



**Province of the  
EASTERN CAPE  
DEPARTMENT OF EDUCATION**

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**DIRECTORATE: CURRICULUM  
FET PROGRAMMES**

**PROVINCIAL  
SUBJECT IMPROVEMENT PLAN**

**GEOGRAPHY  
2013**

## PROVINCIAL SUBJECT IMPROVEMENT PLAN FOR GEOGRAPHY.

1. GENERAL INFORMATION		
1.1	NAME OF SUBJECT PLANNER	MR A.A. NXELE
	DESIGNATION	DCES : GEOGRAPHY
1.2	CONTACT DETAILS :	
	Tel: 040 608 4676      Cell: 082 083 6105      Fax: 086 540 6813      email: andilenxele@yahoo.com	

2. INTRODUCTION		
2.1	Purpose of the Provincial Subject Improvement Plan for GEOGRAPHY	To assist Geography Subject Advisors and teachers to improve learner performance in the subject.
2.2	How will the Subject Improvement Plan be used?	The Subject Improvement Plan will be used by both the Geography Subject advisors and Geography teachers in the Province. This can serve as a reference document that can assist relevant role players to plan, organize and implement subject specific activities.
2.3	My vision for my subject for 2013	<ul style="list-style-type: none"> <li>To improve learner performance in Geography in the Province by 5%.</li> <li>To improve the quality of passes in Geography.</li> </ul>
2.4	List 6 personal achievable/do-able goals set for my subject for the current school year	<ul style="list-style-type: none"> <li>Development of Grade 10 CAPS based material for Term 1</li> <li>Conduct Content workshops for Grade 10 teachers</li> <li>Conduct GIS workshops for Grade 12 teachers</li> <li>Conduct workshops for Grade 12 teachers on research.</li> <li>Develop interest in the subject by organizing school based Geography competitions for Grade 10 &amp; 11 learners</li> </ul>

<b>2.5</b>	<b>Subject Pass rate pledge for Grade 12 for 2013 in each of the 23 districts</b>	<ul style="list-style-type: none"> <li>Complete CAPS training for all Geography teachers.</li> </ul>	
		<b>NAME OF DISTRICT</b>	<b>TARGET PASS RATE FOR 2013</b>
		1. Butterworth	70
		2. Cofimvaba	70
		3. Cradock	75
		4. East London	70
		5. Fort Beaufort	50
		6. Graaff Reinet	75
		7. Grahamstown	72
		8. Dutywa	72
		9. King William's Town	63
		10. Lady Frere	72
		11. Libode	67
		12. Lusikisiki	70
		13. Maluti	83
		14. Mbizana	74
		15. Mount Frere	70
		16. Mount Fletcher	74
		17. Mthatha	80
		18. Ngcobo	74
		19. Port Elizabeth	70
		20. Queenstown	70
		21. Qumbu	70
		22. Sterkspruit	65
		23. Uitenhage	66

### 3. GENERAL AREAS REQUIRING INTERVENTION (Add to the list if necessary according to the needs of the subject)

3.1	Establishment of Provincial Subject Committee 2013							
	Time frame: as per the Curriculum Year Planner dates (11 – 13 February 2013)							
	Name		Contact details			Designation		
			Cell	Fax	Email			
	Mr Nxele AA		082 083 6105	086 540 6813	andilenxele@yahoo.com	Chairperson		
	Mr Chanda AK		083 516 0342			Deputy Chairperson		
	Mrs Mpoposhe LE		082 454 4406			Secretary		
	Mr Silo LL		074 717 4023			Member		
	Mr Ndzipho ZF		076 206 2071			Member		
Mr Mantyi B		073 180 1101			Member			
3.2	Development of Committee Meeting agendas and reporting tools with timeframes							
	Provincial Committee meeting dates	Proposed Agenda Items for discussion	Responsibility	Reporting tools	District Committee meeting dates	Proposed Agenda Items for discussion	Responsibility	Reporting tools
	11 – 13 Feb 2013	Election of Provincial Committee members. Analysis of results	Subject Planner	Attendance register and a report	20 - 28 February 2013	Election of Committee members Analysis of results	Subject Advisors	Attendance registers and reports
	10 – 11 April <u>Term 2</u>	Content coverage	Subject Planner	Attendance register and a report	02 – 03 May	Final preparations for the Geography Competitions		
	04 -05 Sep 2013	Finalization of preparations for FET Centralized Provincial Grade 12 SBA Moderation	Subject Planner	Attendance register and a report	12 – 13 August 2013	Content coverage and School Based Assessment (SBA)	Subject Advisors	Attendance registers and reports

