËRE FASE



BERLIN PRIMARY SCHOOL

Immigrant Road
Berlin 5660
Tel: 043-6852313
Fax: 043-6852586
E-mail: bpschool@mweb.co.za
Website: bpschools.co.za

POSITION: Debt collector

INSTITUTION: Berlin Primary School

Berlin Primary School is looking for a debt collector to start on 1 January 2024. Please send a letter of motivation stating why you are the best person for this position and a comprehensive CV's to:

The Principal
Berlin Primary School
bpschool@mweb.co.za

Job brief

This position can be stressful and difficult. A debt collector will have to be polite and sensitive towards people while also remaining committed to their purpose and persistent. Excellent communication skills and a sense of urgency are extremely useful to succeed in this task.

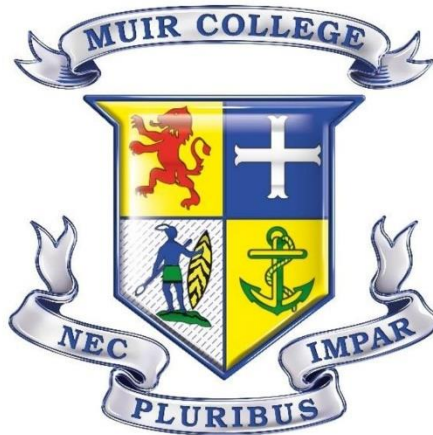
Responsibilities

- a) Keep track of assigned accounts to identify outstanding debts
- b) Plan course of action to recover outstanding payments
- c) Locate and contact debtors to inquire of their payment status
- d) Negotiate payoff deadlines or payment plans
- e) Handle questions or complaints
- f) Investigate and resolve discrepancies
- g) Create trust relationships with debtors when possible to avoid future issues
- h) Update account status and database regularly
- i) Alert superiors of debtors unwilling or unable to pay when necessary
- j) Comply with requirements when legal action is unavoidable
- k) Assist in secretarial duties
- l) Working with attorneys

Requirements

- An in-depth knowledge of or experience in school debt collection
- Proficiency in MS Office, especially MS Word and MS Excel.
- Proficiency in the use of English language

The closing Date: 20 November 2023



MUIR COLLEGE BOYS' HIGH SCHOOL

Invites applicants with suitable qualifications to apply for the following

TEMPORARY SGB POSITION

Computer Applications Technology (Grade 10-12)

Computer Literacy / Digital Technology (Grade 8-9)

Commencing 1 January 2024

Requirements:

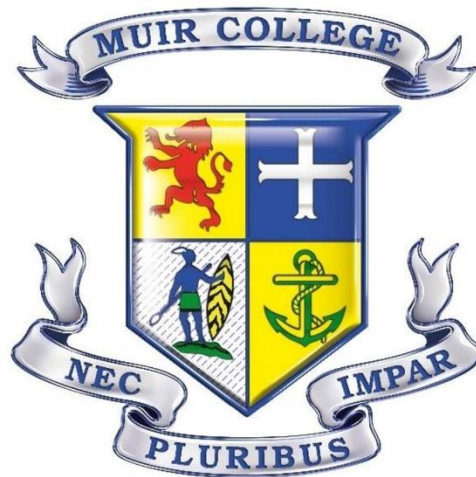
- A relevant University Degree, plus a relevant PGCE or equivalent.
- Experience teaching CAT at Grade 12 level is advantageous.
- A working knowledge of SA-SAMS.
- IT Technician/problem-solving/end-user support abilities advantageous.
- Microsoft Server and Networking experience advantageous.
- Be passionate about education.
- Understand, and support, the ethos and vision of the school.
- Work well with pupils, parents and teachers.
- Have excellent administrative and organisational skills.
- Be willing to participate in the extra-curricular program.
- Be registered or be in the process of registering with SACE.

Please send your CV, along with a cover letter (extra-mural activities should be included) to:

headmaster@muircollege.co.za

Only short-listed candidates will be contacted for an interview.

Closing date: Tuesday, 20 November 2023



MUIR COLLEGE BOYS' HIGH SCHOOL

Invites applicants with suitable qualifications to apply for the following

TEMPORARY SGB POSITION

History (Grade 10-12)

Commencing 1 January 2024

Requirements:

- A University Degree with History as a Major, plus a relevant PGCE or equivalent.
- Experience teaching History at Grade 12 level is advantageous.
- Be passionate about education.
- Understand, and support, the ethos and vision of the school.
- Work well with pupils, parents and teachers.
- Have excellent administrative and organisational skills.
- Be willing to participate in the extra-curricular program.
- Be registered or be in the process of registering with SACE.

Please send your CV, along with a cover letter (extra-mural activities should be included) to

headmaster@muircollege.co.za

Only short-listed candidates will be contacted for an interview.