					17 – 19 Sep 2013	Finalization of preparations for FET Centralized Provincial Grade 12 SBA Moderation	Subject Advisors	Attendance registers and reports
	06-07 Nov 2013	Planning for 2014 Academic year.	Subject Planner	Attendance register and a report	12 – 14 Nov 2013	Planning for 2014 Academic year.	Subject Advisors	Attendance registers and reports
3.3	List professional development needs for Subject Advisors and Teachers with timeframes							
	3.3.1 How to formulate a research topic							
	3.3.2 Setting up of higher order questions							
	3.3.3 Content gap workshops							
	3.3.4 GIS workshops for Grade 12 teachers (selected districts)							
	How will the identified professional development needs be addressed?							
	ACTIVITY				RESPONSIBILITY		TIMEFRAME	
	Workshop on research				Subject planner & Subject Advisors		29 – 30 April 2013	
Workshop on content highlighted by examiners				Subject planner		On going		
GIS workshops for Grade 12 teachers(selected districts)				Office of the Premier GIS staff		March to Sep 2013		
3.4	List teaching and learning methodologies to be developed							
	3.4.1 Content material development for Grade 10 & 12 (Term 1)							
	3.4.2 Mediation of CAPS based material for teachers (Term 1)							
	3.4.3 Training of Grade 12 teachers on CAPS							
	How will the teaching and learning methodologies identified be remediated together with timeframes							
	ACTIVITY			RESPONSIBILITY			TIMEFRAME	
	Development & Mediation of CAPS based material for teachers (Term 1)			Subject planner & Subject Advisors			16 & 17 January 2013	
	Geography Workshop on research			Subject planner & Subject Advisors			29 – 30 April 2013	
	FET CAPS <b>Level 3</b> District Orientation of high enrolment subjects (Grade 12)			DBE			21 – 30 June 2013	

<b>3.5</b>	List moderation processes and procedures to be developed		
	3.5.1. Training of teachers on moderation processes and procedures in clusters		
	3.5.2. Sampling moderation		
	3.5.3 Provincial SBA moderations		
	How will the moderation processes and procedures identified be remediated together with timeframes		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	District <b>Term 1</b> School Based Assessment (SBA) Moderation (Grades 10 – 12)	Geography Subject Planner	9 – 26 April 2013
	FET <b>Provincial Moderation</b> and Verification of District <b>Term 1</b> SBA in selected subjects (Grade 10, 11, & 12)	Geography Subject Planner	7 – 10 May 2013
	FET <b>Provincial Moderation</b> and Verification of District <b>Term 2</b> SBA in selected subjects (Grade 10, 11, & 12)	Geography Subject Planner	5 – 7 August 2013
	<b>FET Centralized Provincial</b> Grade 12 SBA Moderation	Geography Subject Planner	23 - 27 Oct 2013
<b>3.6</b>	List ways in which the interpretation of Policies and Guidelines is to be cascaded to Subject Advisors and teachers with timeframes		
	3.6.1 Develop content gap material for Grade 10 teachers (CAPS based) for Term 1		
	3.6.2 Content workshops for Grade 10 teachers (mediation of CAPS) Term 1		
	3.6.3 Cluster meetings		
	How will the interpretation of Policies and Guideline be cascaded with timeframes		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	Develop content gap material for Grade 10 teachers (CAPS based) for Term 1	Subject advisors and Subject planner	16 & 17 January 2013
	Content workshops for Grade 10 teachers (mediation of CAPS) Term 1	Subject advisors	January & February 2013
	Geography Workshop on Research	Geography Subject Planner	29 – 30 April 2013
<b>3.7</b>	Identify Subject Planning needs (Work Schedule/ Annual Teaching Plan, Lesson Plans and Programme of Assessment) and how these will be accomplished with timeframes		

	3.7.1 SBA 3.7.2 CAPS 3.7.3 CONTENT GAP		
	How will the identified subject planning need be remediated together with timeframes		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	Develop content gap material for Grade 10 teachers (CAPS based) for Term 1	Subject planner and Subject advisors	16 & 17 January 2013
	Content workshops for Grade 10 teachers (mediation of CAPS) Term 1	Subject advisors	January & February 2013
	Geography Workshop on Research	Subject planner and Subject advisors	29 – 30 April 2013
<b>3.8</b>	List classroom practice (questioning techniques, record keeping, discipline etc) to be developed 3.8.1 Questioning techniques 3.8.2 Map reading 3.8.3 Adherence to policy		
	How will the classroom practice identified be remediated together with timeframes		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	Assist teachers in questioning techniques	Subject Advisors	On going
	Ensure full use of map resources	Subject Advisors	On going
	Ensure adherence to policy (CAPS)	Subject Advisors	On going
<b>3.9</b>	Problem areas identified in the teaching of content ( using SBA moderation reports, examiners reports, analysis of results, question by question analysis of Grade 12 Final examination question papers, memorandum discussion, interviews with chief markers and moderators)  3.9.1 Analysis of results, , 3.9.2 Discussion of examiners reports 3.9.3 Analysis of Grade 12 Final question papers, memo discussion.		
	Suggested remediation for identified problem areas:		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	Discussion of examiners reports, analysis of results, analysis of Grade 12 Final examination question papers, memorandum discussion during the Annual FET Subject Advisors Indaba, and during district/ cluster subject meetings	Subject Planner and Subject Advisors	11 – 13 February 2013

3.10	Problem areas identified in the setting of exam question papers and memoranda (using examiners reports, analysis of results, question by question analysis of Grade 12 Final examination question papers, memorandum discussion, interviews with chief markers and moderators)		
	3.10.1 Use of low order questions 3.10.2 Poor quality of marking 3.10.3 Poor quality of research topics		
	Suggested remediation for identified problem areas		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	Results analysis and targets for 2013. Examiners reports and National Diagnostic report on learner performance.	Subject Planner	11 – 13 February 2013
3.11	Review of grade 12 - 2012 NSC examination papers	Subject Advisor	On going
	Problem areas identified in the moderation of School Based Assessment (SBA) using Department of Basic Education Moderation report and the Provincial Moderation Reports		
	3.11.1 Poor quality of research topics 3.11.2 Indiscriminate use of previous years question papers 3.11.3 Shadow marking		
	Suggested remediation of identified problem areas		
	<b>ACTIVITY</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
	Conduct workshops on research	Subject Planner and Subject Advisors	29 – 30 April 2013
	FET <b>Provincial Moderation</b> and Verification of District <b>Term 1</b> SBA (Grades 10, 11, & 12)	Subject Planner and Subject Advisors	07–10 May 2013
	Remediation of problems identified in the moderation of School Based Assessment (SBA)	Subject Advisor	On going
3.12	Identify any co-curricular activities related to the subject that will be initiated or continued in 2013 and how information will be cascaded to subject advisors and teachers with timeframes		



	ACTIVITY	TIMEFRAME	TARGET GROUP	RESPONSIBILITY	METHOD OF ADVOCACY	WHAT WILL THE ACTIVITY ACHIEVE FOR THE SUBJECT?
	Hold Geography competitions for Grade 10 & 11 learners	Provincial finals 18 May	Grade 10 & 11 learners	Subject Planner & Subject advisors	Memo to districts	Create interest in the subject. Encourage research among learners
3.13	Explain how the coverage of curriculum content will be monitored and supported during the academic year with timeframes					
	ACTIVITY		RESPONSIBILITY		TIMEFRAME	
	Opening of schools district visits		Subject Planner		Opening week every term	
	Monitoring of winter schools		Subject Planner		21 – 30 June	
3.14	Extra LTSM identified for usage  3.14.1 Laptops 3.14.3 Geography Software 3.14.3 Study Guides 3.14.4 Exam Guidelines					
3.15	List equipment and resources available  3.15.1 Laptops – All Subject advisors require new laptops as the ones in their possession are very old. 3.15.2 Geography Software 3.15.3 Study Guides					