Closing date: Tuesday, 20 November 2023



VAKANTE POS / VACANT POST

Hoërskool Aliwal-Noord het die volgende
Beheerliggaampos beskikbaar:

Aliwal North High School has the following SGB Post available:

AFRIKAANS HUISTAAL: GR 8 - 12

&

ENGLISH HOME LANGUAGE: GR 8 - 12

AFRIKAANS & ENGELS TAAL VAN ONDERRIG
AFRIKAANS & ENGLISH LANGUAGE OF TEACHING

Vereistes / Requirements

Onderwyskwalifikasie / Teaching qualification
SACE registrasie / SACE registration
ID, Bestuurderslisensie, PDP (Indien beskikbaar) /
ID, Driver's Licence and PDP (If applicable)
Buitemuurse aktiwiteite (Meld Kwalifikasies) /
Extra-mural activities (Attach qualifications)
Rekenaargeletterd / Computer literate
Bereid om na ure te werk / Prepared to work after hours

RIG 'N VOLLEDIGE CV AAN/
SUBMIT A COMPREHENSIVE CV TO:

**Die Skoolhoof/ The Principal
principal@ahs.co.za**

Vir navrae kontak /
For enquiries contact

**Mr Van Rooyen:
082 603 9149**

SLUITINGSDATUM / CLOSING DATE: 24 NOVEMBER 2023

**AANVANGSDATUM VAN POS 1 JANUARIE 2024.
DATE OF COMMENCEMENT OF POST WILL BE 1 JANUARY 2024.**



WINTERBERG

HOËR LANDBOUSKOOL / AGRICULTURAL HIGH SCHOOL

FORT BEAUFORT

TEACHING POST: English Home Language: Grade 8 - 12

REQUIREMENTS: Recognised Academic qualification in English
Professional Teaching Qualification
SACE - registration
Netball Coaching recommended

REMUNERATION: School Governing Body negotiable
Possible accommodation available on premises

DATE: 1 JANUARY 2024

ENQUIRIES AND APPLICATIONS:

☎ 046 5550005 / Fax 086 603 6884

✉ amandac@winagric.co.za

🌐 www.winagric.co.za

CLOSING DATE: 10 November 2023

If you haven't heard from us by 20 NOVEMBER 2023, your application was unsuccessful



MOREGROVE PRIMARY SCHOOL

School Governing Body,
seeks to appoint a

Gr.1 Educator

Commencing 15 January 2024

The successful candidate must:

- have a clear understanding of the Gr.1 curriculum and assessment programme
- ideally have previous foundation phase teaching experience
- be able to participate in the extra-mural programme of the school, for example netball and ball-skills

Requirements:

- 4 Year B.Ed. Foundation Phase (or equivalent)
- SACE Registered

Closing date for applications: 17 November 2023

Please hand-deliver a CV with certified documentation to:

The Principal
Moregrove Primary School
9 Loerie Street
Cotswold Ext.
Gqeberha
6045

- *No emails or late applications will be accepted*
- *The SGB reserves the right to not fill the position*
- *If no contact is made by 4 December 2023, please accept your application as unsuccessful*



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY
DORDRECHT HIGH SCHOOL

LANGUAGE OF LEARNING AND TEACHING: AFRIKAANS AND ENGLISH

FET PHASE: GRADE 10 – 12

SUBJECT: AFRIKAANS HOME + FIRST
ADDITIONAL

CLOSING DATE: 01 MARCH 2024

ASSUMPTION OF DUTY: 01 APRIL 2024

SEND APPLICATIONS TO: principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY
DORDRECHT HIGH SCHOOL

LANGUAGE OF LEARNING AND TEACHING: AFRIKAANS AND ENGLISH

FOUNDATION PHASE: GRADE 1

CLOSING DATE: 24 NOVEMBER 2023

ASSUMPTION OF DUTY: 01 JANUARY 2024

SEND APPLICATIONS TO: principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY **DORDRECHT HIGH SCHOOL**

FET PHASE:	GRADE 10 – 12
SUBJECT:	ENGLISH HOME LANGUAGE and FIRST ADDITIONAL LANGUAGE HISTORY
CLOSING DATE:	01 DECEMBER 2023
ASSUMPTION OF DUTY:	01 JANUARY 2024
SEND APPLICATIONS TO:	principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280