4. ANALYSIS OF RESULTS									
4.1	Percentage pass rate for 2012 (Grade 12) in each district								
Name of District	% Pass	No of Learners Level 1	No of Learners Level 2	No of Learners Level 3	No of Learners Level 4	No of Learners Level 5	No of Learners Level 6	No of Learners Level 7	
Butterworth	63.9	461	419	233	113	35	15	2	
Cofimvaba	71.0	183	209	145	63	21	10	1	
Cradock	73.9	86	121	89	27	5	1	0	
Dutywa	67.0	370	332	261	112	32	16	1	
East London	67.5	695	587	442	229	130	48	9	
Fort Beaufort	35.7	310	120	41	10	1	0	0	
Graaff Reinet	69.0	98	132	65	17	3	0	1	
Grahamstown	70.5	128	161	58	54	21	11	1	
King William's Town	61.3	648	555	283	134	46	8	3	
Lady Frere	66.5	210	191	129	61	22	10	4	
Libode	58.5	994	702	425	196	62	13	5	
Lusikisiki	68.8	552	598	397	164	41	17	5	
Maluti	82.7	135	256	212	103	52	15	6	
Mbizana	70.1	325	364	252	92	38	8	7	
Mount Fletcher	72.1	149	146	124	80	26	6	3	
Mount Frere	66.4	232	225	141	67	18	8	2	
Mthatha	78.6	583	850	692	370	159	61	19	
Ngcobob	72.0	202	237	173	74	28	6	2	
Port Elizabeth	65.7	782	737	399	199	100	42	23	
Queenstown	60.0	361	269	142	81	31	13	6	

Qumbu	62.3	430	356	229	84	31	9	2	
Sterkspruit	57.0	387	272	132	72	29	9	0	
Uitenhage	58.9	325	237	135	54	26	12	7	
4.2	Comparison of the % pass rate to other years								
DISTRICT	GRADE	2012	≤ ≥	2011	≤ ≥	2010	Identified reasons for the decline or increase in the % pass rate		
Butterworth	12	63.9	≥	62.4	≤	68.5	See section 4 below		
Cofimvaba	12	71.0	≤	80.4	≥	64.5			
Cradock	12	73.9	≥	59.6	≤	73.5			
Dutywa	12	67.0	≤	67.7	≤	69.7			
East London	12	67.5	≥	64.7	≤	74.5			
Fort Beaufort	12	35.7	≥	34.6	≤	41.3			
Graaff Reinet	12	69.0	≥	58.4	≤	61.4			
Grahamstown	12	70.5	≤	74.3	≥	62.2			
King William’s Town	12	61.3	≥	56.1	≤	60.6			
Lady Frere	12	66.5	≤	68.2	≤	70.2			
Libode	12	58.5	≥	45.7	≤	65.1			
Lusikisiki	12	68.8	≤	72.3	≤	76.2			
Maluti	12	82.7	≥	78.2	≤	83.7			
Mbizana	12	70.1	≤	72.2	≥	65.3			
Mount Fletcher	12	72.1	≤	72.2	≥	67.2			
Mount Frere	12	66.4	≥	61.4	≤	70.9			
Mthatha	12	78.6	≥	75.7	≥	75.1			

Ngcobo	12	72.0	≤	81.6	≥	81.4	See section 4 below
Port Elizabeth	12	65.7	≥	62.7	≥	64.6	
Queenstown	12	60.0	≥	52.4	≤	58.7	
Qumbu	12	62.3	≤	69.7	≤	74.2	
Sterkspruit	12	57.0	≥	53.6	≤	62.9	
Uitenhage	12	58.9	≥	53.3	≤	57.6	