HOËRSKOOL DORDRECHT HIGH SCHOOL

AYLIFF STREET, DORDRECHT, 5435
POSBUS / P.O. BOX 56

☎ 045 943 1012

✉ dordrechthighschool@gmail.com
financedhs@lcom.co.za

TEACHING RELATED POST

SCHOOL GOVERNING BODY
DORDRECHT HIGH SCHOOL

LANGUAGE OF LEARNING AND TEACHING: AFRIKAANS AND ENGLISH

INTERMEDIATE PHASE:	GRADE 4
SUBJECT:	ENGLISH HOME LANGUAGE and FIRST ADDITIONAL LANGUAGE
CLOSING DATE:	24 NOVEMBER 2023
ASSUMPTION OF DUTY:	01 JANUARY 2024
SEND APPLICATIONS TO:	principaldhs@lcom.co.za

KINDLY ATTACH THE FOLLOWING TO YOUR CV:
CERTIFIED COPIES OF QUALIFICATIONS, DEGREE AND STATEMENT OF
RESULTS, SACE CERTIFICATE, GRADE 12 CERTIFICATE AND
ID/PASSPORT.

FOR ANY FURTHER INFORMATION PLEASE CONTACT:
THE PRINCIPAL – 082 332 5280

**HOËRSKOOL WINBURG
WINBURG HIGH SCHOOL**



VERWYSING/REFERENCE: WHS/2023/GF/03

**DEPARTEMENTELE POSVLAK 1 ONDERWYSPOS
DEPARTMENTAL POST LEVEL 1 TEACHER'S POST**

**GRONDSLAGFASE (GR 1 – 3)
FOUNDATION PHASE (GR 1 – 3)**

VAKKE: Alle Grondslagfase vakke insluitend Sesotho 2^{de} Addisionele Taal.
SUBJECTS: All Foundation Phase subjects including Sesotho 2nd Additional Language.

VOERTAAL: Afrikaans en Engels
LANGUAGE OF TEACHING: Afrikaans and English

SLUITINGSDATUM: 28 November 2023 om 14:00
CLOSING DATE: 28 November 2023 at 14:00

AANVANGSDATUM: 1 Januarie 2023
STARTING DATE: 1 January 2023

VEREISTES/ REQUIREMENTS

CV, ID-dokument, toepaslike onderwyskwalifikasies en bewys van SARO registrasie
CV, ID document, relevant teaching qualifications and proof of SACE registration

Alle aansoeke moet vergesel word deur 'n Z83 aansoekvorm
All applications must be accompanied by a Z83 form

**ENIGE NAVRAE KAN GERIG WORD AAN DIE SKOOLHOOF:
FOR ANY ENQUIRIES CONTACT THE PRINCIPAL:**

Me. A. Bartleman – 081 423 2538

Stuur 'n volledige aansoek na: whshoof01@gmail.com
Send your application to: whshoof01@gmail.com

HOËRSKOOL WINBURG WINBURG HIGH SCHOOL



HERADVERTENSIE / RE-ADVERTISEMENT

VERWYSING/REFERENCE: WHS/2023/MATH/01

DEPARTEMENTELE POSVLAK 1 ONDERWYSPOS
DEPARTMENTAL POST LEVEL 1 TEACHER'S POST

INTERMEDIËRE EN SENIOR FASE
INTERMEDIATE AND SENIOR PHASE

VAKKE: Wiskunde
SUBJECTS: Mathematics

VOERTAAL: Afrikaans en Engels
LANGUAGE OF TEACHING: Afrikaans and English

SLUITINGSDATUM: 28 November 2023 om 14:00
CLOSING DATE: 28 November 2023 at 14:00

AANVANGSDATUM: 1 Januarie 2023
STARTING DATE: 1 January 2023

VEREISTES/ REQUIREMENTS

CV, ID-dokument, toepaslike onderwyskwalifikasies en bewys van SARO registrasie
CV, ID document, relevant teaching qualifications and proof of SACE registration

Alle aansoeke moet vergesel word deur 'n Z83 aansoekvorm
All applications must be accompanied by a Z83 form

ENIGE NAVRAE KAN GERIG WORD AAN DIE SKOOLHOOF:
FOR ANY ENQUIRIES CONTACT THE PRINCIPAL:

Me. A. Bartleman – 081 423 2538

Stuur 'n volledige aansoek na: whshoof01@gmail.com
Send your application to: whshoof01@gmail.com

HOËRSKOOL WINBURG WINBURG HIGH SCHOOL



VERWYSING/REFERENCE: WHS/2023/AFR/02

**DEPARTEMENTELE POSVLAK 1 ONDERWYSPOS
DEPARTMENTAL POST LEVEL 1 TEACHER'S POST**

**GRAAD 10 -12
GRADE 10 - 12**

**VAKKE: Afrikaans HT, (Meld ander vakke)
SUBJECTS: Afrikaans HL, (Name other subjects)**

**VOERTAAL: Afrikaans en Engels
LANGUAGE OF TEACHING: Afrikaans and English**

**SLUITINGSDATUM: 28 November 2023 om 14:00
CLOSING DATE: 28 November 2023 at 14:00**

**AANVANGSDATUM: 1 Januarie 2023
STARTING DATE: 1 January 2023**

VEREISTES/ REQUIREMENTS

CV, ID-dokument, toepaslike onderwyskwalifikasies en bewys van SARO registrasie
CV, ID document, relevant teaching qualifications and proof of SACE registration

Alle aansoeke moet vergesel word deur 'n Z83 aansoekvorm,
All applications must be accompanied by a Z83 form

**ENIGE NAVRAE KAN GERIG WORD AAN DIE SKOOLHOOF:
FOR ANY ENQUIRIES CONTACT THE PRINCIPAL:**

Me. A. Bartleman – 081 423 2538

Stuur 'n volledige aansoek na: whshoof01@gmail.com
Send your application to: whshoof01@gmail.com



Hoërskool Driehoek

Die volgende Beheerliggaamposte is vanaf
1 Januarie 2024 beskikbaar:

Wiskundige Geletterdheid (Gr. 10-12)

Afrikaans (Gr. 8-11)

Landboutegnologie/IGO (Gr. 10-12)

Toerisme (Gr. 10-12)

Gimnasiumbestuurder

E-pos CV na:

algemeen@hsdriehoek.com

Sluitingsdatum:

Vrydag, 17 November 2023

The school is in Vanderbijlpark.

CVs

(CVs received since the previous edition. See the list below. Text is unedited as received.)

NAME	SURNAME	QUALIFICATIONS	PHASE	SUBJECTS	AREA
Prav	?	IT	Foundation / Grondslag, Intermediate / Intermediêr, Senior, FET / VOO, School Admin Post / Administratiewe pos	Computers, Maths	Uitenhage
Xolisa Thomas	Mndayi	Business in management	Foundation / Grondslag, School Admin Post / Administratiewe pos	Computer Practice	Buffacity
Xolelwa	Vlacfelts	Bachelor of Education	Intermediate / Intermediêr, Senior	English, Xhosa, Mathematics, Natural Sciences and Technology, Social Sciences	Buffalo City
Megan	Williams	BEd (foundation phase)	Foundation / Grondslag	All subjects in foundation phase.	Port Elizabeth/ Uitenhage/ Despatch
Madelie	Van Jaarsveld	Matric Qualify Desember 2023 (BEd Foundation Phase)	Foundation / Grondslag	Afrikaans English Life Skills Mathematics	Despatch Uitenhage/ Kariega Port Elizabeth/ Qheberha
Sinazo Cwayita	Mndayi	Bachelor in Accounting	Foundation / Grondslag, FET / VOO	Accounting	Buffalocity
Laurinda	Charlie	B.Ed IP + HC Event Management	Intermediate / Intermediêr	English & Afrikaans FAL , Natural Science , Life Skills , Social Science	Port Elizabeth , Utenhage , Jeffreysbay, Lorie & East London.
Tumelo Felicity	Deka	Matric Certificate Bachelor of Education Degree TEFL certification	Foundation / Grondslag, Intermediate / Intermediêr, Senior, FET / VOO, School Admin Post / Administratiewe pos	English Life Orientation Isizulu First Additional Language Life skills Physical activity and sports in schools	Anywhere
Jana	Schreiber	Grondslag fase onderwys Graad - UNISA	Foundation / Grondslag	English, Afrikaans, Xhosa, Life skills, Maths	Port Elizabeth
Nosipho	Mndali	Bachelor of education	Intermediate / Intermediêr, Senior	Mathematics, Natural Sciences and Technology, Creative Arts	Willing to relocate anywhere in Eastern Cape

AVAILABLE TEACHERS: ONLINE CVs



225 online CVs are available at <https://bit.ly/CVdata>

Hoor hier-nuusbrief | newsletter: <http://bit.ly/hoorhier>

RE-APPOINTMENT OF PREVIOUSLY RESIGNED EDUCATORS

Kindly take note of HRM Circular 4 of 2023: Re-appointment of previously resigned educators and those who had retired prematurely. It is available at <https://www.eccurriculum.co.za/Circulars.htm>

DEADLINE FOR SUBMISSIONS

This weekly newsletter is a **free** service to schools. Please distribute it electronically to all your colleagues. Schools are invited to advertise their **vacancies** here and teachers looking for posts are welcome to submit their **resumes** online. (See the link at the top of the page.)
The deadline for contributions: **Thursdays at 13:00.**

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**ALL THINGS ARE DIFFICULT
BEFORE THEY ARE EASY.**

– THOMAS FULLER

- This is a private newsletter and it does not reflect the official views of the Department of Education.
- Drik Greeff assumes no liability for direct and/or indirect damages arising from requests from individuals or institutions to distribute information on their behalf.
- Contact details: drik.greeff@gmail.com