District intervention strategies				
	DISTRICT	INTERVENTION / S	TIMEFRAME	METHOD / HOW?
	Butterworth	Monitor Schools and assist teachers with content	Once a term	District visit by Subject Planner
	Cofimvaba	Ensure that monthly reports are submitted	Monthly	Request for reports from Subject Advisors
	Cradock	Encourage the district to assist other districts in Geography	On going	Twin with close by districts
	East London	Hold Geography content workshops for teachers.	Once a quarter	Meeting with Geography teachers in clusters
	Fort Beaufort	Ensure that monthly reports are submitted. Hold Geography content workshops for teachers.	Monthly Once a quarter	Meeting with Geography teachers in clusters
	Graaff Reinet	Monitor Schools and assist teachers with content	Once a term	District visit by Subject Planner
	Grahamstown	Ensure that monthly reports are submitted	Monthly	Request for reports from Subject Advisors
	Dutywa	Monitor Schools and assist teachers with content	Once a term	District visit by Subject Planner
	King William's Town	Ensure that monthly reports are submitted	Monthly	Request for reports from Subject Advisors
	Lady Frere	Monitor Schools and assist teachers with content	Once a term	District visit by Subject Planner
	Libode	Hold Geography content workshops for teachers.	Once a quarter	Meeting with Geography teachers in clusters
	Lusikisiki	Encourage the district to assist other districts in Geography	On going	Twin with close by districts
	Maluti	Encourage the district to assist other districts in Geography	On going	Twin with close by districts
	Mbizana	Hold Geography content workshops for teachers.	Once a quarter	Meeting with Geography teachers in clusters
	Mount Frere	Hold Geography content workshops for teachers.	Once a quarter	Meeting with Geography teachers in clusters
	Mount Fletcher	Encourage the district to assist other districts in Geography	On going	Twin with close by districts
	Mthatha	Encourage the district to assist other districts in Geography	On going	Twin with close by districts

	Ngcobo	Hold Geography content workshops for teachers.	Once a quarter	Meeting with Geography teachers in clusters
	Port Elizabeth	Hold Geography content workshops for teachers.	Once a quarter	Meeting with Geography teachers in clusters
	Queenstown	Ensure that monthly reports are submitted. Hold Geography content workshops for teachers.	Monthly Once a quarter	Meeting with Geography teachers in clusters
	Qumbu	Ensure that monthly reports are submitted. Hold Geography content workshops for teachers.	Monthly Once a quarter	Meeting with Geography teachers in clusters
	Sterkspruit	Ensure that monthly reports are submitted. Hold Geography content workshops for teachers.	Monthly Once a quarter	Meeting with Geography teachers in clusters
	Uitenhage	Assist Geography teachers with content	Once a quarter	Meeting with Geography teachers
4.3	Questions in which the learners did not answer successfully			
	Drawing and interpretation of cross section, concepts,			
4.4	Suggested reasons (e.g. content was not taught, content not assessed during SBA)			
	Learners not exposed to maps.			
4.5	Remedial action in identified challenge areas.			
	Workshops to address content gaps			
4.6	Questions in which learners did well			
	Climatology			
4.7	Suggested reasons			
	Teachers seem to be teaching climatology well as it is the first chapter in the work schedule.			
4.8	How can these reasons be translated into good practice for other areas of the curriculum?			

	Teachers to be encouraged to cover the syllabus in its entirety
4.9	Identified content which appeared in the exam paper which was not taught during the year in certain schools and districts. Why?
	Map work and GIS
4.10	Implications of the coverage non-coverage of content during the academic year
	Some teachers are not well versed in the above sections.
4.11	How were the distribution of the three cognitive levels distributed across the range of questions in the Grade 11 and 12 final exam papers?
	The three levels were covered satisfactorily in the final papers
4.12	How can this information in terms of the three cognitive levels determine remedial lesson planning?
	Teachers should ensure that assessment covers all three cognitive levels in the year.

5. OUTLINE OF INTERVENTIONS FOCUSSING ON THREE IMPACT AREAS				
	AREA	ACTIVITY	RESPONSIBILITY	TIMEFRAME
1	PLANNING	In conjunction with the Education Leadership Institute and the Geography Subject advisors, a strategy has been developed and master teachers have been trained. Consolidation of district plans Identification of challenging content gaps.	Subject planner, ELI staff	January and February 2013
		Training of the Grade 10 teachers on the mediation of CAPS will take place in January and February.		
		Effective use of examination guidelines Work coverage	Geography Subject Advisors and teachers	
2	TEACHING	Subject Advisors will monitor subject teachers in their schools	Geography Subject Advisors	Throughout the year
4	ASSESSMENT	Cluster, district and Provincial School Based Assessment will take place.	Subject planner & Geography Subject Advisors	As per the Curriculum year planner dates
		Participation in the monitoring of all levels of moderation will be done		
		Train teachers in the formation of different cognitive levels of questions	Geography Subject Advisors	On going



